

**MINUTES
BUDGET & FINANCE COMMITTEE**

DECEMBER 9, 2013

Jean Soine called the meeting to order at 4:35 p.m. Other members present were Kay McDaniel, Belinda Ludwig, Finance Specialist.; and Renee Eckerly, City Administrator. Elliot LaBeau was absent.

Motion was made by Ludwig to approve the minutes from the October 21, 2013 Budget & Finance Committee Meeting. Seconded by McDaniel and unanimously carried.

FEE SCHEDULE

The Committee reviewed the Fee Schedule regarding the Commercial Compost Site fee. The Committee discussed making the Commercial permits two tier:

- Non-profit \$100.00
- Commercial \$200.00

Motion was made by Eckerly to approve the proposed 2014 fee schedule with two tier commercial fees; non-profit \$100.00 and commercial \$200.00 and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

ORDINANCE CODIFICATION

The Committee reviewed the codification quotes. Eckerly will verify the cost of updating and posting it on the internet. The Committee asked how does the City get a copy of the code and can it be updated in-house. Eckerly will confirm how many pages it will be (per page 6).

Motion was made by McDaniel to approve Municode to conduct the codification with a clarification on a few items and recommend such to the City Council. Seconded by Eckerly and unanimously carried.

2014 BUDGET

Eckerly announced that the 2014 Budget levy is at 2.1% or approximately \$11,000.00 above last year.

There being no further business, the meeting was adjourned at 5:10 p.m.