

MINUTES AIRPORT COMMISSION MEETING

NOVEMBER 24, 2014

Steve Brown called the meeting to order at 5:00 p.m. Other Commission members present were Bob McDaniel and Matt Larson. Gene Beavers was absent. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by McDaniel to approve the minutes from the July 28, 2014 Airport Commission meetings. Seconded by Larson and unanimously carried.

INSULATING TEE HANGAR

It was reported that the City has received a request by one of the pilot tenants to insulate and heat their tee hangar. The tenant has obtained a price of \$2,500.00 to spray foam the unit. A number of questions were raised:

1. Building insurance
2. Can the City utilize the spray foam
3. What type of heat can be utilized as several options were discussed

Staff will have these questions answered and contact the pilot to determine which option the individual wants to pursue. The contract does allow for insulating of the unit, but electric cannot be utilized as a heat source. It was discussed that when the next set of hangars are built to have a row of them heated.

CIP

DeWolf reported on the CIP; noting that next year's projects will be the environmental assessment for the parallel taxiway, land acquisition, and tee hangars. Also presented were the plans through year 2021 along with the Federal, State, and local cost shares.

REVIEW OF FLY IN

A brief update was given on the results of the Fly In, noting that the Commission made a small amount of money with donations.

BEACON UPDATE

DeWolf informed members that the beacon is in and questioned if the Commission would like to see it installed now or wait until spring. Members agreed, if possible, it should be installed now.

NEW MEMBER

It was noted that the Commission is still in search of a new Commission member.

ZONING UPDATE

DeWolf noted that the zoning request has been sent to MnDOT and the City is waiting for their response. DeWolf also reviewed the changes in the proposal.

PILOT TRAINING

McDaniel proposed the City start a pilot training program to get young people interested in flying. Members all liked the concept and discussed a possible open house next spring (after school). McDaniel will also follow up with AOPA for funding.

PUBLIC RELATIONS

It was discussed to name the airport or the field. Several names were mentioned. It was also discussed that it can be confusing for out of town pilots that are not familiar with the name.

There being no further business, the meeting was adjourned at 5:40 p.m.