

## **MINUTES AIRPORT COMMISSION**

**NOVEMBER 22, 2010**

Chairperson Bert Stanley called the meeting to order at 5:00 p.m. Members present were Steve Brown, Phil Bailey, Gene Beavers, Ron Mergen, and Steve Whitcomb. Also present were Chuck DeWolf, Bolton & Menk, Inc; Jennifer Welling, Administrative Assistant; Stephanie Hormann, Cable Coordinator; and Renee Eckerly, City Administrator.

**Motion was made by Brown to approve the minutes of the September 22, 2010 Airport Commission Meeting. Seconded by Whitcomb and unanimously carried.**

Stanley welcomed new member Phil Bailey to the Commission.

### **MEETING SCHEDULE**

It was explained that due to staffing cuts, the City is looking to cut labor and one way is to reduce the number of meetings. Meeting quarterly or every other month was discussed noting if the Commission went quarterly a special meeting could be called if necessary.

**Motion was made by Whitcomb to set the 2011 meeting schedule to quarterly (January, April, July, and October). Seconded by Bailey and unanimously carried.**

### **AREA VISITORS GUIDE AD**

The ad was reviewed and members suggested the Commission could do much better by posting flyers or ads at other airports. No action was taken.

### **LAND REIMBURSEMENT**

DeWolf presented information on the wording of the law in which Willmar was able to retain their funds from their land. It was discussed that Paynesville should do the same. After a short discussion,

**Motion was made by Brown to forward Willmar's law language to Senator Fischbach and Representative Hosch and recommend such to the City Council. Seconded by Beavers and unanimously carried.**

### **2011 FLY IN**

It was noted that in the current City budget there is no funds allocated towards the Fly In event. The Fly In was discussed noting the Friends of the Airport will have an organizational meeting in January and will need to start fundraising at that time. \$3000.00 to \$5000.00 will be needed. The date was also discussed due to conflict with the Golf Club Tournament. The Commission will check with the Chamber calendar to see if there is a conflict if it is moved up or back a week.

## **ZONING**

The zoning process was discussed noting the Zoning Board is required to complete this task and the Airport Commission will be updated as to the progress.

## **FRIENDS OF THE AIRPORT**

The Friends of the Airport will have their first organizational meeting in January.

## **PILOT COMPLAINT**

It was reported that this issue has been resolved.

## **TAXIWAY**

Members discussed the need for a taxiway. A grass taxiway would be fine as pilots feel it is a safety concern when several planes are landing at the same time. A taxiway is in the CIP for 2012 and 2013. Members asked to review this at the January meeting with a cost analysis of grass versus a paved taxiway.

## **INFORMATIONAL**

Eckerly reported on "outside the ox".

There being no further business the meeting was adjourned at 5:40 p.m.