

**MINUTES
SPECIAL BUDGET & FINANCE COMMITTEE**

OCTOBER 24, 2017

Jean Soine called the meeting to order at 4:45 p.m. Other members present were Len Gilmore, Elliot LaBeau, Belinda Ludwig, Finance Specialist; and Renee Eckerly, City Administrator. Also present were Ron Mergen, Public Works Director and Bill Ludwig, Liquor Store Manager.

**Motion was made by LaBeau to approve the minutes from the May 22, 2017, April 19, 2017, and September 5, 2017 Budget & Finance Committee meetings.
Seconded by Gilmore and unanimously carried.**

MARCO PROPOSAL FOR NETWORK SUPPORT

This item was pulled from the agenda.

NOVEMBER & DECEMBER MEETINGS

There may be a need for a December meeting, but not a November meeting.

2018 BUDGET

Water & Sewer Budgets – Mergen reviewed the proposed water and sewer budgets.

Liquor Store Budget – Bill Ludwig reviewed the liquor store budget.

New Computers – for 2018 were reviewed

Website Upgrade – to get additional bids and improve in 2018

City Attorney Rates – The City Attorney rate increases were reviewed.

Outdoor Ice Rink Agreement With Township – \$2,250.00 is what the City pays the Township for the construction of the rink.

Snowflakes –

Motion was made by Belinda Ludwig to purchase 31 snowflakes using the funds from the Ambulance Garage rent and the remainder coming from EDAP and recommend such to the City Council. Seconded by LaBeau and unanimously carried.

TimeClock Plus Quote For Scheduler –

Motion was made by Gilmore to purchase the TimeClock Plus software in the amount of \$1,260.00 to be divided up among all departments and recommend such to the City Council. Seconded by Eckerly and unanimously carried.

Recreation Programs –

Motion was made by LaBeau to give of following amounts for 2018 programming and recommend such to the City Council:

- **After Prom - \$250.00 (increase of \$250.00) – an additional \$250.00 will be paid from the police department**
- **Community Education - \$6,251.00 (remain the same)**

- **Historical Society - \$7,000.00 (increase of \$250.00)**
- **Paynesville Area Center – \$8,925.00 (increase of \$425.00)**
- **Fireworks - \$2,000.00 (remain the same)**

Seconded by Eckerly and unanimously carried.

Eckerly reviewed the proposed 2018 Budget. The Committee worked through increases and decreases on some line items. Changes will be made and presented to the City Council for review prior to the Truth In Taxation public hearing on December 11, 2017.

NEXT MEETING

The next meeting is scheduled for Tuesday, November 7, 2017 at 4:45 p.m.

There being no further business, the meeting was adjourned.