

**MINUTES
BUDGET & FINANCE COMMITTEE**

OCTOBER 17, 2011

Jean Soine called the meeting to order at 5:35 p.m. Other members present were Belinda Ludwig and Renee Eckerly. Dennis Zimmerman and Kirk Johnson were absent. Ron Mergen was also in attendance.

Motion was made by Ludwig to approve the minutes of the September 12, 2011 Budget & Finance Committee meeting. Seconded by Soine and unanimously carried.

May 9, 2011 meeting minutes remain outstanding.

2012 BUDGET – OPEN ISSUES

Re-hiring 1 Seasonal Part-time Worker – It was stated that the funds for this person would come from the water and sewer budget. This was not discussed a lot in the Public Works Committee, but they consented to leaving it in the budget for now.

Water & Sewer Rate Increases – Mergen reviewed the rate increases for water and sewer. Also proposed was an increase in the new hook-up fees; \$800.00 for water and \$1,000.00 for sewer.

Highlights from the budget included:

- Transfer to Capital Improvement Water Fund is \$15,000.00; planning for water plant and replacement of controls. The plan is to submit to PFA for a loan for the project in 2014. The approximate cost is \$2 million dollars.
- 2004 Debt Fund increase by \$5,000.00 (½ water and ½ sewer)
- Sewer increase in Capital Improvement and 2004 Debt Fund
- If additional employees are not hired; there is a need to sub-contract out some of the work
- Need to make sure rates don't get too high so people can't afford water like in other communities
- Reviewed the "to do" tasks being done by the Public Works Department

COMPUTERS

Eckerly reported on the proposed computers and that 3 of the 5 computers are 10 years old. The cost is \$499.00 per computer and this was a 24 hour sale. Zimmerman found the specifics and Eckerly ordered the computers. The computers can be returned if they are not approved. The computers would be for Ron Mergen, Renee Eckerly, Alice McColley, Motor Vehicle Front Counter, and the Police Department.

Motion was made by Soine to approve the purchase of 5 computers in the amount of \$2,616.35 and recommend such to the City Council. Seconded by Ludwig and unanimously carried.

There being no further business, the meeting was adjourned at 6:00 p.m.