

**MINUTES  
AIRPORT ZONING BOARD**

**OCTOBER 8, 2013**

The meeting was called to order by Vice Chairperson Steve Brown at 7:00 p.m. Members present were Steve Whitcomb, Pasty Fenske, Joe Speldrich, Dallas Fenske, and Jennifer Buckentine, Stearns County. Absent were Phil Bailey and Roger Imdieke. Advisory Members present were Chuck DeWolf, Bolton & Menk, Inc.; and Ron Mergen, Public Works Director. Also present was Alex Conzemius, Bolton & Menk, Inc.

**Motion was made by Whitcomb to approve the minutes from the February 14, 2011 meeting. Seconded by Buckentine and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Whitcomb to set the meeting schedule for the second Tuesday of October at 5:00 p.m. Seconded by Dallas Fenske and unanimously carried.**

**ELECTION OF OFFICERS**

**Motion was made by Patsy Fenske to elect the following officers:**

**Steve Brown – Chair**

**Joe Speldrich – Vice Chair**

**Ron Mergen-Secretary**

**Seconded by Buckentine and unanimously carried.**

**BOARD OF ADJUSTMENT**

It was reported that these are three year terms and that the members should be contacted to confirm they are still willing to serve.

**Motion was made by Buckentine to appoint the following persons to the Airport Board of Adjustment:**

**Terms**

**Joe Voss expires 2014**

**Mike Flanders expires 2016**

**Dan Hoffman expires 2016**

**Bruce Stang expires 2015**

**Bruce Vanderpool expires 2015**

**Seconded by Dallas Fenske and unanimously carried.**

**ZONING ORDINANCE**

DeWolf and Conzemius distributed a copy of the proposed draft ordinance. This document would replace the existing ordinance which was adopted in 2000. Conzemius presented an outline of the ordinance noting the following:

- Importance of airport zoning - for the protection of pilots/passengers and the safety of people on the ground.
- Goals of airport zoning - are to preserve the economic vitality, avoid distraction of the pilots, and minimize noise disruption.
- Authority:
  - The FAA has authority over the airspace and licensing
  - The state controls the statutes and rules
  - The local authority is land use, implementation, and enforcement

A map was presented with the existing ordinance exhibits as well as a draft ordinance for:

- Runway length existing 3,302'; planned 4,450'
- Zone A (2/3 the length of the runway) existing 2,201'; planned 2,967'
- Zone B (1/3 the runway length) existing ,100'; planned 1,483'
- Zone C existing 6,000'; planned 10,000'

It was stated that two public hearings are required and that notices must be sent to all local units of government, all property owners in Zones A & B, and it must be published in two newspapers. The timeline for completion is a minimum of 6 months, based on State Statute.

The ordinance and the process were briefly discussed along with the date for the next meeting.

**Motion was made by Speldrich to set a special meeting for Tuesday, October 22, 2013 at 6:00 p.m. to review the draft ordinance. Seconded by Buckentine and unanimously carried.**

### **NEXT MEETING**

The next meeting is scheduled for Tuesday, October 22, 2013 at 6:00 p.m.

There being no further business, the meeting was adjourned at 8:20 p.m.