

MINUTES BUDGET & FINANCE COMMITTEE

SEPTEMBER 5, 2017

Jean Soine called the meeting to order at 4:45 p.m. Other members present were Len Gilmore, Elliot LaBeau, Belinda Ludwig, Finance Specialist (left at 5:00 p.m.); and Renee Eckerly, City Administrator. Also present were Ron Mergen, Public Works Director and Paul Wegner, Police Chief.

No minutes were presented for approval.

2018 BUDGET

Eckerly reported that the packet sent out was at a levy increase of 4.7%, but still need to cut \$13,894.00. It was also discussed that insurance and work comp was not keyed into six departments totaling \$52,950.00; so now have \$66,844.00 to cut. Eckerly recommended paying off the 2010 A and 2010 B GO Bonds which can be called early in December 2017. The estimated cost is \$565,000.00.

Motion was made by LaBeau to pay off the GO 2010 A and GO 2010 B Bonds which have an early call feature of December 2017 using a portion of the proceeds from the sale of the Kwik Trip property and recommend such to the City Council. Seconded by Eckerly and unanimously carried.

Additional budget items were discussed:

- Whether to donate to the After Prom Party by taking from the Historical Society
- Fireworks were paid twice this year, Lake Association has already returned one of the checks
- Administrative miscellaneous \$107,461.00, what is this – Eckerly will research
- General Planning salaries up 13.44%, why - Eckerly will research
- Municipal building – remodel front counter – whether to put money in the budget or not
- Improvements to sidewalks and bituminous at City Hall is estimated at \$60,000.00
- 2019 increase amount to Capital Improvement
- Check into motor vehicle salaries – 16.75% increase – Eckerly will research
- Police Capital Improvement increase \$1,000.00
- Police Training budget is \$1,000.00 per officer, historically what has been spent is closer to \$4,000.00 for training not close to \$5,000.00 – it was left at \$5,000.00
- Replacement of portable radios to new generation for police, fire, and emergency management
- Fire fighter training will have at least 3 persons a year needing firefighter I & II and First Responder training at a cost of \$2,000.00 each
- Building official wages need to be adjusted – Eckerly will research
- Compost went up for planting trees at \$2,500.00
- Mergen presented a truck with dump box that he would like to purchase used and would like to find a used tractor with belly grinder for the City alleys
- New public works building – need to find a location – next 5 – 7 years
- 2018 Seal Coat project is estimated at \$120,000.00 - \$130,000.00

- Snow & Ice – no increase to Voss contract this year
- Street Lights now being LED have saved a lot of money; decreased to \$45,000.00
- Eckerly will Don Pietsch what the \$2,250.00 for the outdoor rink pays for
- Beach – discussed maintenance of equipment being \$2,500.00 decreased to \$2,000.00

Motion was made by Eckerly to approve the Preliminary Levy at 8% and recommend such to the City Council. Seconded by Soine and passed 3:1 (Soine, yes; Eckerly, yes; Gilmore, yes; and LaBeau, no).

The union and City Administrator contracts all are due for negotiations in 2018. Need to get pay equity pay scale reviewed by Springsted at \$10,000.00 or less; that needs to be added to the 2018 budget.

NEXT MEETING

The next meeting is scheduled for Tuesday, October 3, 2017 at 4:45 p.m.

There being no further business, the meeting was adjourned at 6:25 p.m.