

MINUTES BUDGET & FINANCE COMMITTEE

SEPTEMBER 1, 2015

Jean Soine called the meeting to order at 4:45 p.m. Other members present were Neil Herzberg, Belinda Ludwig, Finance Specialist.; Renee Eckerly, City Administrator; Elliot LaBeau. Ron Mergen, Public Works Director was also in attendance.

Motion was made by Herzberg to approve the June 2, 2015 Budget & Finance Committee Meeting. Seconded by Ludwig and unanimously carried.

LIGHT POLES

Brackets for banners can't be made locally as they are specialized. It is the inside hole that is worn out. They are now $\frac{3}{4}$ inch. If the City switches to decorative lights these brackets would not fit. It was suggested since the City is not painting the poles; don't purchase the banner brackets. This project will not be budgeted for due to bonding for the project.

COMMUNITY GARDEN WATERING

Mergen has not spoken to the Garden Club. The Park & Tree Board also discussed this and the mowing and weeding is not being completely done.

COMPOST SITE

Mergen distributed photos of garbage and roots that are being accepted and brought to the site. These items should not be accepted or brought out to the site as the Public Works employees are having to go through the site and remove the unacceptable materials. On Mondays staff has to open bags, dump leaves, and remove unacceptable items. Options include:

1. Have Hockey Association take over the entire Compost Site including paperwork, money, advertising, etc. and have the Association pay the City back for all hours that the Public Works employees are working to clean up after them.
2. Have one Public Works employee work the site with the Association at \$2,616.00 for the season and have the \$2,616.00 taken off of the \$6,500.00 that is given to the Association.

The Committee also discussed eliminating the \$200.00 Commercial Permit and buying ice time rather than donating to the Association.

Mergen and Eckerly will meet with the Association and Don Pietsch and bring back an update for a recommendation to Council.

PROPOSED 2016 BUDGET

Eckerly reviewed the budget revisions:

Revenues

- Interest income increased \$3,000.00 to \$18,000.00

- Compost permit fees increased \$200.00 to \$5,200.00
- Court fines increased \$1,150.00 to \$6,150.00
- Administrative fine decreased \$500.00 to \$1,500.00
- Election filing fees increased \$0.00 to \$10.00

Expenses

- Election – new equipment increased \$0.00 to \$300.00
- Building Inspection – travel & school increased \$1,000.00 to \$1,275.00 for certifications
- Emergency Management – telephone increased \$240.00 to \$890.00 for phone at shelter
- Emergency Management – new equipment increased \$5,000.00 to \$7,000.00 for shelter
- Trail – capital improvement – increased \$7,500.00 to \$16,000.00 for future maintenance of the trail
- Cable TV – capital improvement – increased \$500.00 to \$1,000.00 for capital improvement

Motion was made by Eckerly to approve the preliminary levy of 8% and recommend such to the city Council. Seconded by Herzberg and unanimously carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, October 6, 2015 at 4:45 p.m.

There being no further business, the meeting was adjourned at 6:15 p.m.