

MINUTES PUBLIC WORKS BOARD

AUGUST 12, 2019

The meeting was called to order by Vice Chairperson, Jim Freilinger at 5:00 p.m. Members present were Dave Peschong, Matt Quade, and Neil Herzberg. Keith Hemmesch was absent. Advisory members present were Ron Mergen, Public Works Director; and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Peschong to approve the minutes from the July 8, 2019 Public Works Board meeting. Seconded by Herzberg and unanimously carried.

SAFETY CONTRACT

Board members reviewed the safety contract. SafeAssure completes all the written programs and conducts all the required training, i.e. AWAIR, employee right to know, lock out tag out, blood borne pathogens, confined space, etc. It was also noted that if the City did not utilize a safety consultant the City would have to send someone to school to train the trainer and likely not receive the same quality of training.

Motion was made by Quade to approve the SafeAssure Safety Contract and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

SNOW REMOVAL CONTRACT

The snow plowing contract was reviewed noting the change in the hourly rate from \$122.00 per hour to \$125.00 per hour or a 2.4% increase. The plowing from curb to curb will be addressed with D & D. The current contract has a retainer of \$1,000.00 for 10 hours. At the current rate of \$125.00 the retainer would be \$1,250.00 or 8 hours of service. This will be clarified prior to this contract going to the City Council.

Motion was made by Peschong to approve the Snow Plowing Contract between the City of Paynesville & D & D and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

2020 PROPOSED BUDGETS

The street, snow & ice, street equipment and street lighting budgets were reviewed noting the line items that increased were mainly transfers to CIP funds for the future city shop. The plan is to increase the CIP by \$20,000.00 per year for five years. It was also noted the future shop would be funded through the water and sewer rates. The street lighting was discussed noting all the locations now have City owned lighting:

- Downtown
- Lake Ave.
- Veterans Dr.
- Hwy. 55 Bridge

The lighting on the Hwy. 55 Bridge is still the high-pressure sodium. Members suggest getting prices on the same units at Hwy 55 and Lake Ave. intersection.

The snow plowing was discussed noting the increase to \$24,000.00. It was decided to leave it as is for now.

The replacement list was also reviewed noting specifically the street equipment. The pretreatment replacement list was questioned. This will be addressed when the project is complete.

Motion was made by Quade to approve the budgets and recommend such to the City Council. Seconded by Peschong and unanimously carried.

2020 SEAL COAT

Members reviewed the list of streets to be seal coated with the cost estimate of under \$50,000.00. It was discussed that with this small of a project the City will pay a premium to get someone here to do the sealcoat. It was suggested to add these streets to the 2022 sealcoat project to get a better price.

PURCHASE OF 4 WHEELER AND TRAILER

The Paynesville Fire Department will be surplusing a Polaris Ranger and Aluma trailer and it was suggested the Public Works Department purchase these items. The value on the units are \$2,250.00 for the Ranger and \$1,000.00 for the trailer. It was questioned how the unit would be utilized:

- A sprayer would be mounted on it for fence lines or spraying up and down the runway
- Soil sampling
- Transporting gear boxes or irrigation tires
- Possible odd jobs in the parks or on the trails

The unit only has 75 hours on it and is in very good condition.

Motion was made by Herzberg to purchase the Polaris Ranger and Aluma trailer from the Paynesville Fire Department in the amount of \$3,250.00 and recommend such to the City Council. Seconded by Quade and unanimously carried.

SMARTNET

SmartNet was explained as a company working for John Deere that supplies the satellite signals for farmers to use in their GPS units in the fields for planting, harvesting, construction work, etc. The signals are received and corrected to within 5 mm. The signals are accessed via cell service or the internet. There is no transmitters sending out signals. Attorney, Spooner has drafted the addendum and feels confident that the City's liability concerns are covered.

Motion was made by Herzberg to approve the Agreement with Leica Geosystems Inc. and recommend such to the City Council. Seconded by Quade and unanimously carried.

WELL 7 REHAB

It was reported that this project is complete and the City has had very good results. The well capacity was down to 350 gallons per minute and is now back to its original capacity of 600 gpm. The amount of sand removed was minimal. The screen was plugged up with iron and manganese.

2019 STREET PROJECT

DeWolf reported on the progress of the project. The bituminous and seeding are complete on Hudson St. and Belmont St. The sanitary sewer work is also complete on Maple St. Crews are currently working on the water main on Maple St.

On previous projects the City has implemented a water credit (up to \$40.00 above the previous year's usage) to encourage residents to water their new seeding.

Motion was made by Peschong to approve a water credit up to \$40.00 above the previous year's usage for residents on the 2019 Street Project and recommend such to the City Council. Seconded by Quade and unanimously carried.

AMPI PROJECT

DeWolf reported that construction has started and crews are working on the building foundation and rerouting the forced main.

There being no further business, the meeting was adjourned at 5:50 p.m.