

**MINUTES  
SPECIAL BUDGET & FINANCE COMMITTEE**

**AUGUST 2, 2016**

Jean Soine called the meeting to order at 4:30 p.m. Other members present were Neil Herzberg, Belinda Ludwig, Finance Specialist; and Renee Eckerly, City Administrator. Elliott LaBeau was absent. Also in attendance were Ron Mergen, Public Works Director and Paul Wegner, Police Chief.

**Motion was made by Herzberg to approve the minutes from the June 7, 2016 Budget & Finance Committee meeting. Seconded by Ludwig and unanimously carried.**

**PROPOSED 2017 BUDGET**

Items discussed included:

- 2017 Street Project - Lake Ave. – Ferche – discussion on bonding for the project and how much the City will be responsible for including the purchase of right of way, median, trail, and utilities
- Downtown Committee - Blandin Projects - Enhancement Committee – decreased from \$12,000.00 to \$0.00
- Electronic Sign for City – Credit Union will put any message on their board
- Remodel Front Counter – Capital Improvement funds be used
- Airport Fly In – not in 2017, but rather in 2018
- Building Official - vehicle
- Lift Pickup – check with Highline Construction on renting; estimated cost to purchase is \$25,000.00 - \$50,000.00
- New public works shop
- Park & Tree – no new projects for 2017
- Holiday Lights – money from General Fund – suggested to come from EDAP reserves
- Hangar Rental – increase from \$27,000.00 to \$27,500.00
- Increase Cable TV Franchise Fees – increase from \$23,000.00 to \$24,000.00
- Liquor Store permanent transfers in – increase from \$30,000.00 to \$35,000.00
- Professional Services Mayor/Council – for strategic planner – decreases from \$3,500.00 to \$0.00
- Recreational Programs – Area Center – decrease from \$8,750.00 to \$8,500.00
- Transfer to Police Capital Improvement – decrease from \$17,00.00 to \$16,000.00
- Transfer to Streets Capital Improvement – decrease from \$40,000.00 to \$35,000.00
- Compost Site – there is nothing in the budget for a card and gate system
- The compost site brush is now burned and not chipped by roto chopper
- Airport – discussed selling the mower and decrease maintenance and operation and reclaim some from the grant
- Tax levy is currently at 10%
- Rental of Buildings – motor vehicle in council chambers
- Ambulance Garage – pull lease to see if there is an opportunity to increase the rent
- Fire Relief - increase

- Airport Hangars – increase; south - \$120.00 and north - \$100.00 – have to give 90 days' notice prior to renewal; therefore, won't see the increase until 2018; Mergen will bring back a price
- Township reimbursement for EDAP
- Administration - legal and audit
- Planning – engineering decreases
- Municipal Building – Capital Improvement –is in the negative
- Motor Vehicle – keeping the same as last year; state is doing less work and pushing more down to the cities with no increase in fees
- Police – Wegner presented
  - Travel and schools - \$1,000.00 per officer – will get some funds back
  - Old squad – the old squad is needed to help when officers are in school or if one of the new squads are in for repair; next new squad would be in 2018
  - New equipment – speed sign – mayor suggested – Wegner stated this can be purchased through forfeiture funds or possibly a grant or the Paynesville can use Stearns County's whenever the department wants to
  - No major purchases
- Audit – GASB
- Physicals – can we find someone cheaper

### **NEXT MEETING**

The next meeting will be Tuesday, September 20, 2016 at 4:45 p.m.

There being no further business, the meeting was adjourned at 6:30 p.m.