

**MINUTES  
AIRPORT COMMISSION MEETING**

**JULY 24, 2017**

The meeting was called to order by Chairman Matt Larson at 5:00 p.m. Jeff Thompson and Phil Bailey were present. Steve Whitcomb and Aaron Kranz were absent. Advisory members Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc. were present.

**Motion was made by Thompson to approve the minutes from the January 23, 2017 Airport Commission meeting. Seconded by Larson and unanimously carried.**

**DRONE POLICY**

It was reported that the City already has an ordinance relating to the operation of unmanned aircraft, which is identical to the enclosed policy.

**PROPOSED CIP**

DeWolf presented the CIP and the scheduled project for 2018:

1. The City will receive its entitlements back from Faribault in the amount of \$260,000.00
2. Acquire the property for the hangar
3. Construct the taxi lanes and apron
4. Borrow entitlements from other airports in the amount of \$650,000.00
5. Construct a 10 unit tee hanger at an estimated cost of \$1.15 million dollars

2018 - 2023 - pay entitlements back to other airports

2024 and future - update the ALP and rehabilitate the runway

**PROPOSED HANGER**

A 9 unit Tee Hangar plan was reviewed including the following:

- Bi-fold doors 44' 6" the existing units are 41' 6", members discussed that this would accommodate larger planes in the future
- The door would have a 14' clearance, as the existing units have a 12' clearance, the City did have a request for one plane that the needs 13' clearance
- The City has had several requests to insulate the hangars, the cost would be approximately an additional, \$15,000.00 each, also briefly discussed was a rate to charge the tenants
- The jet pod would have a 58' door with an 18' clearance
- Members briefly discussed the added amenities and associated costs, future hangar rents and the City's share of the project at 5% or \$57,775.00

There being no further business, the meeting was adjourned at 5:25 p.m.