

## **MINUTES SPECIAL AIRPORT BOARD MEETING**

**JULY 15, 2019**

The meeting was called to order by Chairperson Tom Fread at 5:03 p.m. Board members present were Jeff Thompson, John Bayer, Harlan Leusink, and Phil Bailey. Advisory member present was Ron Mergen, Public Works Director. Chuck DeWolf, Bolton & Menk, Inc. was absent.

**Motion was made by Thompson to approve the minutes of the June 10, 2019 Airport Commission meeting. Seconded by Bayer and unanimously carried.**

### **FLY IN**

The flyer was reviewed and distributed to members to post around the community. Attractions are as follows

- Life Link helicopter
- State Patrol helicopter
- Car and tractor show
- Bounce House (2) - Lions Club to sponsor 1
- K-9 Demo
- Civil Air Patrol
- RC Aircraft display

Military aircraft and the DNR Fire Bombers are still being worked on. Members set the price for a burger or a hotdog, chips, and a pop at \$5.00. Two golf carts will be on site to drive visitors to and from their vehicles. Drivers will be the Paynesville Royalty or Lions Club volunteers.

Other items of discussion included:

- Handicap parking
- PIC eat for free
- Air Boss - Steve Brown and Clem Kalthoff
- Portable toilets and garbage receptacles are scheduled - West Central Sanitation will donate the garbage service
- All donations/checks should be made out to: Friends of the Airport

**Motion was made by Bailey to authorize the Fly In and recommend such to the City Council. Seconded by Thompson and unanimously carried.**

### **HANGAR RENTAL RATES**

The existing fuel price and hangar rent policy was reviewed:

- Fuel upcharge is at \$.46 cents – was changed in 2016
- North facing hangars are \$100 per month – set in 2004, never changed
- South facing hangars are \$120.00 per month – was changed in 2012
- Private land rent for hangars is \$.10 cents per sq. ft.

The Board would like to keep one or two units for daily, weekly, or monthly rentals and establish a fee schedule for this. Suggestions were as follows:

- Daily rate \$30.00
- Weekly rate \$150.00
- Monthly rate \$250.00

A survey of other airports was reviewed:

- Benson \$90.00per month
- Long Prairie \$80.00 per month
- Sauk Centre \$120.00 per month
- Hector \$65.00 per month
- Maple Lake \$.40 cents per sq. ft. annually, private hangars only
- Oliva \$100.00 per month

It was discussed to leave the rates as they currently are until the Tee Hangar is built.

**Motion was made by Bailey to approve the following rates and recommend such to the City Council:**

**Daily Hangar Rental \$30.00**

**Weekly Hangar Rental \$150.00**

**Monthly Hangar Rental \$250.00**

**Existing Southside hangar units and the new hangar rate \$120.00**

**Northside existing hangars \$100.00**

**Seconded by Bayer and unanimously carried.**

### **TEE HANGAR PROJECT**

All the grants applications have been submitted and the City is waiting on the signed copy to be returned from MNDOT Aeronautics, which is anticipated to be received within a week or two. Construction will likely to start in September, 2019.

There being no further business the meeting was adjourned at 5:45 p.m.