

MINUTES SAFETY BOARD

JULY 15, 2019

The meeting was called the meeting to order by Vice Chairperson Tom Fread at 4:10 p.m. Members present included Ron Mergen, Renee Eckerly, and Paul Wegner. Bill Ludwig and Lee Schleper were absent.

Motion was made by Eckerly to approve the minutes of the January 28, 2019 Special Safety Board meeting. Seconded by Wegner and unanimously carried.

MEMBER RESIGNATION

Jennifer Welling, Administrative Assistant/Zoning Specialist has resigned from the Safety Board effective, July 1, 2019.

Motion was made by Eckerly to approve the resignation of Jennifer Welling, Administrative Assistant/Zoning Specialist from the Safety Board and recommend such to the City Council. Seconded by Mergen and unanimously carried.

Eckerly will check with administration staff to see who is interested in serving on the Board.

WORK PLACE SECURITY CHECKLIST

The Mitigation Grant might be able to be used for this. Fread will check for availability. Wegner and Eckerly have one quote for security and will schedule for a second quote. This will have to be included in the Mitigation Plan. It was suggested to look at the Mitigation Plan to see if the City could apply for a grant by November 30, 2019. Active Threat – Eckerly will email Erin at the County that the City is interested in applying. Fread will forward Eckerly the application and mitigation goals. Fread also noticed that the grant covers radios for fire and police departments plus a weather radio.

It was further suggested to update the list to fit the City and put it into the internal emergency plan.

SUMMARY OF WORK-RELATED INJURIES & ILLNESSES

The members reviewed the list which most are trips and falls. Department heads will remind staff of safety procedures.

EMERGENCY ACTION PLAN

Fread was going to check with Eckerly on technology changes for accountability; CodeRED. It was suggested to set up a phone number to check if everyone is okay by sending out a blast on CodeRED. Eckerly will get Fread a list and Eckerly and Fread will maintain the City groups. Staff will have new hires set up a CodeRED for themselves. Currently CodeRED has a lot of failures as there is a need to know how to delete people from the public.

ONLINE SAFETY TRAINING

All new employees are required to complete online safety training. Mergen believes that all have done their training. The police department also does police online training. Mergen will email a link to Wegner for Feigum and LaPatka to complete.

PUBLIC WORKS DEPARTMENT SAFETY TRAININGS

Mergen reported that June 18th was chainsaw, tree trimming, cutting concrete, fall protection, and ladder safety. There will also be training in August.

2019 SAFETY TRAINING DAY

Training will be held on Monday, October 14, 2019. The morning session will be OSHA/SafeAssure. The afternoon will be fire extinguisher training and Mergen will verify this with Chad from SafeAssure. There is a need to find a vendor for the hearing tests as CentraCare has declined. Eckerly will continue to research ALICE training.

There being no further business the meeting was adjourned at 4:45 p.m.