

**MINUTES
SPECIAL BUDGET & FINANCE BOARD**

JULY 9, 2019

Jean Soine called the meeting to order at 1:00 p.m. Other members present were Neil Herzberg, Alicia LaBeau, and Renee Eckerly, City Administrator. Belinda Ludwig, Finance Specialist was absent. Also present was Bill Ludwig, Liquor Store Manager, Paul Wegner, Police Chief; Kevin Farnum and Dick Johnson.

Motion was made by Herzberg to approve the March 5, 2019, April 9, 2019 and June 4, 2019 Budget & Finance Board meeting minutes, with corrections. Seconded by LaBeau and unanimously carried.

AIS

Kevin Farnum and Dick Johnson stated that \$4,300.00 was given by the City to preform inspections at Veterans Park and paid to the Watershed District. AIS control on Lake Koronis is funded through 2020 with grants. The Koronis Lake Association (KLA) newsletter has a report on the status of the battle. Farnum and Johnson are working on who to sustain funds with after 2020. There is a meeting at the high school on Saturday at 9:00 a.m. Dr. Rogers is retiring in December of 2019. Farnum is working on a person to replace Rogers. The Initiative Foundation project will be finished this year at \$750,000.00. Lamb Labor continues to hire AIS inspectors throughout Stearns County. Success has been to keep Starry at a deep level and not to constrict boating or fishing and to keep the lake at a level that the lake is useful. The Lake Association works well with the DNR. KLA appreciates all the money the City has given, but would like more money. AIS is harvested by a machine and after pulling it, it is treated with a chemical and the treatments are expensive.

LIQUOR STORE - RITE

Ludwig reported on the following:

- RITE is changing to a cloud platform
- \$120.00 per month maintenance fee – a new charge for subscription
- \$2,500 for hours of support (bundle)
- \$4,239 proposal for upgrade
- No hardware required except for inventory handhelds which will need to be replaced
- Another vendor never got back to Ludwig and that vendor has credit card handling issues

Motion was made by Herzberg to approve the upgrade through RITE and recommend such to the City Council. Seconded by Eckerly and unanimously carried.

INVESTMENT ADVISOR REVIEW

Eckerly gave a verbal report.

Motion was made by Herzberg to approve RBC, Rich Knowlton for the City's investment and recommend such to the City Council. Seconded by Eckerly and unanimously carried.

COPIER - ADMINISTRATION

Eckerly reviewed the copier quotes.

Motion was made by Eckerly to approve a 60 month lease with Marco for administration copier and recommend such to the City Council. Seconded by LaBeau and unanimously carried.

COPIER - POLICE

Wegner reported the following:

- The ink cartridges cost \$799.00 at MCSI and there is a concern with a lot of color on a page, the pages would be wet
- Marco – lease is \$50.00 per month, \$1,600.00 to purchase, wireless, \$17.50 monthly maintenance for 500 black and white and 100 color copies
- MCSI - \$1,740.00 to lease plus \$20.00 for monthly maintenance
- Coordinated Business - \$1,800 to lease plus \$16.80 for monthly maintenance
- Marco would do all the networking and include a fax board for free
- MCSI would charge for networking

Motion was made by Herzberg to approve the purchase of a copier for the police department from Marco and recommend such to the City Council. Seconded by LaBeau and unanimously carried.

NEW COMPUTERS/LAPTOPS COUNCIL

Eckerly reported that on December 31, 2019 the Windows 7 operating system will no longer be supported by MARCO due to Microsoft ending support January 14, 2020. All of the laptops used by the City Council are in need of replacement prior to December 31st.

Motion was made by LaBeau to bring two price quotes to City Council and find out which the Council members would prefer. Seconded by Soine and unanimously carried.

LaBeau mentioned that Best Buy had units for \$150.00 and Best Buy showed a HP Spectra X360 at \$1,099.00, but was not Windows Pro.

POLICE VEHICLE PURCHASING UPDATE

Wegner reported that not all dealers know what is going to happen with the 2020 Ford. The Ford utility is on a whole new body. Some equipment would transfer. Gas mileage was discussed. If ordering must order by January 2020. The squads are on a three year cycle for replacement. The K-9 squad would last approximately 8-9 years. The Crown Victoria is too small for Jerry. There are no 2019 Fords available as the plants have all switched to 2020 makes and models. The Chevrolet Tahoe was also discussed as there is a grant for some

equipment that is Tahoe specific. The value of the Ford that's being replaced is \$5,000.00 – 12,000.00 as it has 146,000 miles on it.

NEXT MEETING

The next meeting will be Tuesday, August 6, 2019 at 1:00 p.m.

There being no further business, the meeting was adjourned at 2:45 p.m.