

**MINUTES
SPECIAL AIRPORT COMMISSION**

JUNE 22, 2011

Bert Stanley called the meeting to order at 5:00 p.m. Members present were Steve Brown, Gene Beavers, and Larry Bollman. Phil Bailey and Renee Eckerly were absent. Also present were Chuck DeWolf, Bolton & Menk, Inc; Ron Mergen, Public Works Director; Stephanie Hormann, Cable Coordinator; and Tim Mahoney.

Motion was made by Brown to approve the minutes of the April 27, 2011 Airport Commission Meeting. Seconded by Bollman and unanimously carried.

AIRPORT ZONING- UPDATE

DeWolf reported on the zoning for the updated airport layout plan. The plan projects future improvements and the zoning ordinance also needs to be updated. He also noted that MnDOT Aeronautics has indicated the City owes the State \$56,000.00 in land reimbursement money and the State portion would be deducted from this amount.

After a short discussion,

Motion was made by Brown to recommend the Commission proceed with the zoning update. Seconded by Bollman and unanimously carried.

2011 FLY IN

The task list was reviewed and updated. Regarding the item of how or who would sell presale tickets, Stanley will talk with Steve Whitcomb and discuss the issue. The flyer was also reviewed; recommended changes and additions include:

- The flight simulator costs; it will be free for anyone ages 14-18 and will cost \$10 for ten minutes for everyone else
- The photo of the T-6 should be larger because it is the main attraction

SLURRY SEAL

DeWolf presented the bid results noting that the low bid was from Struck & Irwin Paving from Deforest, WI in the amount of \$131,595.00, which is \$20,000 under the cost estimate. The breakdown for the funding is as follows:

- FAA: \$136,542.00
- State: \$4,165.00
- City: \$23,387.00
 - 5% Federal Match: \$7,186.00
 - 50% State Match: \$4,165.00
 - 100% City portion of Taxi lane
 - 100% City private hanger apron area

Members discussed the private hanger area and the options of how to charge this back to the hanger owners. Members noted it should be based on a footage basis as not all of the hangers are the same. It was questioned what the Commission would do if the hanger owners object; the alternative would be to raise the rental rate to cover the cost.

After a short discussion,

Motion was made by Bollman to recommend the bid be awarded to Struck & Irwin Paving in the amount of \$131,595.00 with the understanding that the private hangers be charged based on footage. Seconded by Brown and unanimously carried.

THROUGH THE FENCE

A letter from the FAA was reviewed asking the Commission to certify that the Airport doesn't have a current Through The Fence operation. It was discussed that the Commission has been asked to draft a letter noting that the Airport has asked for this operation and would request to reserve the right to have one in the future. The members of the Commission suggested drafting a letter and bringing it to the next meeting.

There being no further business, the meeting was adjourned at 5:47 p.m.