

**MINUTES
SPECIAL AIRPORT COMMISSION MEETING**

MAY 23, 2016

Chairperson, Bob McDaniel called the meeting to order at 4:30 p.m. Commission members present were Steve Whitcomb, Aaron Kranz, and Donavan Mayer. Matt Larson was absent. Advisory member Ron Mergen, Public Works Director was present. Renee Eckerly, City Administrator and Chuck DeWolf were also present.

FLY IN

Members were updated on the Fly In:

- The breakfast will be catered by Queen Bee's
- Tickets are \$7.50 in advance, \$8.00 at the door, children 6-10 \$5.00, under 5 free
- Menu - sausage, scrambled eggs, fritter bread, juice & coffee
- \$2.50 per plate will go to the Friends of the Airport
- Queen Bee's will provide 40 to 60 tables & chairs for seating in hangars 1 & 2
- Kranz will set up a tent as a center point for pilots to come to
- Parking attendants – possibly the Paynesville Lutheran Church Confirmation Class
- Golf carts
- Trash - West Central Sanitation
- Presale tickets were printed and distributed to members; they are asked to sell them and are also available at Queen Bee's, Ron & Judy's, Fire House Coffee, and Flagpole Country
- Flyers - there was some discussion on where and when to post them
- Radio ads - it was noted we can get free radio ads just prior to the event; radio ads will not be purchased
- The RC Club will be in hangar 5
- Friday afternoon and evening, the shuttle will run every hour to the Golf Course, Legion, Ron & Judy's, Queen Bee's, and the downtown area from 3 p.m. to midnight
- Underwing camping
- The Saturday breakfast will run from 8 a.m. to 11 a.m. and trophies will be awarded for the best vintage, home built/experimental, and certified war bird
- Airplane rides - Troy Caldwell will give rides and have a donation box
- Insurance - it was noted the City's insurance does not cover the events and the cost will be \$950.00. It was questioned if the City would cover this expense. Mergen noted the cost is not budgeted for, but we can ask the Council

Motion was made by Whitcomb to recommend the City cover the \$950.00 insurance premium for the Airport Fly In and recommend such to the City Council. Seconded by Mayer and unanimously carried.

- Helicopter rides - it was noted the cost to bring in a chopper is \$700.00 plus \$45.00 per ride. Members discussed if the Commission should pursue the helicopter. It was noted that if the Council pays the cost of the insurance premium, the Friends of the Airport will have money for the helicopter. If the Friends of the Airport need to cover the cost of insurance then there would not be funds to have the helicopter.

There being no further business, the meeting was adjourned at 5:15 p.m.