

**MINUTES
BUDGET & FINANCE COMMITTEE**

MAY 10, 2010

Jean Soine called the meeting to order at 5:30 p.m. Other members present were Dennis Zimmerman, Renee Eckerly, and Kirk Johnson. Belinda Ludwig was absent.

Motion was made by Zimmerman to approve the April 12, 2010 Budget & Finance Committee Meeting minutes. Seconded by Johnson and unanimously carried.

MEETING DATES

June 7, July 12, and July 26 were approved for meeting dates.

SERVER UPGRADE

The Committee discussed the email from Tim Starkenburg, Bennett; explaining the \$3,000.00 cost for the installation of the migration from 32 bit to 64 bit and the cost to migrate from windows 2003 to 2008. The cost is okay and the \$5,963.64 would come from Capital Improvement Accounts.

Motion was made by Johnson to approve the upgrade at the cost of \$5,963.64; payable to Bennett Office Technologies and recommend such to the City Council. Seconded by Zimmerman and unanimously carried.

GRANTS

City Hall & Fire Department – All the plans are in and waiting on the grant documents from the State.

ADA Compliancy – handicapped doors at the Paynesville Area Center – The City did not get the grant. Decisions were based on repeat applicants, smaller communities, and funding of 100%. It was recommended to reapply in the fall of 2011.

SCORE – Mergen will get an update this Fall, if awarded

Ethnic Festival – The City should know by the end of May if the City is a grant recipient.

Community – The City is waiting to hear from Stearns County. Six communities applied and the County will award to four of them.

Park & Tree – The Board is researching a number of grant options for shelter and equipment grants.

LIQUOR STORE UPDATE

Eckerly reported on the Armory site and meeting today with the School and Credit Union representatives to work jointly and compromise. The City should know more after May 17, 2010.

2010 BUDGET

Holiday Lights – Eckerly reported on the meeting with the Chamber of Commerce regarding the cost of changing the bulbs to LED. The Chamber requested to find out if the City will put money toward replacing the bulbs. The Committee stated there is no money; so either reduce the cost or electricity or the City will reduce the hours of the lights. Eckerly will update Jeb Johnson on the Committee's decision. The Chamber has suggested reducing the number of light units from 44 to 30.

Legislative Update – The Committee discussed the Supreme Court's decision and Zimmerman updated the Committee on today's action.

2011 BUDGET

School Fields - Eckerly distributed a new 3-year recreation facility plan that was received today from the school. The Committee will keep \$9,150.00 in the budget for now, but to contact the school to make sure that these are essential purchases.

An electronic preliminary budget will be sent to the Committee members on Wednesday.

INSURANCE AGENT

Eckerly reported that Dombrovski was missing from the list and did not get an RFP and they wanted to be given a chance to bid. To be fair, the Committee requested that the packets be resent out to all agents with a closing date of Monday, May 17, 2010 and to go to Council on May 16, 2010.

There being no further business, the meeting was adjourned at 6:35 p.m.