

**MINUTES
AIRPORT COMMISSION MEETING**

APRIL 27, 2015

Bob McDaniel called the meeting to order at 5:10 p.m. Commission members present were Aaron Kranz, and Donavan Mayer. Steve Whitcomb and Matt Larson were absent. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Mayer to approve the minutes of the January 26, 2015 Airport Commission meeting. Seconded by Kranz and unanimously carried.

AGREEMENT FOR TRANSFER OF ENTITLEMENTS AND CIP REVIEW

The NPE Funding Program was explained to members noting that the City receives \$150,000.00 per year of entitlement dollars and the City can bank 3 years' worth. If the City does not utilize the dollars within the 4th year the City would lose the money. The other option is to loan the entitlement to another community. The City of Faribault has a project and is requesting the funding. The City can loan the funds to Faribault and receive them back in fiscal year 2017.

Upon reviewing the City's updated CIP; the City has \$132,000.00 from 2013 and \$127,000.00 from 2014 able to be loaned to the City of Faribault. The projects the City of Paynesville has scheduled are:

- 2016 Pavement M & R \$81,000.00
- 2017 Acquire land for new hanger \$140,000.00
- 2017 Receive funds back from the City of Faribault \$260,000.00
- 2018 Construct tee hanger taxi lanes \$200,000.00
- 2019 Construct 8 unit tee hanger \$1,028,000.00
(this will require Paynesville to borrow funds from another Airport)

After a short discussion there was a motion,

Motion was made by Mayer to approve the agreement to transfer funds and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

2016 FLY IN

Due to not having a full Commission present the presentation from Flight Line was cancelled. This will be rescheduled for the next meeting.

BEACON

DeWolf reported that the beacon will be installed and should be operational within several weeks.

ZONING

DeWolf informed members of the issue on the east end of the fly zone with the State not allowing less than 3 acre lots. The City had requested a higher density, but MNDOT rejected the request. It was noted on the City's APL the City has a 4,450 feet runway length. The current runway is 3,300 feet. The option would be to reduce the ultimate runway length to 4,000 feet; this would not affect any future development. No action was taken and will be brought back to the next meeting.

FLIGHT TRAINING FOR YOUNG PILOT

McDaniel reported that there is a learning curve to starting a pilot training program mainly that the City needs someone CFI certified and ground school certified. At this time there is no one available. Kranz also gave a brief update on the Young Eagles program and noted that they are more of an orientation program and not a training program.

There being no further business, the meeting was adjourned at 5:35 p.m.