

MINUTES BUDGET & FINANCE BOARD

MARCH 5, 2019

Chairperson, Jean Soine called the meeting to order at 1:00 p.m. Other members present were Neil Herzberg, Alicia LaBeau, Belinda Ludwig, Finance Specialist, and Renee Eckerly, City Administrator. Also present were Paul Wegner, Police Chief; Ron Mergen, Public Works Director; Andy Soine, Fire Chief; Bill Ludwig Liquor Store Manager.

Motion was made by LaBeau to approve the minutes from the September 11, 2018 and October 16, 2018 Budget & Finance Committee meetings. Seconded by Herzberg and unanimously carried.

ELECTION OF OFFICERS

Motion was made by LaBeau to elect Soine as Chairperson; Herzberg as Vice Chairperson; and Eckerly as Secretary. Seconded by Ludwig and unanimously carried.

MEETING SCHEDULE

It was consented to keep the Budget & Finance Committee meetings on the 1st Tuesday of each month at 1:00 p.m.

2020 BUDGET

Fire Department:

- 2020 – Purchase 4 800 MHz radios at \$3,000.00 each and 2 per year thereafter. Wegner stated that the police department has an extra radio that will work.
- 2021 – SCBA packs and bottles - \$100,000.00.
- Replace snowmobile and 4-wheeler with a side by side. Herzberg mentioned a joint fundraiser with the snowmobile club to get a side by side with tracks at an estimated cost of \$20,000.00. The 4-wheeler is a 2004 model and is used about 10 times per year and the snowmobile was used once in 1994. The trailers could also be sold and purchase a new one. The snowmobile, 4-wheeler and trailer are worth about \$3,000.00. Ludwig explained that state bids have to be checked on all purchases. Eckerly will check on grants. Money would go to general fund – fixed assets or set up a fund for sale of fixed assets – fire department.
- Truck – When the 2018 Budget was presented at \$25,000.00 for equipment the Township wanted an increase of \$10,000.00 for 2019.
- 2002 Rescue Truck – 16 years old, everything runs good. New would be estimated at \$250,000.00 - \$300,000.00.
- 1986 Tank/Back Up Pumper – used 10-20 times a year estimated at \$300,000.00
- The purchase of used fire trucks was discussed.
- Andy Soine noted the \$5,000.00 annual contribution to the Fire Relief Association and would like an increase. It was suggested to bring back a spreadsheet showing what other communities are paying.
- The Fire Relief fundraiser checkbook has approximately \$27,000.00 in it.

Liquor Store:

- In 2020 the computer software through RITE is going to the cloud; options include Zebinski at approximately \$13,894.00 with a server in-house. The Board discussed maintenance costs, call costs, and cloud costs. Ludwig will bring Zebinski down to give a quote as the lease is up in 2 years.
- There is \$213,000.00 in the CIP.
- Ludwig discussed action coming into the State Capital.

Police:

- New squad – Wegner is waiting to get pricing.

Motion was made by Eckerly to approve the quote from NBP in the amount of \$2,820.65 for furniture; American Made Global with a 3-way cost split between Admin, Emergency Services, and Police and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

There being no further business, the meeting was adjourned at 2:10 p.m.