

**MINUTES
PLANNING BOARD**

MARCH 4, 2019

Chairman Ron Mehr called the meeting to order at 6:00 p.m. Members present were Shawn Reinke, Bill Fuchs, Carly Brockner, and Randy Christman. Also present were Renee Eckerly, City Administrator; Kristin Leither, Social Media Specialist; Brad Mehlhop, Building Official; Gayle Kass, and David Zimmer.

Motion was made by Fuchs to approve the minutes of the December 3, 2018 Planning Commission meeting. Seconded by Christman and unanimously carried.

Member introductions were made.

ELECTION OF OFFICERS

Motion was made by Fuchs to elect Mehr as Chair, Brockner as Vice Chair, and Eckerly as Secretary. Seconded by Christman and unanimously carried.

MEETING SCHEDULE

Motion was made by Reinke to keep the meeting schedule the same on the first Monday of each month (Oct. – April) and the first and third Monday of each month (May – Sept.) at 6:00 p.m. Seconded by Brockner and unanimously carried.

VARIANCE REQUEST – ZIMMER & KASS

The City has received a Variance application from David J. Zimmer and Gayle M. Kass, to allow the replacement of an existing garage. David J. Zimmer and Gayle M. Kass are the owners as joint tenants of property located at 408 Koronis Ave., Paynesville, MN 56362; and WHEREAS, the property at issue is more particularly described as Parcel No. 70.39249.0000, and is legally described as follows, to-wit:

Lot Eight (8), Block One (1), Residence Park, an Addition to the City of Paynesville according to the plat and survey thereof on file and of record in the Office of the County Recorder in and for Stearns County, Minnesota; and

The existing garage is 19'6" in depth and 12' in width. The existing garage meets setback requirements on the front and the two (2) sides, but does not meet the rear setback where the applicant's property abuts the fire hall of the City of Paynesville. The applicant proposes to build a garage which would be 24' wide and 24' deep. This would be an enlargement or expansion of a non-conforming use and, therefore, requires a Variance from the requirements of City Code, Chapter 36, Section 36-5, which requires accessory buildings to be setback not less than 4' from a rear property line.

The application and Report & Recommendation Of Planning Board On Application For Variance was presented.

Zimmer stated that the shed would be 8" off the property line. The slab will be higher; therefore the slab will be to the North. This structure will need a one hour fire rating which Mr. Zimmer is aware of.

Motion was made by Christman to approve Report & Recommendation Of Planning Board On Application For Variance for Zimmer & Kass and recommend such to the City Council. Seconded by Fuchs and unanimously carried.

INFORMATIONAL

Members reviewed the training opportunity and CCLD Newsletter.

Brad Mehlhop, Building Official reported that there have been 15 permits issued in 2019 to date. Heavy snow falls have created large amount of snow around foundations and snow may need to be moved to prevent flooding. Snow load on roofs is not a big concern, but ice jams are and need to be removed to help get snow off the roofs.

The next meeting will be held on April 1, 2019 at 6:00 p.m.

There being no further business the meeting was adjourned at 6:15 p.m.