

**MINUTES
POLICIES & PROCEDURES BOARD**

FEBRUARY 25, 2019

The meeting was called to order by Renee Eckerly at 5:00 p.m. Members present were Renee Eckerly, City Administrator; Len Gilmore, and Shawn Reinke. Also present was Paul Wegner, Chief of Police.

Motion was made by Eckerly to approve the minutes from the December 28, 2018 Policies & Procedures Committee meeting. Seconded by Reinke and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Gilmore to approve Reinke as Chairperson; Gilmore as Vice Chairperson; and Eckerly as Secretary. Seconded by Eckerly and unanimously carried.

MEETING SCHEDULE

Motion was made by Gilmore to keep the Policies & Procedures Board meetings on an as needed basis. Seconded by Eckerly and unanimously carried.

SCHOOL RESOURCE OFFICER

Wegner explained the direction of the school resource officer position. The City has lost an officer half-way through the year over the last 4 years. The school made the second payment on February 22, 2019. The Board discussed the 5th full-time officer hired in 2014 was for the school resource officer position. The Board agreed that the school resource officer should have consistent hours. The City currently has 24/7 coverage plus 8 hours in the school. The Board reviewed the current schedule. The Board wants Wegner to research if there are officers out there to fill the resource officer position that are retired.

Motion was made by Gilmore to set a meeting with Matt Bullard, Superintendent; a School Board member, Renee Eckerly, Shawn Reinke, and Paul Wegner to nail down costs, expectations, and hours. Seconded by Eckerly and unanimously carried.

INTERVIEW SCHEDULE

Motion was made by Reinke to set the Police Secretary/Bookkeeper interviews for March 5, 2019 at 2:00 p.m. Seconded by Eckerly and unanimously carried.

Police Secretary/Bookkeeper – March 5, 2019 at 2:00 p.m. with Eckerly, Reinke, and Wegner
Police Officer – March 7, 2019 first round with Eckerly, Fread, and Wegner
Police Officer – March 14, 2018 second round with Reinke, Gilmore, Eckerly, and Wegner

There being no further business, the meeting was adjourned at 6:00 p.m.