

**MINUTES  
SPECIAL MUNICIPAL OFF-SALE RETAIL LIQUOR BOARD**

**FEBRUARY 20, 2014**

The meeting was called to order by Chairperson, Reed Ringstad at 6:27 p.m. Members present were Bill Ludwig, Liquor Store Manager; Jennifer Welling, Jeff Thompson, and Steve Vaske (6:40 p.m.). Sue Hecht was absent. Also present was Corey Gerads, Alliance Building Corporation; Nathan Derichs, Jack's Companies; and Larry Keenan, Keenan Architectural Group, Inc.

**Motion was made by Thompson to approve the minutes from the February 4, 2014 Municipal Off-Sale Retail Liquor Board meeting. Seconded by Welling and unanimously carried.**

**LIQUOR STORE LOCATION**

The Board discussed the following:

- Liquor Store Capital Improvement Fund has \$184,785.21
- It was questioned if the sale of the old Liquor Store property funds were separate from this
- Remove the break room and use it for storage
- Decrease the square footage to 5,500 – 6,000
- Flip flop the sales display area and cash register lanes
- Door between the cooler and beer cave – public/private
- Flip flop beer cave and cooler
- Storage room – how much room is needed
- Windows – sizes and location of them, remove west windows
- Emergency exits
- Handicapped accessible entry doors -
- Move beer cave/cooler back 2'
- Remove tasting bar
- Sign
- ADA compliancy/parking spaces for such
- Parking
- Remove bump out (west wall) for wine
- Time line

Welling will confirm meeting dates/times and email out the schedule.

There being no further business, the meeting was adjourned at 8:21 p.m.