

**SPECIAL MINUTES
BUDGET & FINANCE COMMITTEE**

FEBRUARY 19, 2013

Jean Soine called the meeting to order at 4:30 p.m. Other members present were Kay McDaniel, Elliott LaBeau, Belinda Ludwig, Accounting Specialist Sr.; and Renee Eckerly, City Administrator. Also present was Paul Wegner, Police Chief.

Motion was made by McDaniel to approve the minutes of the October 15, 2012 Budget & Finance Committee meeting. Seconded by LaBeau and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Soine to elect Soine as Chairperson, McDaniel as Vice Chairperson, and Eckerly as Secretary. Seconded by LaBeau and unanimously carried.

MEETING SCHEDULE

Motion was made by Ludwig to set the Budget & Finance Committee meetings for the second Monday, of each month at 4:30 p.m. Seconded by McDaniel and unanimously carried.

POLICE DEPARTMENT

Squad Car – Currently the cars have the following mileage on them:

2008 107,000 miles
2010 64,000 miles

Wegner stated that he would prefer to replace cars every 5 years and would like to replace the 2008 squad this year. Wegner would like to surplus the Explorer and a forfeiture vehicle. The Committee discussed the reasoning for the replacement of a squad car over 100,000 miles. The Committee discussed the issue with the condition of the 2008 squad car. The lights are not adequate for this squad car to respond to an emergency. Wegner stated that there is a need for a new camera system for continual recording. Wegner explained that the bid from Nelson should be \$42,200.00. There is a \$600.00 difference between Yarmon and Nelson. The Committee discussed rotating bidding/purchasing between Yarmon and Koronis Motors. It was noted that the current camera is not worth much. There is a need to un-install the equipment from the Mazda. The installation would be done by the same person that Stearns County utilizes.

Motion was made by Eckerly to purchase a 2013 Ford Interceptor; contingent on selling the other three cars and recommend such to the City Council. Seconded by McDaniel and passed 4:1 (McDaniel, yes; Soine, yes; Ludwig, yes; Eckerly, yes; and LaBeau, no).

There is a need to start budgeting \$10,000.00 per year to Capital Improvement starting in 2014. It was asked if there are special luxury items on these cars. Wegner said no, there is nothing that could be taken out of the quote. The car itself is in the price range. It is the equipment that costs so much because none of the existing equipment can be transferred to the new car. It was suggested to breakdown the cost of the car and equipment separately when being presented to the City Council. It was suggested to check what equipment would transfer to a new vehicle and list this on the Council action sheet. The next vehicle will be \$45,000.00. There is a need to show on the Council's action sheet the costs of the last vehicle and equipment. A second camera for the current squad would be budgeted for to be purchased in the future. Wegner would like to work toward a taser for each officer. Currently the officers are sharing this equipment. The department would have to trade in old tasers. Currently the department has two working and one broken taser. The Committee suggested to have the department get by with two working tasers and share them. It was reported that the current laptop is 6-7- years old and Wegner would like a new one for the new squad.

Motion was made by Soine to purchase the laptop in the amount of \$3,000.00 from MINCO with the funds to come from Administrative Fines and recommend such to the City Council. Seconded by LaBeau and passed 4:1 (Soine, yes; McDaniel, yes; Eckerly, yes; LaBeau, yes; and Ludwig, no).

It was asked if the laptop could be upgraded instead of replaced and Wegner said no.

ALLDON PARK STREET LIGHTING

Alldon Park owns their street lights and it is not on their water bills to pay the street lighting fees like everyone else in the City pays.

Motion was made by Eckerly to have Alldon Park pay the street lighting fees like everyone else in the City and recommend such to the City Council. Seconded by Ludwig and unanimously carried.

COUNCIL MEMBER COMPUTER TABLETS/NOTEBOOKS

The Committee discussed Council Member computer tablets/notebooks.

LAKE HENRY CONTRACT FEES

The Committee discussed the Lake Henry Contract fees.

There being no further business, the meeting was adjourned at 6:35 p.m.