

**MINUTES
AIRPORT ZONING BOARD**

FEBRUARY 14, 2011

The meeting was called to order by Chairperson Phil Bailey at 4:00 p.m. Members present were Steve Whitcomb, Renee Eckerly, Steve Brown, Don Adams, Stearns County; Dennis Peterson, Kandiyohi County; Patsy & Dallas Fenske, Jennifer Buckentine, Stearns County; and Chuck DeWolf, Bolton & Menk, Inc. Absent were Ron Mergen and Joe Speldrich.

Motion was made by Steve Brown to approve the minutes from the October 13, 2009 meeting. Seconded by Don Adams and unanimously carried.

MEMBERSHIP

Dennis Peterson will represent Kandiyohi County and Bob McDaniel was contacted to represent the City, but has declined. Another person will be asked.

ELECTION OF OFFICERS

Motion was made by Adams to elect the following officers:

Phil Bailey-Chair

Steve Brown-Vice Chair

Ron Mergen-Secretary

Seconded by Brown and unanimously carried.

MEETING SCHEDULE

Motion was made by Buckentine to set the meeting schedule for the second Tuesday of October at 7:00 p.m. Seconded by Peterson and unanimously carried.

AIRPORT LAYOUT PLAN

DeWolf reported on the changes that affect zoning. The runway now is 4,400 feet; it was 4,000 feet. The classification will change to other than utility, and the cross wind runway has been added to address prevailing winds. The document has been submitted to the FAA for approval.

AIRPORT ZONING

The Airport Zoning could be handled internally by Stearns County. Eckerly reported that the City zoning ordinance needs to be updated. Non-conforming use would define where non-conforming uses are at currently and document them. Any current issues would be grandfathered in. Adams stated that there are some restrictions on rebuilding the non-conforming structures.

Options to do include:

1. Is \$2,700.00
2. Is \$4,000.00

Total Project cost is \$40,000; with \$20,600.00 from the State Grant and the balance of \$19,400.00 from Airport Capital Improvement.

Airport Capital Improvement Fund totals \$19,400.00.

The Board discussed at least doing number one to detect nonconforming issues and that after the document is completed copies should be sent to all entities surrounding the airport. Stearns County would need the map with the cross runway and ordinance and then they can do it themselves.

Motion was made by Buckentine to proceed with option number one and exclude number two for funding from Airport Capital Improvement Fund at \$36,000.00 and recommend such to the City Council. Seconded by Brown and unanimously carried.

BOARD OF ADJUSTMENT

Voss had contacted Mergen and he is willing to stay on the Board; no one else has replied.

Motion was made by Patsy Fenske to extend the terms for another three years for:

Mike Flanders expires 2013

Dan Hoffman expires 2013

Seconded by Peterson and unanimously carried.

Flanders, Hoffman, and Voss' terms expired in 2010. Brown requested dates be used for terms. There is a need to re-appoint Stang and Vanderpool in October of this year for an additional three year term, as their terms will expire in 2011.

Motion was made by Dallas Fenske to extend Joe Voss' term one more year (through 2011). Seconded by Peterson and unanimously carried.

Terms:

Joe Voss	1 year	expires 2011
Mike Flanders	2 year	expires 2013
Dan Hoffman	2 year	expires 2013
Bruce Stang	3 year	expires 2011
Bruce Vanderpool	3 year	expires 2011

The Board questioned when the cross wind runway and grass taxi way would take place. It was reported in 2013, but NPIS funding won't finance it. The projects are on the Airport CIP, but depending on funding; the cross wind runway is 10 years out.

NEXT MEETING

The Board anticipates another meeting before October of this year.

There being no further business, the meeting was adjourned at 4:39 p.m.