

## **MINUTES PUBLIC WORKS BOARD**

**FEBRUARY 10, 2020**

The meeting was called to order by Chairperson, Keith Hemmesch at 5:00 p.m. Members present were Dave Peschong, Matt Quade, Neil Herzberg, and Jim Freilinger. Advisory Members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

**Motion was made by Quade to approve the minutes from the January 13, 2020 Public Works Board meeting. Seconded by Peschong and unanimously carried.**

### **LAKE HENRY CONTRACT**

The contract for the operation of Lake Henry's wastewater treatment system was reviewed. The City of Paynesville duties are:

- Hold and maintain the operator and bio solids applicators licenses
- Inspect the plant a minimum of twice a month, collect samples and recommend changes in the operation
- Complete all MPCA monthly and annuals reports

Duties of Lake Henry:

- Handle all day to day operations
- Compensate the City as follows:
  - Public Works Staff           \$62.30 per hour
  - Clerical Staff                 \$74.20 per hour
  - Public Works Director       \$93.68 per hour
- Purchase any equipment needed an/or training required
- Accept full responsibility and not hold the City of Paynesville liable in any way

After a short discussion,

**Motion was made by Freilinger to approve the Lake Henry Contract with the increases to the compensation amounts and recommend such to the City Council. Seconded by Peschong and unanimously carried.**

### **IRRIGATION MANAGEMENT PLAN**

**Stamer Property** – The purchase agreement was reviewed noting the changes from the previous meeting:

- The purchase price remained the same at \$1,173,050.00
- Nonrefundable earnest money equals \$10,000.00
- Refundable earnest money totals \$40,000.00
- \$180.00 per acre annual rent for 2021 and 2022 with no extension

Members discussed the details and noted the previous recommendation.

**LEASE AGREEMENTS**

**Summary Of Lease Agreements**

<b>Renter</b>	<b>Pivot</b>	<b>Acres</b>	<b>Per Acre Charge</b>	<b>Term</b>
Bill Pflipsen	2 & 3	112	\$252.00	3 years
Mages-Welle	17N	60	\$45.00	3 years
Mages-Welle	20N	78	\$170.00	3years
Steve Gottwald	14N	70	Year 1 \$0 Year 2-5 \$50	10 years
Will keep 80 acres in grass -alfalfa mix				
Steve Gottwald	15N	40	\$170.00	3 years
Steve Gottwald	15N	40	\$45.00	3years

**Motion was made by Peschong to approve the Irrigation Lease Agreements and recommend such to the City Council. Seconded by Quade and unanimously carried.**

**CIP**

DeWolf reviewed the updated CIP:

- The 2023 project became the 2031 project with a mill and over lay
- The 2025 project will be the downtown area streets
- The streets that need utility work were left in, all others were moved to 2035
- The 2027 project, again the streets that need utility work were left in, all others were moved to 2037

Members discussed waiting for the new City Administrator to come on board and have the chance to review the plan prior to recommending such to the City Council.

**AMPI PROJECT**

DeWolf reported that the borings are complete and work is progressing at the treatment plant.

**FILTER PLANT**

The filter media analysis was reviewed noting about 57% anthracite coal and noting it is suitable for further use. Estimating at least 3 to 5 years, which will give us time to budget to replace the filter media. Currently the City produces a very high quality of water with very good removal rates.

**STREET LIGHTING**

At a previous meeting the City approved a streetlight at the intersection of Veterans Dr. and Airport View. Xcel has changed their installation policy and now charges for any underground wiring. This project is now estimated at \$6,186.00. Staff will review all the options and bring this back to the next meeting.

There being no further business, the meeting was adjourned at 5:40 p.m.