

**MINUTES
BUDGET & FINANCE COMMITTEE**

FEBRUARY 10, 2014

Jean Soine called the meeting to order at 4:45 p.m. Other members present were Kay McDaniel, Elliot LaBeau, Belinda Ludwig, Finance Specialist.; and Renee Eckerly, City Administrator. Paul Wegner, Police Chief and Ron Mergen, Public Works Director were also in attendance.

Motion was made by Ludwig to approve the minutes of the December 9, 2013 Special Budget & Finance Committee meeting. Seconded by McDaniel and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Eckerly to elect Soine as Chairperson; McDaniel as Vice Chairperson; and Eckerly as Secretary. Seconded by Herzberg and unanimously carried.

MEETING SCHEDULE

The Committee consented to set the Budget & Finance Committee meetings for the 2nd Monday of each month at 4:43 p.m.

POLICE DEPARTMENT – USE OF PROJECTED SURPLUS

Wegner explained that as of December 2, 2013, the police department has a projected budget surplus of over \$25,000.00. The department is currently in need of replacing outdated equipment in the department. With this projected surplus the department would like to start replacing the items and establish a depreciation scale for their replacement. The department also faces some mandatory upgrades in 2014 which are required by the state and unbudgeted. These expenses were brought to light after the budget was done.

Items looking to purchase:

- Computers - 2 new office computers with Windows 7 software, upgrade to 1 laptop and 1 office computer to Windows 7 (State requiring upgrade to run their software) (\$1,719.62)
- Squad Camera - Change out current Digital Ally with Watch Guard. Digital Ally Video Manager may have issues running in Windows 7. Camera will be able to transfer to future squads (\$5,000.00)
- Tasers - 2 new tasers. Current X26 tasers purchased in 2005 and 2006. One of the Tasers currently is inoperable. Recommended replacement is 5 years. (\$3,200.00)
- Ammunition - Department does not currently have enough ammunition for 2014 qualification. (\$1,623.00)

Estimates costs for items: \$11,500.00

Based on current and upcoming needs, Wegner would like to have any surplus from the 2013 budget placed into the Police Department Capital Improvement Fund to cover the purchase of the items stated above. All items would be purchased in 2014. Money for 1 computer was put into 2014 budget.

ELECTION JUDGES – WAGES, ETC.

This will be discussed at the next meeting.

STADIUM/GRANDSTAND – FUNDING

This will be discussed at the next meeting.

CONTRACTS

This will be discussed at the next meeting.

There being no further business, the meeting was adjourned at 5:55 p.m.