

**MINUTES
AIRPORT COMMISSION MEETING**

JANUARY 22, 2014

Steve Brown called the meeting to order at 5:10 p.m. Commission members present were Bob McDaniel, Matt Larson and Gene Beavers. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Beavers to approve the minutes of the October 23, 2013 Airport Commission meeting. Seconded by McDaniel and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Beavers to elect Brown as Chair, Beavers as Vice Chair, and Mergen as Secretary. Seconded by McDaniel and unanimously carried.

MEETING SCHEDULE

Motion was made by Beavers to set the Airport Commission meetings for the fourth Monday at 5:00 p.m. on a quarterly basis. Seconded by Larson and unanimously carried.

MN AIRPORT CONFERENCE

Motion was made by Brown to send McDaniel and Larson to the MN Airport Conference in Bemidji, April 16 – 18, 2014 and recommend such to the City Council. Seconded by Beavers and unanimously carried.

MEMBER VACANCY

It was reported that the Commission still has a vacancy and any potential member's names can be give to the Mayor or Mergen.

2014 FLY IN

The Commission discussed hosting an annual or every other year Fly In. The purpose of the Fly In was questioned. The purpose was to promote the airport. It was decided to host a Fly In each year, but only have an air show every other year. Members are to bring back attraction ideas for this year. The Fly In date is scheduled for August 10th 2014.

THRU THE FENCE

The information in the agenda packet noted the changes in the thru the fence laws. Members briefly discussed the changes and questioned if Andy Winstrom was aware of the changes. The information will be forwarded to Mr. Winstrom.

FBO – PILOT TRAINING

DeWolf presented a picture of a 110 X 80 FBO structure at the cost of \$500,000.00. Members noted an 80 X 80 would be more in line with the City's needs. A concept with more details and a cost estimate will be drafted. The FBO building would be State grant eligible at a 50:50 cost share. The idea is to host pilot training along with a mechanic.

CIP

The CIP was reviewed with members as an effort to keep them informed of the future plans and funding issues.

There being no further business, the meeting was adjourned at 5:55 p.m.