

**PROPERTY NEGOTIATIONS BOARD  
PAYNESVILLE CITY HALL CONFERENCE ROOM  
MONDAY, MARCH 30, 2020  
1:30 P.M.**

**Some or all members of the Property Negotiations Board may participate in this meeting by telephone, rather than being personally present at the Property Negotiations Board's regular meeting place at 221 Washburne Avenue, Paynesville, Minnesota. Members of the public can monitor the Board meeting by listening to the meeting by calling 425-436-6367 with access code: 861978.**

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Election of Officers (page 3)
  - B. Meeting Schedule (page 4)
  - C. Former Shopko Building
- IV. OLD BUSINESS
- V. INFORMATION
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are unable to attend the meeting in person and plan to use the conference call option by calling 425-436-6367 with access code: 861978.**

**Voting Members: Neil Herzberg, Shawn Reinke, Ron Mergen, and Belinda Ludwig.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Property Negotiations Team. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Property Negotiation Team meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Property Negotiations Board

Committee/Council Meeting Date: March 30, 2020

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes from the September 23, 2019 Property Negotiations Board meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the September 23, 2019 Property Negotiations Board meeting.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Property Negotiations Board

Committee/Council Meeting Date: March 30, 2020

Agenda Section: New Business

Originating Department:

Item Number: III - A

**ITEM DESCRIPTION:** Election of Officers

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.  
Nominations for Vice Chairperson.  
Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

Current officers:  
Chair – Shawn Reinke  
Vice Chair – Neil Herzberg  
Secretary – City Administrator

**COMMITTEE/COUNCIL ACTION:**

Motion to elect \_\_\_\_\_ as Chairperson.  
Motion to elect \_\_\_\_\_ as Vice Chairperson.  
Motion to elect \_\_\_\_\_ as Secretary.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Property Negotiations Board

Committee/Council Meeting Date: March 30, 2020

Agenda Section: New Business

Originating Department:

Item Number: III - B

**ITEM DESCRIPTION:** Meeting Schedule

Prepared by: Staff

**COMMENTS:**

Each year every Board sets their annual meeting schedule. Currently the Board is to meet in February & October and as needed.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Property Negotiations Board meetings for \_\_\_\_\_.