

**ENVIRONMENTAL BOARD  
CITY HALL COUNCIL CHAMBERS  
APRIL 13, 2021  
6:00 P.M.**

***Some or all members of the Environmental Board may participate in this meeting by telephone or Zoom rather than being personally present at the Environmental Board meeting place at 221 Washburne Avenue, Paynesville, MN. Members of the public can monitor the Board meeting by contacting Kristin Leither at 320-243-3714 Ext. 247 or [kleither@paynesvillemn.com](mailto:kleither@paynesvillemn.com) by noon on the day of the meeting to make arrangements via telephone or Zoom.***

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
  - A. Spring Clean Up/HHW Collection (page 4)
    - Saturday, April 24<sup>th</sup> from 8-11 a.m.
    - Ice Arena/Township Hall Parking Lot
    - The County needs volunteers
    - Shredding Service
  - B. Curb-side Scavenging
- V. INFORMATIONAL
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are unable to attend the meeting.**

***Members: Erica Reinke, Bev Aas, Megan Brick, Brandon Michaelis, Duane Olmscheid, Steve Lehmkuhl, Mike Jensen, Paul Shumaker, Chuck Koshiol. Advisory Members: Don Williamson and Ron Mergen.***

This agenda has been prepared to provide information regarding an upcoming meeting of the and is subject to change. **BARRIER FREE:** All Environmental Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR BOARD/COUNCIL ACTION

**BOARD/COUNCIL NAME: Environmental Board**

Board/Council Meeting Date: April 13, 2021

Agenda Section: Consent

Originating Department:

Item Number: II - A

**ITEM DESCRIPTION: Minutes**

Prepared by: Staff

**COMMENTS:**

Please review the minutes from the March 11, 2021 Environmental Committee meeting.

**ADMINISTRATOR COMMENTS:**

**BOARD/COUNCIL ACTION:**

A motion to approve the minutes from the March 11, 2021 Environmental Committee meeting.

**MINUTES  
ENVIRONMENTAL BOARD**

**MARCH 11, 2021**

Chairperson, Bev Aas called the meeting to order at 6:00 p.m. Members present were Paul Shumaker, Ericka Reinke, Megan Brick, Mike Jensen, Chuck Koshiol, and Brandon Michaelis. Also present were advisory members Ron Mergen, Public Works Director; Tariq Al-Rifai, City Administrator (via Zoom); and Don Williamson, West Central Sanitation. Duane Olmscheid and Steve Lehmkuhl were absent.

**Motion was made by Jensen to approve the minutes of the June 11, 2020 Environmental Board meeting. Seconded by Michaelis and unanimously carried.**

**ELECTION OF OFFICERS**

**Motion was made by Michaelis to elect the following officers: Chairperson - Bev Aas; Vice Chairperson - Megan Brick; and Secretary - Ron Mergen. Seconded by Jensen and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Jensen to set the meeting dates for the second Thursday in March and Tuesday, April 13, 2021 at 6:00 p.m. (due to Easter this year). Seconded by Michaelis and unanimously carried.**

**SPRING CLEAN UP & HHW COLLECTION**

The Spring Clean Up and HHW Collection is Saturday April 24, 2021 from 8:00 a.m. - 11:00 a.m. The site has been confirmed with Paynesville Township. Members reviewed the flyer and pricing on each category and item. All items will remain as is except for appliances, they will go to \$12.00 each. General garbage, mattress, and box spring all remained the same. Staff has confirmed that the ROSE Center will assist the handicapped with bringing items to the cleanup. It was noted that the Credit Union will sponsor the cleanup day shredding services up to \$300.00. Perennial Bank will cover the remainder cost of \$200.00.

The Household Hazardous Waste Collection was reviewed noting that Stearns County's mobile unit will be here and they will need three volunteers to assist.

The route in which traffic is directed through the spring cleanup was discussed as it seemed somewhat congested. An alternate route was discussed going around the backside of the township shop. Jensen and Mergen will drive the route and bring it back to the next meeting.

**CURBSIDE SCAVENGING**

Members discussed Scavengers Days and noted that as long as the only cost to the City is the advertising the event should continue. It was noted to ask the Press to help promote the event.

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**Motion was made by Koshiol to advertise Scavenger Days. Seconded by Brick and unanimously carried.**

### **COMPOST SITE**

Mergen reported on the compost operation noting there is currently a substantial quantity of compost for residents to utilize. Last year there were four instances where staff had to go locate individuals for dumping unauthorized material. The composting of food scrapes was discussed noting it is a great idea; however, the regulations that go along with it make it not feasible.

It was noted if a resident would like to compost food scrapes in their back yard that is allowed. Mattress recycling was discussed; the cost again makes this not a feasible option.

### **RECYCLING EDUCATION**

Members reviewed information from West Central Sanitation regarding the items that can be recycled and items that should not be in the recycle bins. Most notably items that should not be recycled include:

- Plastic bags, staff will check with Teals to see if we can put in the ad to drop them off that store
- Shredded paper - this plugs up the machine
- Aluminum foil.

After a discussion on educational materials for residents on recycling,

**Motion was made by Koshiol to draft a flyer and send to all residents with the Spring Clean Up flyers. Seconded by Aas and unanimously carried.**

There being no further business the meeting was adjourned at 6:40 p.m.

**Legend**

- Street Names - Small
- City Limits
- Parcels 11-7-2020
- Lot Lines
- Railroads
- Right of Way
- Railroad Right-of-Way
- Easements
- Pavement-Alldon Park
- Vacated Alleys
- Right of Way-Vacated
- Airport
- Protected Waters - Basin
- Protected Waters - Watercours
- Township Boundary

Map Name



**Disclaimer**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Paynesville is not responsible for any inaccuracies herein contained.



0 132 Feet

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W. Central Set up Area  
D & D Set up Area  
County Hwy Set up Area

KORONIS DR

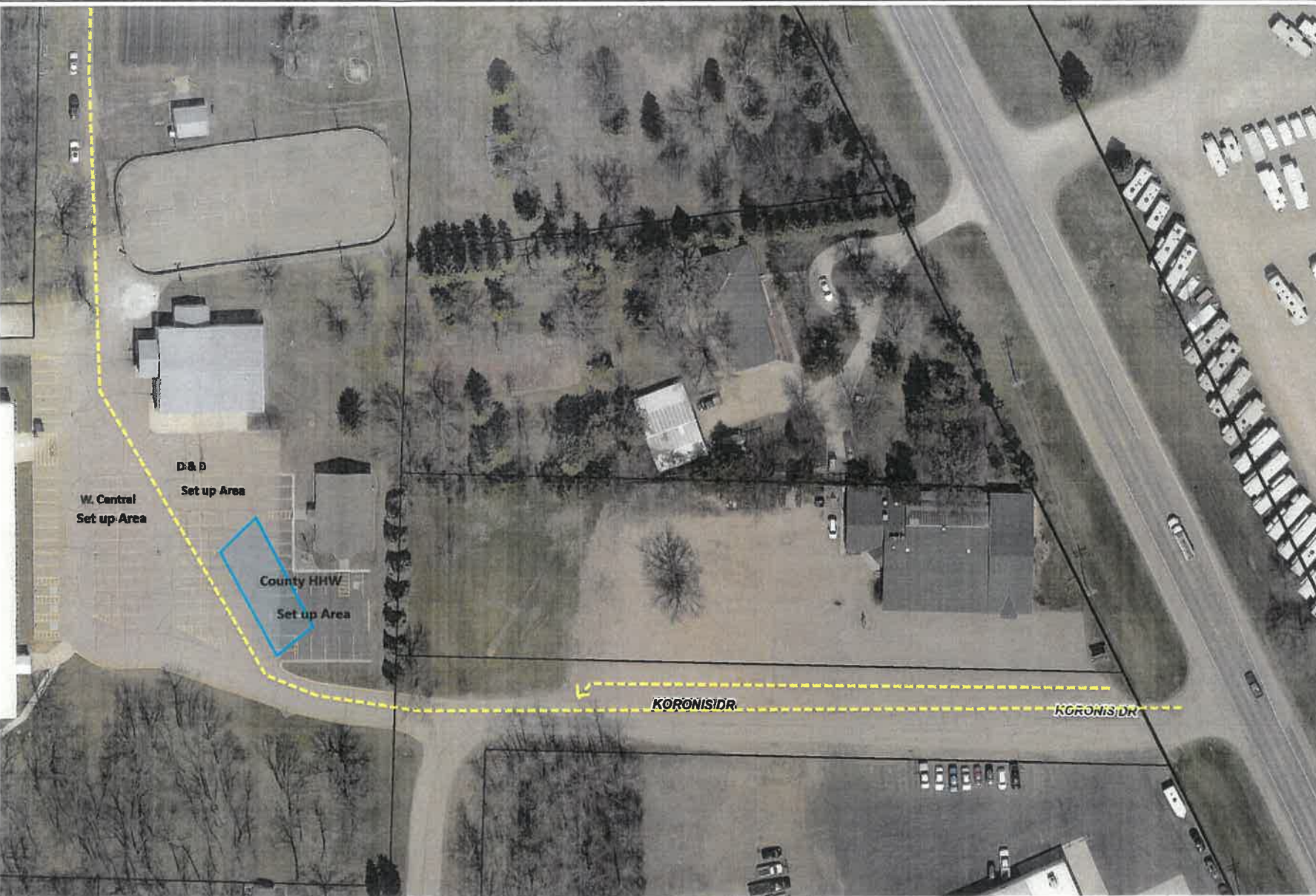
11





**Legend**

- Street Names - Small
- City Limits
- Parcels 11-7-2020
- Lot Lines
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- Protected Waters - Watercourse
- Township Boundary



0 66 Feet

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Map Name



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