

**PUBLIC WORKS BOARD
CITY HALL COUNCIL CHAMBERS
AUGUST 10, 2020
5:00 P.M.**

Some or all members of the Public Works Board may participate in this meeting by telephone or Zoom rather than being personally present at the Public Works Board meeting place at 221 Washburne Avenue, Paynesville, MN. Members of the public can monitor the Board meeting by contacting Ron Mergen at 320-243-3714 Ext. 230 or ron@paynesvillemn.com by noon on the day of the meeting to make arrangements via telephone or zoom.

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Yellow Painting of Curbs
- IV. OLD BUSINESS
 - A. AMPI Expansion Project – Update
 - B. 2019 Street Project – Update
 - C. Water Plant – Update
 - D. Irrigation Project – Update
- V. INFORMATIONAL
- VI. ADJOURN

Members: Dave Peschong, Neil Herzberg, Jim Freilinger, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf and Ron Mergen

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR BOARD/COUNCIL ACTION

BOARD/COUNCIL NAME: Public Works Board

Board/Council Meeting Date: August 10, 2020

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the July 13, 2020 Special Public Works Board meeting.

ADMINISTRATOR COMMENTS:

BOARD/COUNCIL ACTION:

Motion to approve the minutes of the July 13, 2020 Special Public Works Board meeting.

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**MINUTES
PUBLIC WORKS BOARD**

JULY 13, 2020

The meeting was called to order by Chairperson, Keith Hemmesch at 5:00 p.m. Members present were Dave Peschong, Jim Freilinger, Neil Herzberg, and Matt Quade. Advisory Members present were Ron Mergen, Public Works Director/Acting City Administrator and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Freilinger to approve the minutes from the June 8, 2020 Public Works Board meeting. Seconded by Herzberg and unanimously carried.

2021 BUDGETS & REPLACEMENT SCHEDULE

The street, snow & ice, street equipment, and street lighting were reviewed with line item increases as follows:

- Damage deposit refunds of \$7,500.00 for restoration deposit; this will also show as a revenue
- CIP transfer for future shop, increase of \$20,000.00
- Workers comp, increase of \$1,000.00
- Maintenance and repair of streets, increase of \$1,000.00
- Salaries, increase of approximately \$2,000.00
- Transfer to street equipment, increase of approximately \$16,000.00. This was cut last year and it needs to catch up
- Snow plowing, increase of \$6,000.00

Members also reviewed the replacement list noting several items that have not been updated.

Motion was made by Peschong to approve the budget and recommend such to the City Council. Seconded by Quade and unanimously carried.

AMPI EXPANSION PROJECT

DeWolf reported that the facility has been put online and the contractor is working on punch list items and working the bugs out of the system.

2019 PROJECT

DeWolf reported that the project is complete and the contractor is working on punch list items. Weeds will be sprayed later this summer and Voss did a lot of watering of the grass.

Watering Credit

It was reported that 12 residents have utilized their watering credit of \$50.00. Members discussed adding another \$25.00 to the credit. Discussion was centered on the residents that utilized the credits were watering their entire yard, not just the portion that was reseeded. No action was taken.

ALLEY STUDY

The downtown alley study was presented and reviewed by members:

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- Alley 1 between Stearns Ave. and Augusta Ave. at the cost of \$30,298.00
- Alley 2 Between Augusta Ave. and Washburne Ave. South of James St. at the cost of \$21,489.00
- Alley 3 between Washburne Ave. and Lake Ave behind City Hall at the cost of \$39,383.00
- Alley 4 between Washburne Ave. and Lake Ave. behind the Library at the cost of \$52,428.00
- Alley 5 Between Washburne Ave. and Augusta Ave. behind AMPI at the cost of \$75,960.00

The condition of each alley was noted with the alley behind the library (alley 4) as the worst and alley 5 by AMPI as the alley in the best condition. There is approximately \$150,000.00 remaining in the 2019 Street project fund that can be used to fund this project. It was suggested to complete alleys 1 through 4 at a cost of \$143,598.00 and leave alley 5 for a future project, as funds are currently not available.

Motion was made by Quade to reconstruct the alleys one through four at an estimated cost of \$143,598.00 with funds to come from the 2019 construction project and recommend such to the City Council. Seconded by Peschong and unanimously carried.

There being no further business, the meeting was adjourned at 5:45 p.m.