

**PARK & TREE BOARD  
COMMUNITY PARK  
THURSDAY, JULY 2, 2020  
12:00 NOON**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Community Park – Review & Tour
    1. Park Comprehensive Plan
- IV. OLD BUSINESS
  - A. Handwash Stations Update
  - B. COVID-19 Update
  - C. Fishing Pier Update
- V. INFORMATIONAL
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are unable to attend the meeting in person.**

**Board Members:** John Wimmer, Len Gilmore, Deb Michalski, Jerome Feigum, Jonathan Truwe, Matt Dickhausen, and Alicia LaBeau (Council Member).  
**Advisory Members:** Ron Mergen, Lee Schleper, and Belinda Ludwig.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR BOARD/COUNCIL ACTION

**BOARD/COUNCIL NAME:** Park & Tree Board

Board/Council Meeting Date: July 2, 2020

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes of the June 4, 2020 Park & Tree Board meeting.

**ADMINISTRATOR COMMENTS:**

**BOARD/COUNCIL ACTION:**

Motion to approve the minutes of the June 4, 2020 Park & Tree Board meeting.

## **MINUTES PARK & TREE BOARD MEETING**

**JUNE 4, 2020**

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were John Wimmer, Deb Michalski, Alicia LaBeau, Jerome Feigum, and Len Gilmore. Jonathan Truwe was absent. Advisory Members present were Ron Mergen, Public Works Director; and Lee Schleper, Maintenance Worker.

**Motion was made by LaBeau to approve the minutes of the May 7, 2020 Park & Tree Board meeting. Seconded by Feigum and unanimously carried.**

### **VETERANS PARK**

Members reviewed the Park Comprehensive Plan. Members toured the park making the following notes:

- Beach Area - Discussed the location of the fishing pier which will be south of the swimming area.
- Install the surplus boat ramp or utilize it as a handicap walkway to the fishing pier.
- Members noted boaters could pull up to shore north of the swimming area or south of the fishing pier. If it meets the DNR width, use the extra dock as the ADA walk way.
- Boat Landing - Several of the concrete planks need to be readjusted, along with several pot holes in the driveway area need to be filled in.
- Volleyball court next to the shelter - it was noted this is not utilized. Members agreed it is too close to the woods and should be seeded with grass.
- An additional volleyball court was discussed close to the beach. Members noted it would cause too much loss of green space.

### **HAND WASH STATIONS**

The hand wash stations are on order. The base frames are in, but the dispensers and sanitizer are on back order.

### **COVID-19**

All City parks, trails and splash pad are open with signage posted with COVID-19 social distancing guidelines. Members noted the splash pad usage with the warm weather and that users are generally following the social distancing guidelines.

### **SHELTER RESERVATIONS**

The majority of the reservations have been cancelled.

### **CONCERTS IN THE PARK**

The start date has been moved back to July 2<sup>nd</sup>.

### **FISHING PIER**

Members discussed the unit as it looks like it is built very structurally sound. It will be assembled the week of June 8<sup>th</sup>. DNR was on site and gave technical advice on assembly and winter storage.

**NEXT MEETING**

The next meeting will be Thursday, July 2, 2020 at Community Park.

There being no further business, the meeting was adjourned at 12:42 p.m.

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