

**PARK & TREE BOARD
GAZEBO PARK
THURSDAY, MAY 7, 2020
12:00 NOON**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Handwash Stations Update
 - B. COVID-19:
 - 1. Parks
 - 2. Shelters/Reservations
 - 3. Equipment
 - 4. Concert In The Park Events
 - C. Park Comprehensive Plan (page 4)
 - D. Fishing Pier Update
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are unable to attend the meeting in person.

Board Members: John Wimmer, Len Gilmore, Deb Michalski, Jerome Feigum, Jonathan Truwe, Matt Dickhausen, and Alicia LaBeau (Council Member).

Advisory Members: Ron Mergen, Lee Schleper, and Belinda Ludwig.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR BOARD/COUNCIL ACTION

BOARD/COUNCIL NAME: Park & Tree Board

Board/Council Meeting Date: May 7, 2020

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the April 2, 2020 Park & Tree Board meeting.

ADMINISTRATOR COMMENTS:

BOARD/COUNCIL ACTION:

Motion to approve the minutes of the April 2, 2020 Park & Tree Board meeting.

MINUTES PARK & TREE BOARD MEETING

APRIL 2, 2020

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were John Wimmer, Deb Michalski, Alicia LaBeau, Jerome Feigum, and Len Gilmore. Jonathan Truwe was absent. Advisory Members present were Ron Mergen, Public Works Director; and Lee Schleper, Maintenance Worker.

Motion was made by Gilmore to approve the minutes of the February 6, 2020 Park & Tree Board meeting. Seconded by Wimmer and unanimously carried.

HAND WASH STATIONS

The Board discussed if a hand wash station is necessary at the parks. It was suggested to make them available. The cost on a unit is approximately \$150.00; however, at this time they are back ordered until July. It was decided to install the stations at the major parks only and possibly outside City Hall.

Motion was made by Gilmore to order five hand washing stations not to exceed \$200.00 each and recommend such to the City Council. Seconded by Wimmer and unanimously carried.

KEEPING THE PARKS OPEN

It was questioned that with the COVID-19 pandemic should the City parks be opened. Several communities in the cities have closed their playground equipment off while others have posted signage informing users of the potential dangers. At this time, members suggested posting signage to inform users of the possible spread of COVID-19.

PARK COMPREHENSIVE PLAN

Members discussed meeting at a different park each month over the summer, starting at Gazebo Park in May. This will give members a chance to tour and discuss each park in detail.

FISHING PIER

The pier has been ordered with a possible June delivery. There was some discussion on if the pier should be left in the water over winter or remove it to prevent ice damage. The site location was discussed along with handicap access to the pier.

ASH BORE

It was reported that the City has several hundred Ash trees in the parks and boulevards. It was discussed if the City should be removing the trees now or wait until the disease is here. If the City's waits, the City would be forced to remove the trees at a higher cost. It was suggested to start removing and replacing the Ash trees. It was also briefly discussed to have an incentive program for private Ash tree removal.

SPLASH PAD

The donation the City received from the Lions club was noted, the equipment was order and delivery is anticipated in the next several weeks.

There being no further business, the meeting was adjourned at 12:40 p.m.

III. PROPOSED PARK PLAN

This Comprehensive Park Plan was prepared to establish a plan to guide the City in the enhancement and development of their park system. The first portion of the plan identifies improvements and/or additions that are desired for the existing parks. The second portion of the plan deals with establishing guidelines for the future development of parks as the City continues to grow and expand.

A. PARK IMPROVEMENTS

1. Gazebo Park

The proposed improvements for Gazebo Park are relatively minor since the park is in very good condition. A lawn sprinkler system was installed throughout the park for ease of watering. Given the popularity of the park, shelter improvements and the addition of a kitchen facility are being considered.

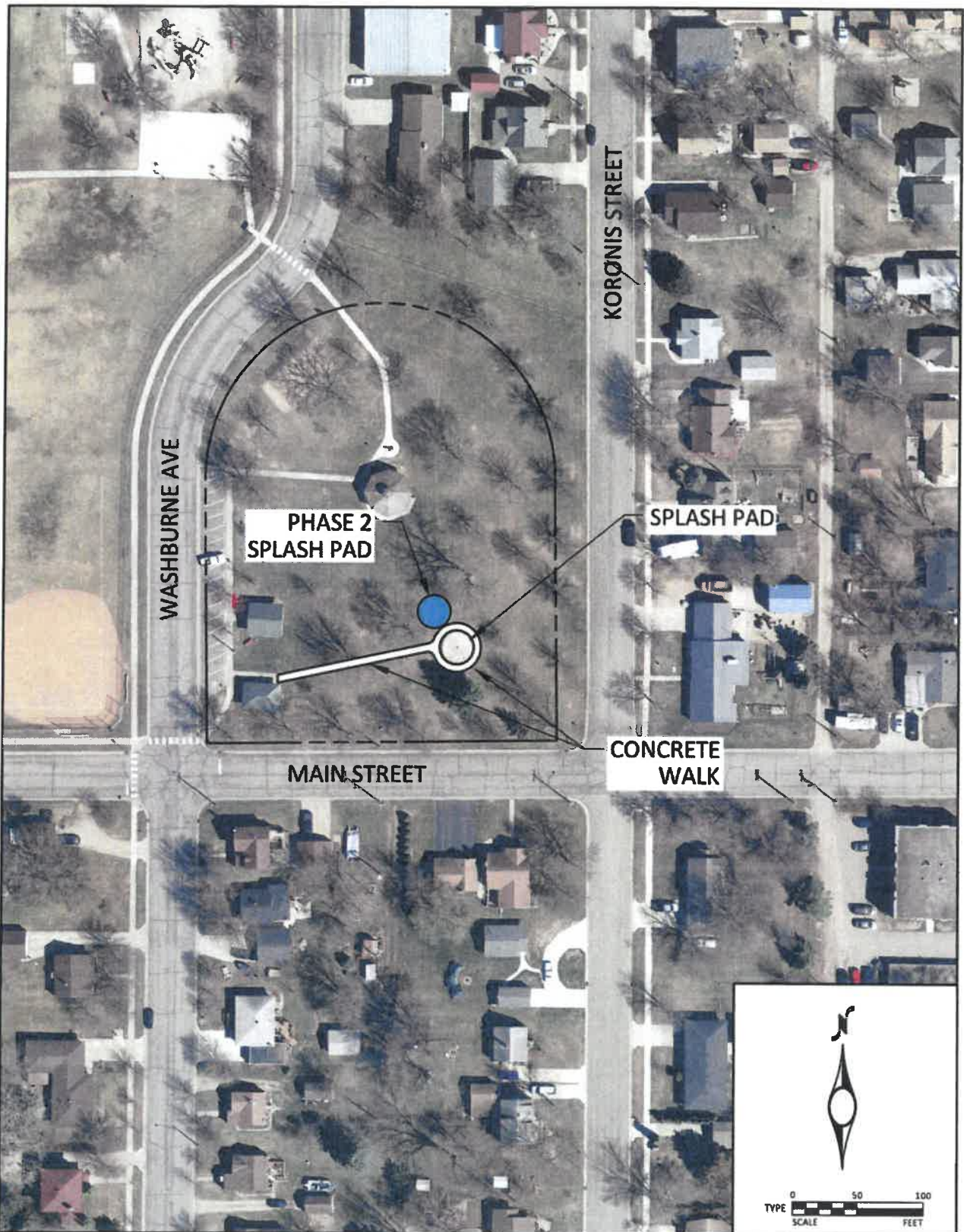
Existing Amenities

1 Restroom
1 Open Shelter
12 Picnic Tables
3 Grills
1 Sand Volleyball Court
1 Gazebo
Splash Pad – 2013 - \$18,000
Park Sign
Sidewalk to School – 2008 - \$6,000.00
Sprinkler System – 2012 - \$10,000.00
Monument Around Flag – 2008 - \$2,500.00
Extend Sidewalk to Intersection – 2008 - \$3,200.00
Remove Hedges - 2008
Drinking Fountain – 2008
Handicap Access to Gazebo – 2008
Replace Restroom and Shelter Roof - 2011 - \$3,200.00
Splash Pad Phase 2, Sidewalk/Concrete Slab Improvements - 2016 - \$62,000.00

Proposed Amenities

Shelter Improvements
Add Kitchen Facility
Gazebo Rehabilitation or
Replacement
Swing Set
Parking
Splash Pad, Phase 3

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CITY OF PAYNESVILLE, MINNESOTA
COMPREHENSIVE PARK PLAN
GAZEBO PARK
 JANUARY, 2018

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FIGURE NO. 2

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