

**PARK & TREE BOARD  
PAYNESVILLE CITY HALL  
THURSDAY, APRIL 2, 2020  
12:00 NOON**

*Some or all members of the Park & Tree Board may participate in this meeting by telephone, rather than being personally present at the Park & Tree Board's regular meeting place at 221 Washburne Avenue, Paynesville, Minnesota. Members of the public can monitor the Board meeting by listening to the meeting by calling 425-436-6367 with access code: 861978.*

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Handwash stations
  - B. Keeping Parks Open
- IV. OLD BUSINESS
  - A. Park Comp Plan – emailed as a separate attachment, if you need a hard copy please contact City Hall.
  - B. Fishing Pier – update
- V. INFORMATIONAL
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are unable to attend the meeting in person and plan to use the conference call option by calling 425-436-6367 with access code: 861978.**

**Board Members:** John Wimmer, Len Gilmore, Deb Michalski, Jerome Feigum, Jonathan Truwe, Matt Dickhausen, and Alicia LaBeau (Council Member).  
**Advisory Members:** Ron Mergen, Lee Schleper, and Belinda Ludwig.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR BOARD/COUNCIL ACTION

**BOARD/COUNCIL NAME:** Park & Tree Board

Board/Council Meeting Date: April 2, 2020

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes of the February 6, 2020 Park & Tree Board meeting.

**ADMINISTRATOR COMMENTS:**

**BOARD/COUNCIL ACTION:**

Motion to approve the minutes of the February 6, 2020 Park & Tree Board meeting.

**MINUTES  
PARK & TREE BOARD MEETING**

**FEBRUARY 6, 2020**

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were John Wimmer, Deb Michalski and Len Gilmore. Jonathan Truwe, Jerome Feigum, and Alicia LaBeau were absent. Advisory Members present were Ron Mergen, Public Works Director; and Lee Schleper, Maintenance Worker.

**Motion was made by Wimmer to approve the minutes of the October 3, 2019 Park & Tree Board meeting. Seconded by Dickhausen and unanimously carried.**

**ELECTION OF OFFICERS**

**Motion was made by Wimmer to elect Dickhausen as Chair, Gilmore as Vice Chair, and Mergen as Secretary. Seconded by Wimmer and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Michalski to set the meetings for: February & April thru October) on the first Thursday at 12:00 noon. Seconded by Wimmer and unanimously carried.**

**VETERANS PARK – SUMMER CONCERT SERIES**

Dickhausen reviewed his letter requesting the usage of the shelter. Members all concurred that this is a very positive activity and is competing with larger venues like Willmar and St. Cloud where they have 10,000 plus attendees.

**Motion was made by Wimmer to allow Paynesville Community Education to use the Veterans Park Shelter kitchen and outdoor seating at no cost; however, the City would be listed as a Concert Series Sponsor for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm June 25, 2020 – July 16, 2020 and recommend such to the City Council. Seconded by Michalski and unanimously carried.**

**COMMUNITY PARK SHELTER RENT**

The Community Park shelter sees minimal usage and the members do not see a need to have reservations or a rental fee.

**Motion was made by Wimmer to not take reservations for the Community Park Shelter. Seconded by Michalski and unanimously carried.**

## DOG PARK

Members reviewed the information on a dog park and noted the following:

- While a dog park would be nice, members agreed the City does not currently have the resources to support this effort.
- The number of requests has been minimal and a meeting was held several years back and no one showed.

**Motion was made by Michalski to table this issue until a substantial number of requests are received. Seconded by Wimmer and unanimously carried.**

## YARD OF THE MONTH

The concept and idea are good, but it was noted City staff would not have time nor would not be a good use of staff time. It was suggested to forward this to the Chamber or other civic organization.

**Motion was made by Gilmore to have staff ask the Chamber or other civic organization to take on this project. Seconded by Wimmer and unanimously carried.**

## SPLASH PAD

The City has received a donation of \$7,500.00 for additional features at the splash pad. Items looked at were:

- Water Blaster that moves up and down
- Water Cannon that moves left to right and up and down.
- Lady Bug
- Fire Hydrant Soaker
- Flower Shower
- Cactus Cooler

Members discussed the splash pad usage and questioned if the City will have another expansion. If the City does an expansion a larger water supply will have to be brought in and the City would very likely have to install a recycling system, which is about \$200,000.00. The idea is to add several amenities to the existing system and keep the users enthusiastic about what is there. After a short discussion,

**Motion was made by Gilmore to purchase the Water Cannon in the amount of \$4,950 plus the Flower shower in the amount of \$1,490.00 plus shipping, send the Lions Club a thank you card and recommend such to the City Council. Seconded by Michalski and unanimously carried.**

## EQUIPMENT - PARK DEPARTMENT

The replacement list was reviewed noting the John Deere front mount mower and the 17' Sitrex needs replacement. Staff recommends the John Deere be replaced now and the Sitrex this fall or next winter. The John Deere is a 72" front mount mower with a 48" snow blower used on the downtown area sidewalks. Two quotes were received and are as follows:

- Midwest Machinery - John Deere 1575 4wd with mower and snow blower with trade in \$31,500.00
- MTI - Toro unit, ground master 3310 4wd with mower with trade in, but no snow blower \$34,013.80

It was questioned if A & C had been contacted. A & C does not handle the commercial line of Toro and doesn't have a front mount this size.

**Motion was made by Gilmore to approve the purchase of a John Deere 1575 4wd with mower and snow blower with trade in, in the amount of \$31,500.00 and recommend such to the City Council. Seconded by Wimmer and unanimously carried.**

### **BASKETBALL HOOPS**

Basketball hoops were discussed as the City currently does not have any in the park system. It was asked to have the Park Comprehensive Plan on the next meeting agenda.

There being no further business, the meeting was adjourned at 1:15 p.m.

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