

**PROPERTY NEGOTIATIONS BOARD  
PAYNESVILLE CITY HALL CONFERENCE ROOM  
MONDAY, MARCH 30, 2020  
1:30 P.M.**

Some or all members of the Property Negotiations Board may participate in this meeting by telephone, rather than being personally present at the Property Negotiations Board's regular meeting place at 221 Washburne Avenue, Paynesville, Minnesota. Members of the public can monitor the Board meeting by listening to the meeting by calling 425-436-6367 with access code: 861978.

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Election of Officers (page 3)
  - B. Meeting Schedule (page 4)
  - C. Former Shopko Building
- IV. OLD BUSINESS
- V. INFORMATION
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are unable to attend the meeting in person and plan to use the conference call option by calling 425-436-6367 with access code: 861978.**

**Voting Members: Neil Herzberg, Shawn Reinke, Ron Mergen, and Belinda Ludwig.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Property Negotiations Team. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Property Negation Team meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Property Negotiations Board

Committee/Council Meeting Date: March 30, 2020

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes from the September 23, 2019 Property Negotiations Board meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the September 23, 2019 Property Negotiations Board meeting.

**MINUTES  
PROPERTY NEGOTIATIONS BOARD**

**SEPTEMBER 23, 2019**

The meeting was called to order by Renee Eckerly at 9:00 a.m. Members present were Ron Mergen, Public Works Director; Neil Herzberg, and Shawn Reinke. Also present was Justin Paffrath.

**Motion was made by Herzberg to approve the minutes from the December 5, 2018 Property Negotiations Team Meeting. Seconded by Mergen and unanimously carried.**

**ELECTION OF OFFICERS**

**Motion was made by Mergen to elect Reinke as Chair, Herzberg as Vice Chair, and Eckerly as Secretary. Seconded by Reinke and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Reinke to set a minimum of two meetings a year; one in February to elect officers and one in December to approve any minutes for that year. All other meetings will be set as needed. Seconded by Herzberg and unanimously carried.**

**122 WASHBURNE AVE. – FORMER CORNER DRUG BUILDING**

Paffrath discussed the age of the structure and wanted to know if the City is interested in purchasing the building. Paffrath is here to negotiate selling the building to the City. The Board explained the history of what the City has done to try to get the building removed; including the demolition grant. Eats & Treats would also need to come down also. Paffrath was told Eats & Treats wants \$125,000.00 and the City was told they want \$65,000.00. The straight up negotiation price for 122 Washburne Ave. is \$20,000.00 - \$25,000.00. Paffrath offered the marketing/realtor for 4% or 2% if a lead was brought forward and purchased. The property would be a property tax loss. The Board discussed bidding to include local realtors. Mergen explained the shared walls and basement wall.

**Motion was made by Reinke that a written offer be brought before a full Council on October 14, 2019. Seconded by Herzberg and unanimously carried.**

There was further discussion on relocating Eats & Treats and K-Payne. The Board further discussed advertising for bids for realtors as the local realtors would be upset if the City went with an out of town realtor (from Willmar).

(Herzberg left at 10:00 a.m.)

There being no further business, the meeting was adjourned at 10:15 a.m.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Property Negotiations Board**

Committee/Council Meeting Date: March 30, 2020

Agenda Section: New Business

Originating Department:

Item Number: III - A

**ITEM DESCRIPTION: Election of Officers**

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.  
Nominations for Vice Chairperson.  
Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

Current officers:  
Chair – Shawn Reinke  
Vice Chair – Neil Herzberg  
Secretary – City Administrator

**COMMITTEE/COUNCIL ACTION:**

Motion to elect \_\_\_\_\_ as Chairperson.  
Motion to elect \_\_\_\_\_ as Vice Chairperson.  
Motion to elect \_\_\_\_\_ as Secretary.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Property Negotiations Board**

Committee/Council Meeting Date: March 30, 2020

Agenda Section: New Business

Originating Department:

Item Number: III - B

**ITEM DESCRIPTION: Meeting Schedule**

Prepared by: Staff

**COMMENTS:**

Each year every Board sets their annual meeting schedule. Currently the Board is to meet in February & October and as needed.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Property Negotiations Board meetings for \_\_\_\_\_.