

**PUBLIC WORKS BOARD
CITY HALL CONFERENCE ROOM
MARCH 9, 2020
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. County 85 Sealcoat (page 4)
 - B. Lake Ave. & Hwy. 55 Intersection (page 6)
 - C. 2020 Crack Sealing Project (page 7)
 - D. 2020 Seal Coat Project (page 9)
- IV. OLD BUSINESS
 - A. 2020 Irrigation System Expansion Project – Land Acquisition Funding – Update
 - B. AMPI Expansion Project – Update
- V. INFORMATIONAL
- VI. ADJOURN

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Neil Herzberg, Jim Freilinger, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf and Ron Mergen

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR BOARD/COUNCIL ACTION

BOARD/COUNCIL NAME: Public Works Board

Board/Council Meeting Date: March 9, 2020

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the February 10, 2020 Public Works Board meeting.

ADMINISTRATOR COMMENTS:

BOARD/COUNCIL ACTION:

Motion to approve the minutes of the February 10, 2020 Public Works Board meeting.

**MINUTES
PUBLIC WORKS BOARD**

FEBRUARY 10, 2020

The meeting was called to order by Chairperson, Keith Hemmesch at 5:00 p.m. Members present were Dave Peschong, Matt Quade, Neil Herzberg, and Jim Freilinger. Advisory Members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Quade to approve the minutes from the January 13, 2020 Public Works Board meeting. Seconded by Peschong and unanimously carried.

LAKE HENRY CONTRACT

The contract for the operation of Lake Henry's wastewater treatment system was reviewed. The City of Paynesville duties are:

- Hold and maintain the operator and bio solids applicators licenses
- Inspect the plant a minimum of twice a month, collect samples and recommend changes in the operation
- Complete all MPCA monthly and annuals reports

Duties of Lake Henry:

- Handle all day to day operations
- Compensate the City as follows:
 - Public Works Staff \$62.30 per hour
 - Clerical Staff \$74.20 per hour
 - Public Works Director \$93.68 per hour
- Purchase any equipment needed an/or training required
- Accept full responsibility and not hold the City of Paynesville liable in any way

After a short discussion,

Motion was made by Freilinger to approve the Lake Henry Contract with the increases to the compensation amounts and recommend such to the City Council. Seconded by Peschong and unanimously carried.

IRRIGATION MANAGEMENT PLAN

Stamer Property – The purchase agreement was reviewed noting the changes from the previous meeting:

- The purchase price remained the same at \$1,173,050.00
- Nonrefundable earnest money equals \$10,000.00
- Refundable earnest money totals \$40,000.00
- \$180.00 per acre annual rent for 2021 and 2022 with no extension

Members discussed the details and noted the previous recommendation.

LEASE AGREEMENTS

Summary Of Lease Agreements

Renter	Pivot	Acres	Per Acre Charge	Term
Bill Pflipsen	2 & 3	112	\$252.00	3 years
Mages-Welle	17N	60	\$45.00	3 years
Mages-Welle	20N	78	\$170.00	3years
Steve Gottwald	14N	70	Year 1 \$0 Year 2-5 \$50	10 years
Will keep 80 acres in grass -alfalfa mix				
Steve Gottwald	15N	40	\$170.00	3 years
Steve Gottwald	15N	40	\$45.00	3years

Motion was made by Peschong to approve the Irrigation Lease Agreements and recommend such to the City Council. Seconded by Quade and unanimously carried.

CIP

DeWolf reviewed the updated CIP:

- The 2023 project became the 2031 project with a mill and over lay
- The 2025 project will be the downtown area streets
- The streets that need utility work were left in, all others were moved to 2035
- The 2027 project, again the streets that need utility work were left in, all others were moved to 2037

Members discussed waiting for the new City Administrator to come on board and have the chance to review the plan prior to recommending such to the City Council.

AMPI PROJECT

DeWolf reported that the borings are complete and work is progressing at the treatment plant.

FILTER PLANT

The filter media analysis was reviewed noting about 57% anthracite coal and noting it is suitable for further use. Estimating at least 3 to 5 years, which will give us time to budget to replace the filter media. Currently the City produces a very high quality of water with very good removal rates.

STREET LIGHTING

At a previous meeting the City approved a streetlight at the intersection of Veterans Dr. and Airport View. Xcel has changed their installation policy and now charges for any underground wiring. This project is now estimated at \$6,186.00. Staff will review all the options and bring this back to the next meeting.

There being no further business, the meeting was adjourned at 5:40 p.m.

Ron Mergen

From: Zinniel, Matthew <Matthew.Zinniel@co.stearns.mn.us>
Sent: Thursday, February 6, 2020 8:55 AM
To: Ron Mergen
Subject: Stearns County Seal Coat 2020
Attachments: Sealcoat Cost Sharing with Manicipalities.pdf

Greetings,

Stearns Highway Dept. has proposed to sealcoat CSAH 85 in the summer of 2020. The sealcoat Cost Sharing Policy is included and explains the City may choose to have the shoulders seal coated within City Limits.

The Seal Coat Contract is currently in the bidding stages and prices may vary until awarded. The estimated cost within Paynesville to include the shoulders is \$32,548.

If the City chooses to participate please let me know,

Matt Zinniel
Stearns County Public Works
Maintenance Superintendent
Phone: 320-255-6180
Fax: 320-229-7038



COUNTY OF STEARNS

Department of Highways

PO Box 246 • St Cloud, MN 56302
(320) 255-6180 • FAX (320) 255-6186

JODI L. TEICH, P.E.
Acting Highway Engineer

JEFF MILLER, P.E.
Asst. Highway Engineer

STEARNS COUNTY HIGHWAY DEPARTMENT POLICY ON SEALCOAT COST SHARING WITHIN MUNICIPALITIES

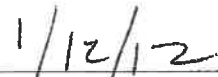
This policy is being created in an effort to clearly define and to provide consistency in the cost sharing agreements between the Stearns County Highway Department (SCHD) and with local municipal governmental agencies ("City"). This policy supersedes all previous agreements.

It has been determined that County State Aid Highways (CSAH's) and County Roads (CR's) should be sealcoated periodically as a preventative maintenance measure in order to protect the roadway infrastructure.

When a CSAH or CR is located within the City limits, and the Stearns County Highway Department has determined that a sealcoat is in order, the SCHD will be responsible for the cost of the travel lanes, left and right turn lanes, and, if applicable, continuous center turn lane. The City will be responsible for the cost of any additional roadway located beyond the outer edge of the travel lanes and turn lanes if it chooses. The shoulders and/or bike lanes will not be sealcoated, unless specifically requested and paid for by the City.



County Engineer



Date

Ron Mergen

From: Jeff Thompson <paynesvillemayor@yahoo.com>
Sent: Thursday, February 6, 2020 5:03 PM
To: Paul Wegner; Ron Mergen
Subject: Fw: lake ave and 55 intersection

Passing on for tour information.
J.T.

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Phil Bailey" <century.enterprises@hotmail.com>
To: "Jeff Thompson (paynesvillemayor@yahoo.com)" <paynesvillemayor@yahoo.com>
Sent: Thu, Feb 6, 2020 at 10:45 AM
Subject: lake ave and 55 intersection

Good Morning Jeff,

I just watched another driver coming from the west on 55 and turning onto lake Ave turn into the wrong lane. She turned into the southbound lane that exits onto 55, then continued in that lane forcing oncoming traffic to move onto the shoulder. She realized about half way down the hill what she had done and moved into the correct lane, then pulled over onto the shoulder to think about it. I have seen this so often and have come close to doing it myself. It is only a matter of time before this causes a serious injury. I'm not sure who this should be directed to, but perhaps you can pass it on to whomever can look into a solution.

Philip M. Bailey

"finding solutions through technology and common sense"

Century Enterprises
320-260-2020

Midwest Asphalt Maintenance, LLC

PO Box 723

Belgrade, MN 56312

1-800-880-1499 or 320-254-3484

Fax 320-254-1097

midwestasphaltmaint@gmail.com

PROPOSAL SUBMITTED TO		DESCRIPTION OF JOB	
Name	City of Paynesville	Job	Crackseal city streets
Address	221 Washburne Ave	Name	
City	Paynesville St MN Zip 56362	Address	
Name	Ron Mergen	City	St Zip
Phone	320-250-6349	Date	3/2/2020

WE HEREBY PROPOSE TO DO THE FOLLOWING:

- Rout cracks 3/4" wide X 3/4" deep
- Blow cracks clean with high volume compressed air
- Seal cracks with Deery 3723 crack sealer
- Routed reservoir will be flush filled
- Product will be applied to manufactures specifications
- Failed cracks will be blown clean with High pressure air and refilled
- Sealed cracks will be treated with De-Tack to prevent tracking

Total cost to apply 7,500 lbs of material @ \$1.40/lb-----\$10,500

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF \$ as stated above

WITH PAYMENT TO BE MADE AS FOLLOWS:

Upon Completion

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAY BEYOND OUR CONTROL.

AUTHORIZED SIGNATURE

Mike Grundseth

Mike Grundseth
320-212-3627

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED.

YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE ACCEPTED _____

SIGNATURE _____

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

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KAMCO Inc.

23524 735th Ave
Dassel, MN 55325
612-508-3904

Quote

Date	Quote #
2/10/2020	201688

Name / Address
City of Paynesville 221 Wasburne Ave. Paynesville, MN 56362

Rep	Project

Description	Qty	Total
Crack Seal various city streets Total quantity 7,500 LBS		1.43
Total		\$1.43

Thank you
Ken Tormanen
612-508-3904

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ESTIMATED 2020 SEAL COAT QUANTITIES

CITY OF PAYNESVILLE, MN

3/4/2020

STREET	LENGTH (FT)	WIDTH (FT)	AREA (SQ FT)	AREA (SQ YD)
GARFIELD AVE	660	35	23100	2567
POMEROY AVE	695	35	24325	2703
LAKE AVE	370	39	14430	1603
WASHBURN AVE	960	60	57600	6400
AUGUSTA AVE	515	63	32445	3605
RIVER ST	1015	41	41615	4624
RAILROAD ST	585	35	20475	2275
JAMES ST	2035	53	107855	11984
KORONIS AVE	750	33	24750	2750
MORNINGSIDE AVE	660	32	21120	2347
HUDSON ST	1230	32	39360	4373
BELMONT ST	1365	31	42315	4702
BELMONT DR	385	31	11935	1326
RAILROAD ST	1120	47,30	39295	4366
LAKE AVE	330	36	11880	1320
MAYWOOD AVE	1315	35	46025	5114
SOUTH ST	510	31	15810	1757
STEARNS AVE	620	35	21700	2411
SERVICE RD	670	21	14070	1563
TOTAL	15790		610105	67789

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PRELIMINARY COST ESTIMATE

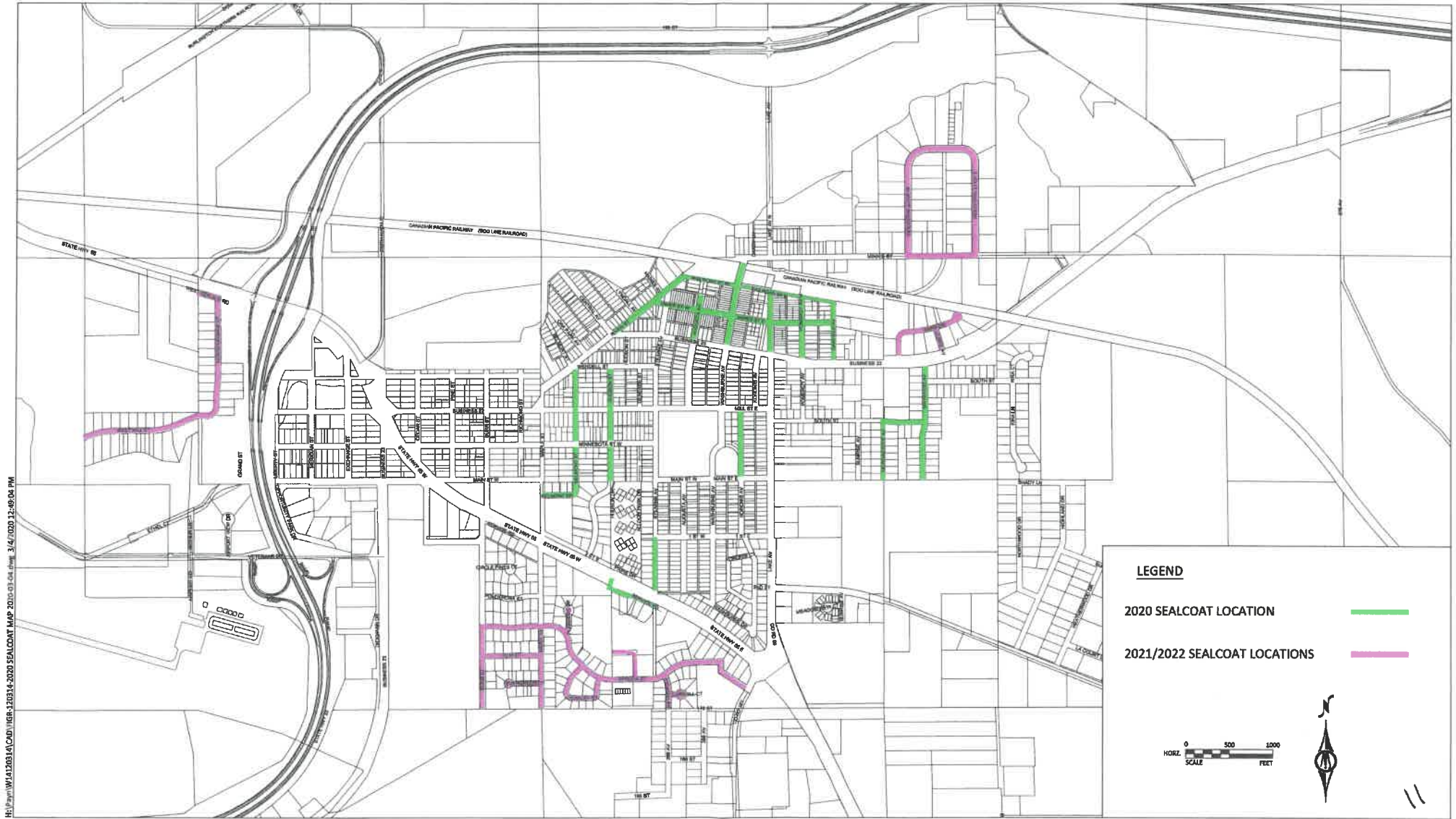
2020 SEALCOAT PROJECT
CITY OF PAYNESVILLE, MN



Real People. Real Solutions.

Date: 3/4/2020

Item	Unit	Unit Price	2020 Sealcoat Quantity	2020 Sealcoat Total Amount
BITUMINOUS MATERIAL FOR FOG SEAL (CSS-1h)	GAL	\$3.25	8140	\$26,455.00
BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P)	GAL	\$3.25	23050	\$74,912.50
SEAL COAT AGGREGATE (FA-2, CLASS A)	TON	\$60.00	850	\$51,000.00
PAVEMENT STRIPING	LS	\$25,000.00	1	\$25,000.00
ESTIMATED CONSTRUCTION COSTS:				\$177,367.50
CONTINGENCIES:				\$5,332.50
ESTIMATED ENGINEERING & ADMINISTRATION:				\$17,300.00
TOTAL ESTIMATED COST:				\$200,000.00



H:\paysville\14120814\CAD\168-120314-2020 SEALCOAT MAP 2019.dwg, 3/4/2020 12:49:04 PM

p