

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
JULY 22, 2019
9:00 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Zoning & Subdivision Ordinances (page 3)
- IV. OLD BUSINESS
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or
at renee@paynesvillemn.com if you can't attend the meeting.*****

Members: Township - Don Wiese & Butch Mueller, City – Shawn Reinke, Renee Eckerly, At Large Member – Gerry Mehr

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: July 22, 2019

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the May 24, 2019 Joint Planning Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the May 24, 2019 Joint Planning Board meeting.

**MINUTES
JOINT PLANNING BOARD**

MAY 24, 2019

The Joint Planning Board meeting was called to order by Renee Eckerly, City Administrator at 9:30 a.m. Members present were Butch Mueller, Don Wiese, and Shawn Reinke. Matt Imdieke, Central MN Realty was also in attendance.

Motion was made by Wiese to approve the minutes from the June 4, 2018 and July 27, 2017 Joint Planning Board meetings. Seconded by Eckerly and unanimously carried.

AT LARGE MEMBER APPOINTMENT

Motion was made by Mueller to appoint Gerry Mehr to the At Large position of the Joint Planning Board. Seconded by Wiese and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Wiese to elect Reinke as Chairperson, Mueller as Vice Chairperson, and Eckerly as Secretary. Seconded by Wiese and unanimously carried.

MEETING SCHEDULE

Motion was made by Eckerly to continue to meet on an as needed basis. Seconded by Mueller and unanimously carried.

RE-ZONE – SHANBERLY ACRES LLC

The Board discussed the three parcels. The parcel in question is 26.15466.0000 (currently zoned urban expansion). Imdieke would like to split off 10 acres (from the land north of the bypass). The 10 acres would be used for storage units; a 100 foot building with 20 units. There would be access off the road at Fleet Supply or by the substation. Bork Lumber would be building them. The units would have security lights on them. Imdieke is purchasing all of Shanberly Acres, LLC. Technically this concept is okay by the solar panels and Bork Lumber.

Motion was made by Reinke to approve the north 10 acres off the bypass (section A as shown on the map) to be split off and utilized for construction for storage units. Seconded by Wiese and unanimously carried.

There being no further business, the meeting was adjourned at 9:55 a.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: July 22, 2019

Agenda Section: New Business

Originating Department:

Item Number: III - A

ITEM DESCRIPTION: Zoning & Subdivision Ordinances

Prepared by: Staff

COMMENTS:

Renee Eckerly and Don Weise will give a verbal report. Discuss setting a public hearing as part of the process to adopt the Zoning & Subdivision Ordinances of Paynesville Township.

ADMINISTRATOR COMMENTS:

The City requires a minimum of a 10 day posting and publication (from July 24, 2019) notice meaning the soonest the public hearing could be held is Monday, August 5, 2019. This would be contingent upon the Township's Attorney having the Zoning and Subdivision ordinance documents available for public inspection at City Hall and at the Paynesville Township Hall.

COMMITTEE/COUNCIL ACTION:

Motion to set the Zoning & Subdivision Ordinances of Paynesville Township Public Hearing for _____.