

**SPECIAL PARK & TREE BOARD
GAZEBO PARK
JUNE 25, 2019
12:30 P.M.**

***** Please note location of meeting – Gazebo Park*****

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Soccer Goals (page 4)
- IV. OLD BUSINESS
 - A. Park Equipment:
 - 1. Veterans Park (page 8)
 - 2. Gazebo Park Option 1 – Ozone 3 Ring Climber (page 12)
 - 3. Gazebo park Option 2 – Ozone 7 Ring Climber (page 19)
 - 4. Equipment Labeled/Readable (page 24)
 - B. BMX Track
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

Board Members: John Wimmer, Len Gilmore, Nancy Ellis, Jerome Feigum, Jonathan Truwe, Matt Dickhausen, and Alicia LaBeau (Council Member).

Advisory Members: Ron Mergen, Lee Schleper, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR BOARD/COUNCIL ACTION

BOARD/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: June 25, 2019

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the April 4, 2019 Park & Tree Board meeting.

ADMINISTRATOR COMMENTS:

BOARD/COUNCIL ACTION:

Motion to approve the minutes of the April 4, 2019 Park & Tree Board meeting.

**MINUTES
PARK & TREE BOARD MEETING**

APRIL 4, 2019

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were John Wimmer, Jonathan Truwe, Len Gilmore, and Alicia LaBeau. Nancy Ellis and Jerome Feigum were absent. Advisory Members present were Ron Mergen, Public Works Director; and Lee Schleper, Maintenance Worker.

Motion was made by Truwe to approve the minutes of the February 7, 2019 Park & Tree Board meeting. Seconded by Gilmore and unanimously carried.

2019 LIFEGUARDS

Members were updated on the lifeguards. It was noted the contracts were presented to Paynesville Township and the Koronis Lake Association with the increased wage scale, advertising, uniforms, and training costs. Once the City knows they are on board the City will advertise for the lifeguard positions.

CITY TREE LIST

Wimmer reviewed each tree noting its qualities or defects. The list will be modified according to these recommendations. There was also discussion on Emerald Ash Bore and tree plantings in the boulevard. Wimmer noted that at one point, as a cost saving measure, the City had an ordinance that did not allow trees to be planted in the boulevard. The City may want to review this again and offer incentives for residents to plant trees on private property and not in the boulevard.

Emerald Ash Bore - It was reported that the City has about 100 – 150 trees between the parks and boulevards. There are up to 1000 trees in the City. If the disease shows up here the trees will have several options, debarked, burned or chipped all of which will cost money. The Department of Ag. will dictate the guidelines.

PARK EQUIPMENT SUB-COMMITTEE REPORT

The sub-committee looked at Veterans Park, AMPE Park and Gazebo Park and prioritized the Gazebo and Veterans Park looking at the cost of equipment and the budget. The concept which the Committee is pursuing at Gazebo Park is a Fit Core or fitness course. This is something the school does not have and members felt it would fit in well with the splash pad. The sub-committee will be meeting with two vendors on April 11th and will bring a recommendation forth after that.

SPLASH PAD AMENITIES

Dickhausen mentioned that the Board had previously discussed changing amenities on the splash pad. He presented a rain blaster at a cost of \$4,700.00 and a flower shower at the cost of \$1,350.00. It was well received, members suggested to bring it back to the next meeting to give members time to research other amenities.

CITY TREE LIST

<u>Small Trees</u>	<u>Height</u>	<u>Width</u>	<u>Medium Trees</u>	<u>Height</u>	<u>Width</u>	<u>Large Trees</u>
Amur or Tatatian Maple	20'-25'	15'	Little Leaf Linden	40'	30'	American Elm
Flowering Crab Tree	15'-25'	8'-20'	Matador Maple	45'	30'	American Linden
Japanese Lilac	25'	25'	Northern Acclaim Locust	40'	35'	Autumn Blaze Maple
Korean Maple	15'	10'	Norway Maple	40'-60'	35'-50'	Autumn Spire Maple
Princess Kay Plum	15'	10'	Prairie Stature Oak	35'	25'	Black Hills Spruce
Showy Mt. Ash	25'	20'	Sunburst Locust	35'	30'	Bur oak
Thornless Hawthorn	20'	20'				Emerald Lustre Maple
						Firefall
						Frontyard Linden
						Hackberry
						Northern Pin Oak
						Pine Trees
						Red Maple
						Sienna Glen Maple
						Sugar maple
						Swamp White Oak
						Triumph American Linden

There being no further business, the meeting was adjourned at 12:50 p.m.

To: The Paynesville Park and Tree Board

From: The Chain of Lakes Soccer Club

Re: Financial assistance for second set of soccer goals

Dear Park and Tree Board,

This past Monday, May 6, I talked with Matt Dickhausen to get some figures on a second set of goals for the soccer fields. When Matt called a company to get a quote on a set that we had picked out he discovered that they were offering a \$1000 discount if we ordered by midnight the next night (along with a \$120 discount on wheels). Realizing we could not wait on such a good deal we went ahead and ordered the goals with the wheels. I say this because I had hoped to bring the following request to you before ordering, but I come to you now with this request. Paynesville Community Ed is paying \$1000 towards this purchase and we are asking the City of Paynesville to contribute \$1000. The parents and players have them selves pledged \$720 and counting and will cover the \$989.89 that remains plus the cost of new nets for the goals.

We plan on marking out two fields this coming summer, running east to west. The field nearest the parking lot will be for practice and we will use the old goals. The second field will be further away and will be used strictly for games.

I am enclosing the order summary and the sheet detailing the discounts we received. Feel free to contact me with any questions.

Sincerely,

Ric Koehn

CC: Ron Mergen, Renee Eckerly

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6901 E Fish Lake Rd STE #128
 Maple Grove, MN 55369
 Tel: 763-225-3001 Fax: 763-225-3000
 Visit us at www.bsnsports.com

Order Summary	
Cart #:	4865453
Purchase Order #:	Paynesville Soccer Goal
Cart Name:	Paynesville Soccer Goal
Order Date:	05/08/2019
Estimated Delivery:	05/08/2019
Payment Terms:	NT30
Ship Via:	
Ordered By:	Matt Dickhausen

Contact Your Rep
 Drew VanLoy Email: dvanloy@bsnsports.com | Phone: 651-717-8749

Sold to
 1015271
 PAYNESVILLE HIGH SCHOOL
 795 Business 23
 PAYNESVILLE MN 56362-2048
 USA

Ship To
 1015271
 PAYNESVILLE HIGH SCHOOL
 795 Business 23
 PAYNESVILLE MN 56362-2048
 USA


Payer
 1015271
 PAYNESVILLE HIGH SCHOOL
 795 Business 23
 PAYNESVILLE MN 56362-2048
 USA

Item Description	Qty	Unit Price	Total
4" Classic Alumagoal 8' x 24' White Item # - SGA400	1 PR	\$ 2,099.99	\$ 2,099.99
TRANSPORT WHEELS (SET OF 2) Item # - SCGWHLXX	4 SET	\$ 149.99	\$ 599.96

Subtotal:	\$2,699.95
Other:	\$0.00
Freight:	\$289.94
Sales Tax:	\$0.00
Order Total:	\$2,989.89
Payment/Credit Applied:	\$0.00
Order Total:	\$2,989.89

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 **Complete Unit**
SKU# SGA400 Qty **\$3,099.99 pair**

 **Flip Over Wheel Kit - 1**
Pr/Set SKU# SCGWHLXX Qty **\$179.99 set**

 **4mm - Replacement**
Net SKU# 1367769 Qty **\$249.99 pair**

Flyer = 8A [Add To Cart](#)

[+ Wishlist](#) [+ Compare](#) [Print](#) [Email](#)

Key Benefits:

- Official Size Soccer Goal



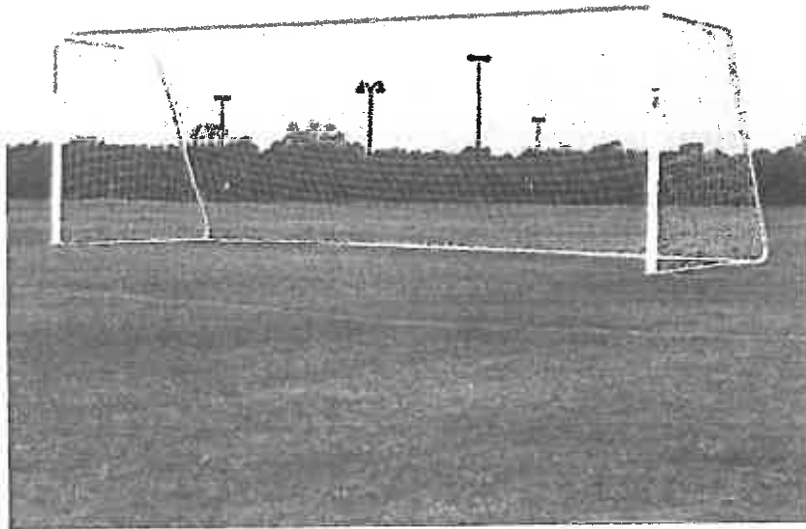
SIDELINE STORE

Catalog Quick Order

0

Home / Equipment / Sports / Soccer / Goals / Competition / 4" Round Classic Goals

ALUMAGOAL 4" ROUND CLASSIC GOALS



Zoom



In Stock

> be the first to review this product

Contact Us

Date 6/17/2019
 Expires 9/15/2019
 Quote: City of Paynesville
 Contact: Ron Mergen, Public Works Dir
 Phone: 320-250-6349
 Email: ron@paynesvillemn.com



Ship To: Veteran's Park 15612 Cedar Point Rd Paynesville, MN 55362	Please Make PO's & Contracts Out To: Landscape Structures 601 7th St. S Delano, MN 55328
Bill To: City of Paynesville 221 Washburne Ave Paynesville, MN 55362	Please Remit Payment To: Landscape Structures 601 7th St. S Delano, MN 55328

We are pleased to submit this proposal to supply the following products/services:

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
1	Play Equip	Design - PlaySense #600 & Swings		\$18,050.00
1	Discount	State Contract Discount	8.00%	(\$1,524.00)
1	Install	Installation by Landacape Structures Certified Installers Includes Labor, Concrete Footers & Materials		\$7,150.65
1	Mob	Mobilization		\$500.00
1	Disposal	Dumpster - 30 Yard		\$525.00
1	Site Prep	Site Work - Excavation, Demo & Site Grading to 1% - Site Suitable for Footers	Owner	
1	Border	APS Composite Playground Border (Install on Grade)		\$3,422.20
1	Flatwork	Concrete Flatwork - (Sq. Ft.) - Entrance to Play Area - As Needed	Owner	
1	Drain	Pea Rock (drainage agg - EWF) - Installed AFTER Playground/Before Fabric	Owner	
1	Fabric	Geo Textile Fabric (Sq. Ft.) Installed After Drain Agg	Owner	
121	Cubic Yards	Engineered Wood Fiber (CY) - IPEMA & ADA Certified Playground Surfacing Bulk Material Delivered - Owner Installed - Install Instructions & Cert www.sylvacorp.com/playground-material	Owner	\$2,953.30
1	Restore	Site Restoration - Backfill Curb - Grass Seed/Blanket	Owner	
			Subtotal	\$32,077.14
			Freight	\$550.00
			Sales Tax	Tax Exempt Cert
			Total	\$32,627.14

Quotes from Flagship Recreation, Inc. are subject to current Flagship Recreation, Inc. policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Landscape Structures, Inc.

Minnesota State Contract #119795

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

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Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supercedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Quantity: The quantity of merchandise and/or material to be delivered and/or installed shall not vary from the amount specified unless a different amount is first agreed to via Change Order. Changes are subject to price adjustment.

Pricing: Pricing is F.O.B factory. Current year pricing is honored on contracts completed prior to December 3, 2019. Contracts completed after this date are subject to price change.

Responsibility: Landscape Structures shall be responsible for any loss or damage to merchandise until delivered to Buyer at F.O.B destination point. Buyer is responsible for loss or damage thereafter.

Inspection: Merchandise shall be subject to Buyer's inspection within a reasonable time after the arrival at the ultimate destination. Upon inspection, it is the Buyer's responsibility to notify Flagship Recreation if merchandise does not meet requirements of the order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Public Utility Locates
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Accepting & Unloading of Order Prior to Installation
- Storage or Security of Equipment
- Private Utility Locates (Irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

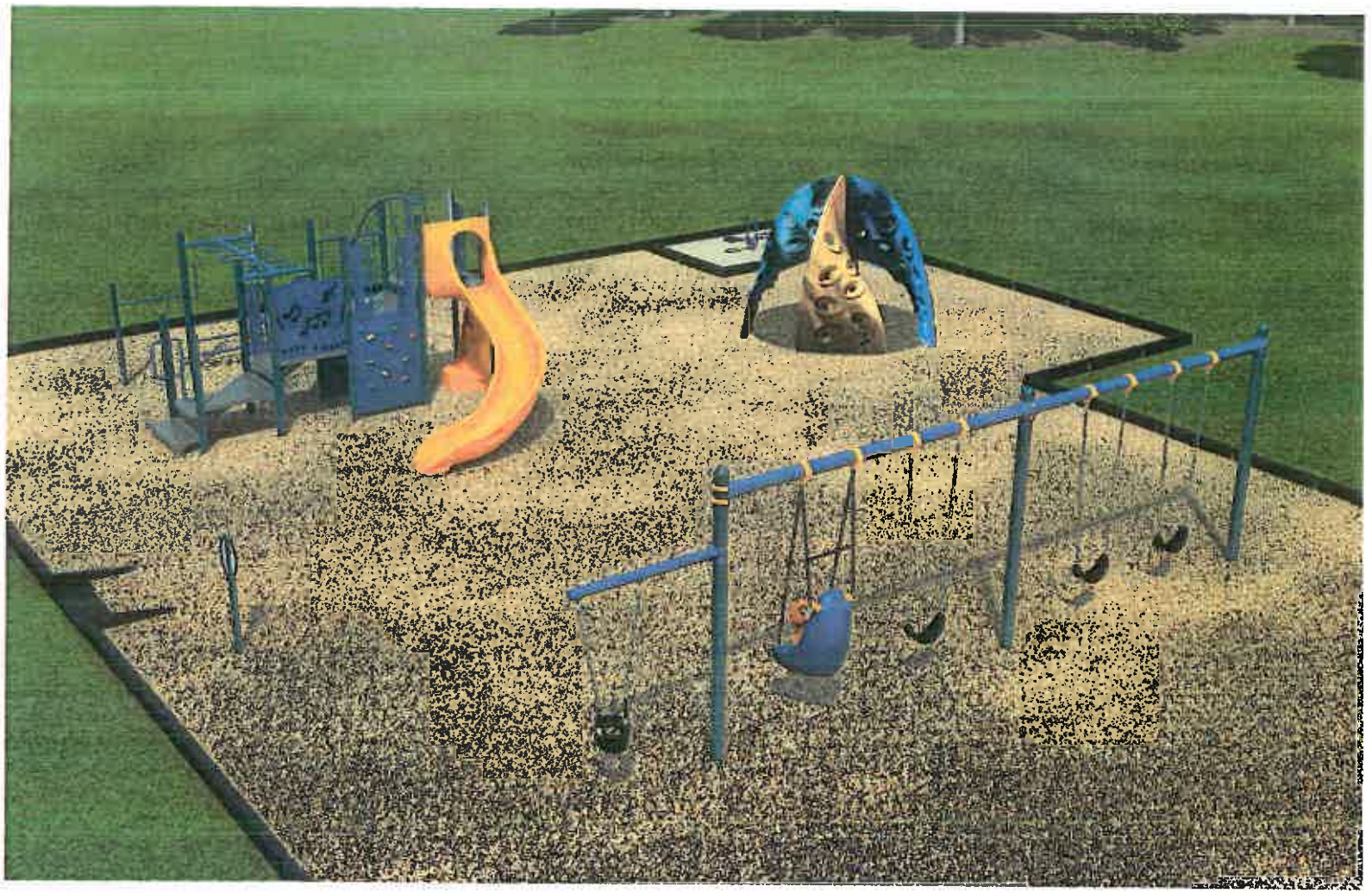
Please note, quotes including installation are based on site access and site conditions that have been conveyed to Landscape Structures by the owner/owner's representative and based on ideal conditions required to complete the project as quoted. Unless addressed prior to the installation quote being issued or specifically documented herein, any issues encountered that impede the progress or completion of the project as quoted will result in additional charges.

Acceptance of Quotation:

Accepted By (Print)	Ron Mergen, Public Works Dir	PO#:	
Signature:		Email:	ron@paynesvillemn.com
Title:		Phone:	
Date:		Purchase Amount:	\$32,627.14

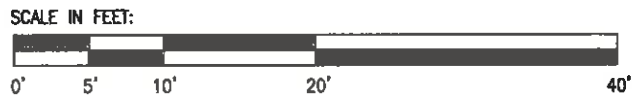
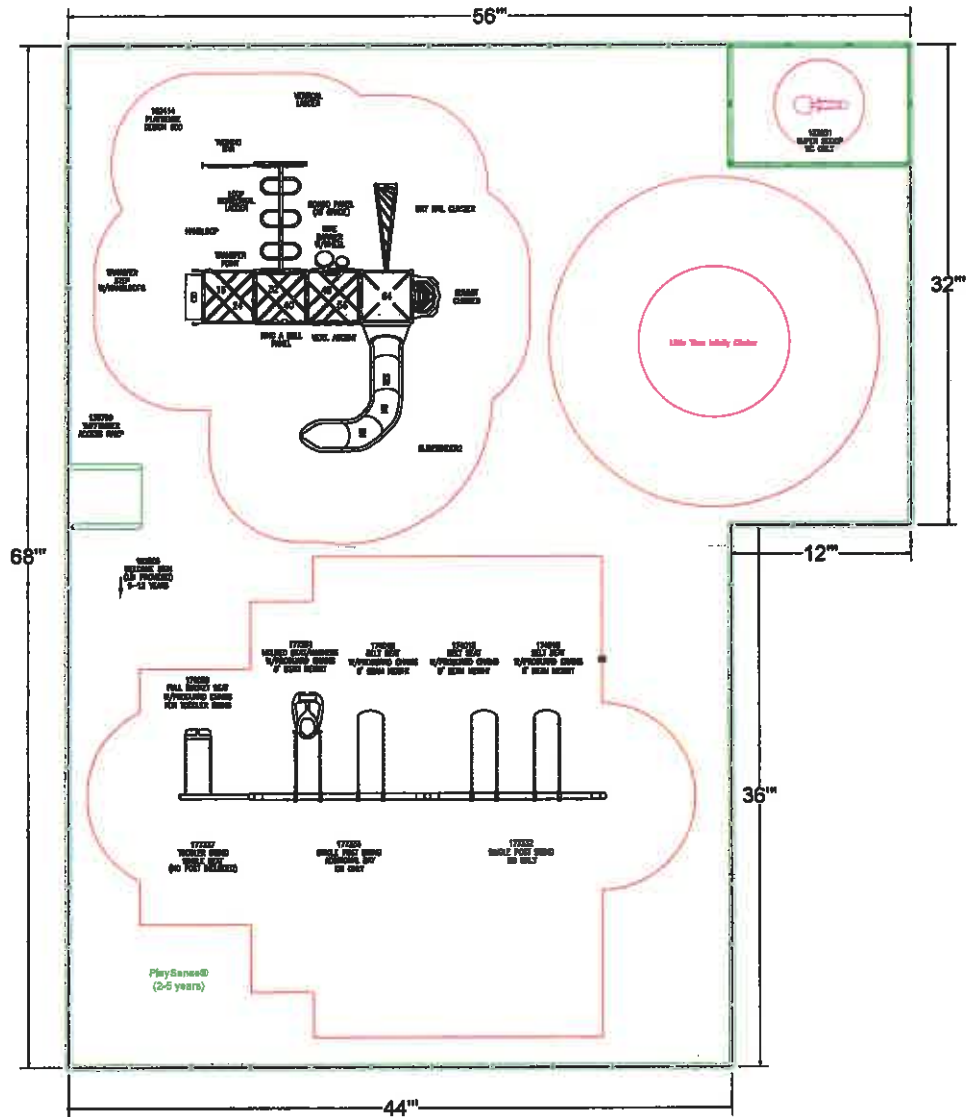


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VETERAN'S PARK
 Revision Date: 06-13-2019
 PAYNESVILLE, MN

Total Container = 3376 SQ FT (inside curb), 96 SQ FT SAND & 3280 EWF
 LF Container = 248 LF (curb)
 Curb Type = APS Plastic Timbers



Date 6/14/2019
 Expires 9/12/2019
 Quote: City of Paynesville
 Contact: Ron Mergen, Public Works Dir
 Phone: 320-250-6349
 Email: ron@paynesvillemn.com



Ship To: Gazebo Park 115 E Main St Paynesville, MN 56362	Please Make PO's & Contracts Out To: Landscape Structures 601 7th St. S Delano, MN 55328
Bill To: City of Paynesville 221 Washburne Ave Paynesville, MN 55362	Please Remit Payment To: Landscape Structures 601 7th St. S Delano, MN 55328

We are pleased to submit this proposal to supply the following products/services:

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
1	Play Equip	Gazebo Park FitCore Design & PlayBooster Ozone 6-13-19		\$49,249.00
1	Discount	State Contract Discount	8.00%	(\$3,939.92)
1	Install	Installation by Landacape Structures Certified Installers Includes Labor, Concrete Footers & Materials		\$13,531.68
1	Mob	Mobilization		\$500.00
1	Disposal	Dumpster - 30 Yard		\$525.00
1	Site Prep	Site Work - Excavation, Demo & Site Grading to 1% - Site Suitable for Footers	Owner	
1	Border	APS Composite Playground Border		\$3,462.46
1	Flatwork	Concrete Flatwork - (Sq. Ft.) - For Entrance to Play Area - Ground Level Events	Owner	
1	Drain	Pea Rock (drainage agg - EWF) - Installed AFTER Playground/Before Fabric	Owner	
1	Fabric	Geo Textile Fabric (Sq. Ft.) Installed After Drain Agg	Owner	
159	Cubic Yards	Engineered Wood Fiber (CY) - IPEMA & ADA Certified Playground Surfacing Bulk Material Delivered - Owner Installed - Install Instructions & Cert Poured In Place or Turf (Sq. Ft.) www.sylvacorp.com/playground-material		\$3,384.97
	Restore	Site Restoration - Backfill/ Curb - Grass Seed/Blanket	Owner	
			Subtotal	\$66,713.18
			Freight	\$750.00
			Sales Tax	Tax Exempt Cert
			Total	\$67,463.18

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- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
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- Permits of Any Kind

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Acceptance of Quotation:

Accepted By (Print)	Ron Mergen, Public Works Dir	PO#:	
Signature:		Email:	ron@paynesvillamn.com
Title:		Phone:	
Date:		Purchase Amount:	\$67,463.18



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Acceptance of Quotation:

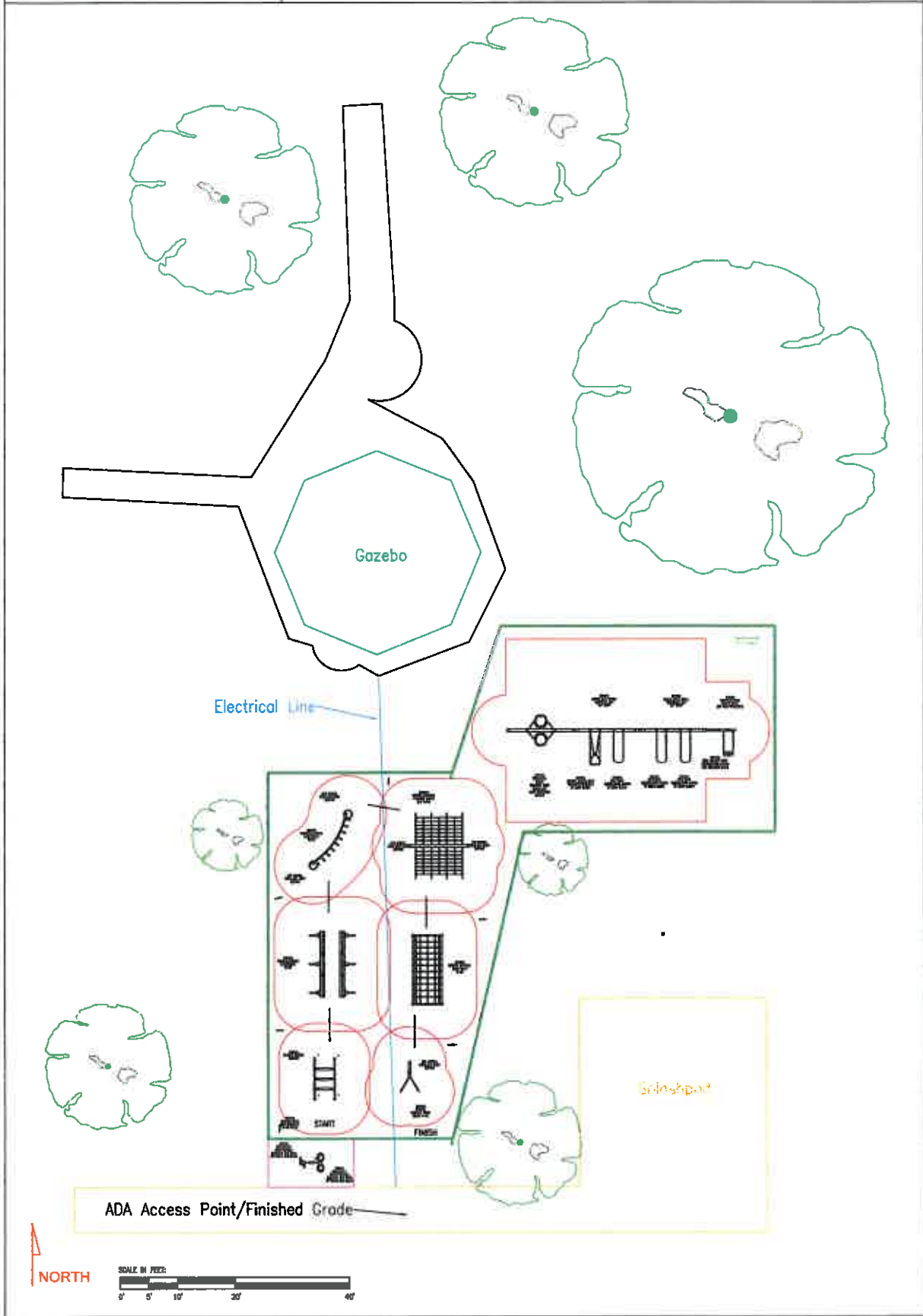
Accepted By (Print)	Ron Mergen, Public Works Dir	PO#:	
Signature:		Email:	ron@paynesvillemn.com
Title:		Phone:	
Date:		Purchase Amount:	\$80,699.82



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GAZEBO PARK - OPT2
Revision Date: 06-13-2019
PAYNESVILLE, MN

Total Container = 4302 SQ FT EWF
LF Container = 338 LF (curb)
Curb Type = APS Border
Concrete Pad = 127 SQ FT









Date 6/14/2019
 Expires 9/12/2019
 Quote: City of Paynesville
 Contact: Ron Mergen, Public Works Dir
 Phone: 320-250-6349
 Email: ron@paynesvillemn.com



Ship To:	Please Make PO's & Contracts Out To:
Gazebo Park 116 E Main St Paynesville, MN 56362	Landscape Structures 601 7th St. S Delano, MN 55328
Bill To:	Please Remit Payment To:
City of Paynesville 221 Washburne Ave Paynesville, MN 55362	Landscape Structures 601 7th St. S Delano, MN 55328

We are pleased to submit this proposal to supply the following products/services:

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
1	Play Equip	Gazebo Park FitCore Design & EVOS Ozone Climber 6-13-19		\$62,473.00
1	Discount	State Contract Discount	8.00%	(\$4,997.84)
1	Install	Installation by Landacape Structures Certified Installers Includes Labor, Concrete Footers & Materials		\$14,246.61
1	Mob	Mobilization		\$500.00
1	Disposal	Dumpster - 30 Yard		\$525.00
	Site Prep	Site Work - Excavation, Demo & Site Grading to 1% - Site Suitable for Footers	Owner	
1	Border	APS Composite Playground Border		\$3,462.46
1	Flatwork	Concrete Flatwork - (Sq. Ft.) - For Entrance to Play Area - Ground Level Events	Owner	
1	Drain	Pea Rock (drainage agg - EWF) - Installed AFTER Playground/Before Fabric	Owner	
1	Fabric	Geo Textile Fabric (Sq. Ft.) Installed After Drain Agg	Owner	
181	Cubic Yards	Engineered Wood Fiber (CY) - IPEMA & ADA Certified Playground Surfacing Bulk Material Delivered - Owner Installed - Install instructions & Cert www.sylvacorp.com/playground-material		\$3,740.60
1	Restore	Site Restoration - Backfill Curb - Grass Seed/Blanket	Owner	
Subtotal				\$79,949.82
Freight				\$750.00
Sales Tax				Tax Exempt Cert
Total				\$80,699.82

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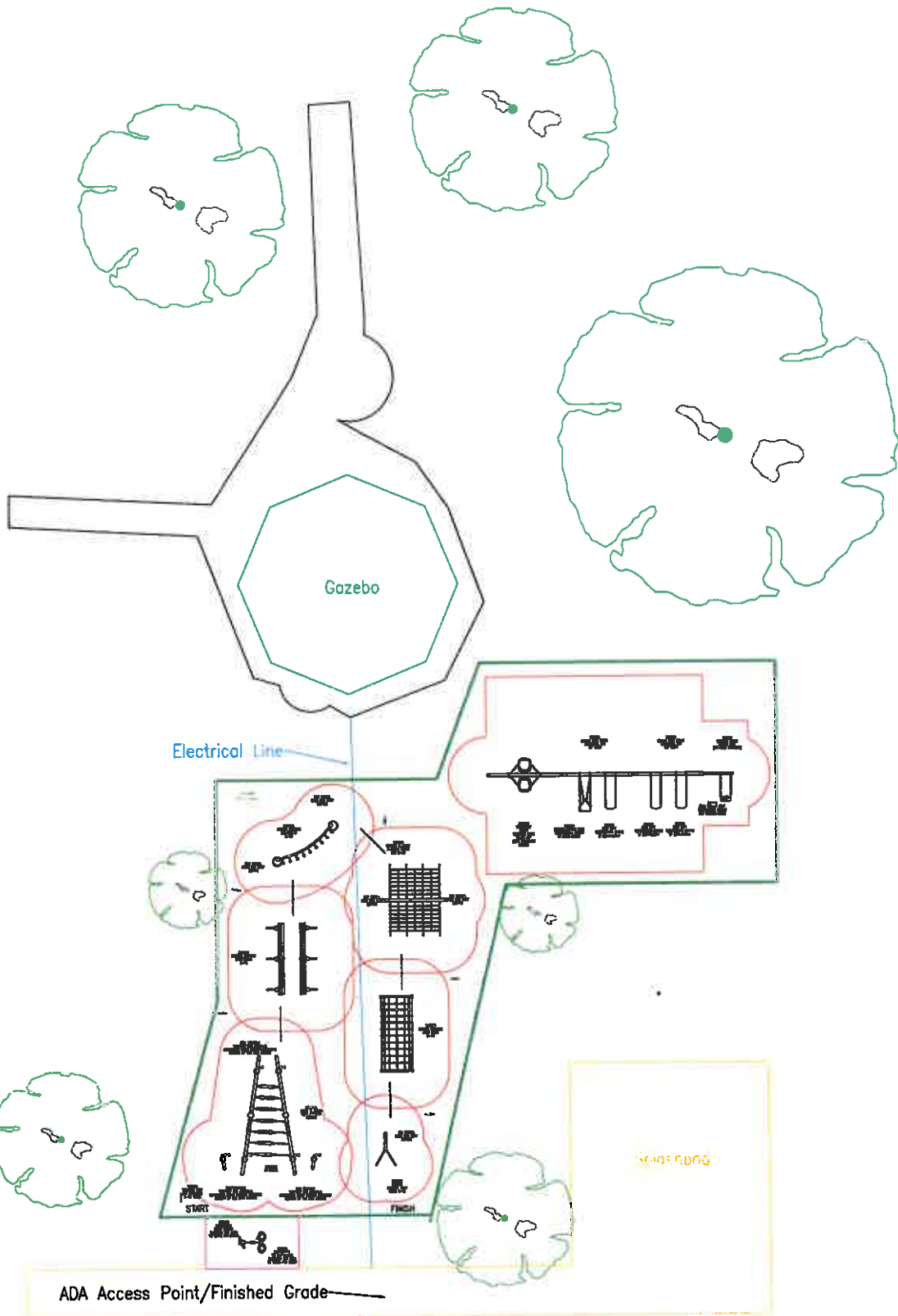
Minnesota State Contract #119795

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

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GAZEBO PARK - OPT1
Revision Date: 06-13-2019
PAYNESVILLE, MN

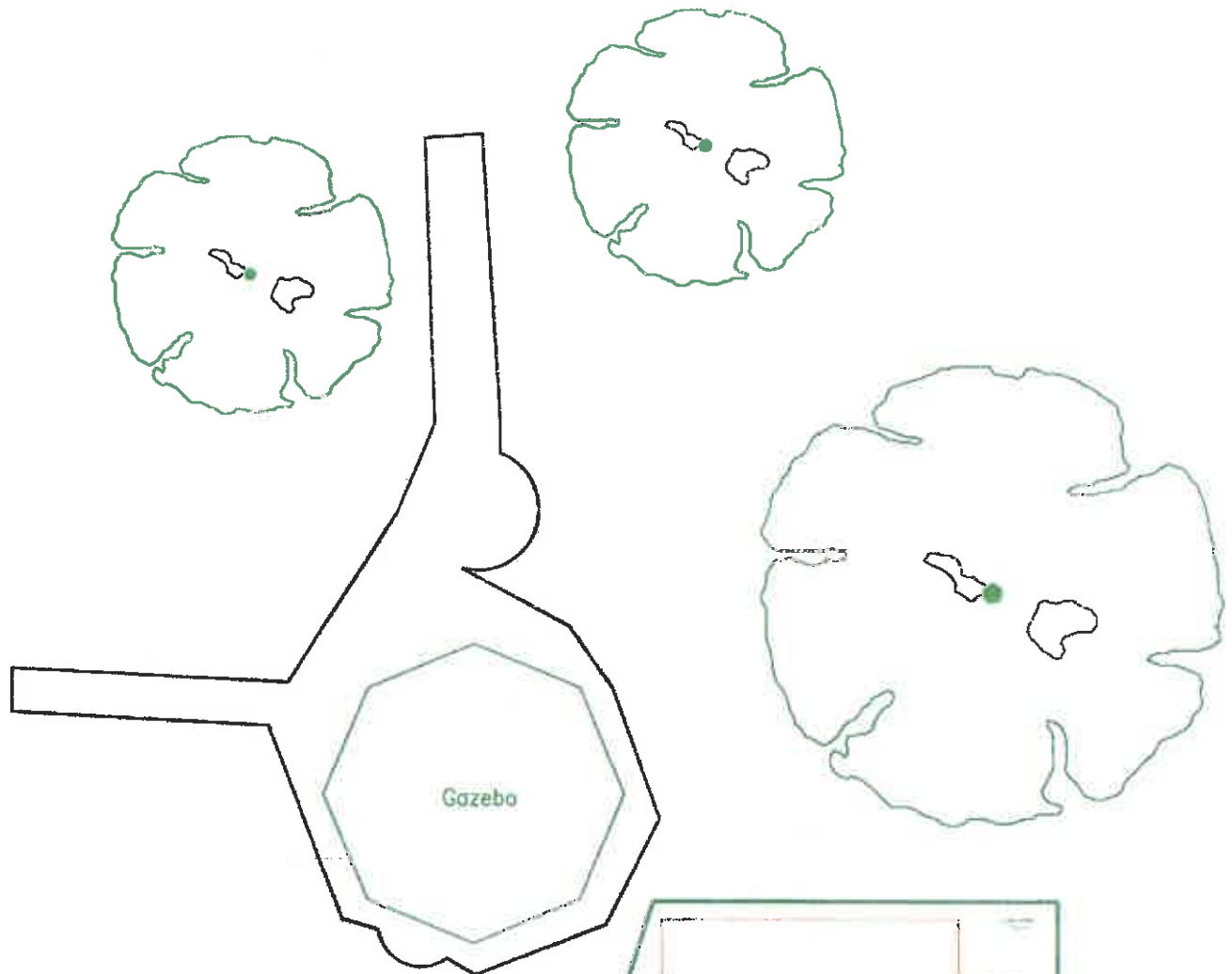
Total Container = 4876 SQ FT EWF
LF Container = 355 LF (curb)
Curb Type = APS Border
Concrete Pad = 127 SQ FT











Electrical Line

Peg Bridge
Ages 5-12

Play Booster
5-12

Aframe Cargo Net
5-12

Spiderwalk
5-12

Jump Hang
5-12

O-Zone
3-Ring
Climber

Rope Climb
5-12

Hand Cycler
13+

Tai Chi Wheel
13+

ADA Access Point/Finished Grade

24

Electrical Line

Peg Bridge
Ages 5-12

Play Booster
5-12

Aframe Cargo Net
5-12

Spiderwalk
5-12

Jump Hang
5-12

O-Zone
3-Ring
Climber

Rope Climb
5-12

Hand Cycler
13+

Tai Chi Wheel
13+

ADA Access Point/Finished Grade

NORTH

SCALE IN FEET

