

**SPECIAL BUDGET & FINANCE COMMITTEE MEETING
CITY HALL CONFERENCE ROOM
JULY 27, 2018
1:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. 2019 Budget – to be emailed out and/or distributed at the meeting.
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly if you can't attend the meeting.*****

Voting Members: Jean Soine, Belinda Ludwig, Elliot LaBeau, Len Gilmore, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Budget & Finance Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Budget & Finance Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Budget & Finance Committee

Committee/Council Meeting Date: July 27, 2018

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the July 10, 2018 Budget & Finance Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the July 10, 2018 Budget & Finance Committee meeting.

**MINUTES
SPECIAL BUDGET & FINANCE COMMITTEE**

JULY 10, 2018

Jean Soine called the meeting to order at 1:00 p.m. Other members present were Len Gilmore, Elliot LaBeau, Belinda Ludwig, Finance Specialist; and Renee Eckerly, City Administrator. Also present was Paul Wegner, Police Chief.

Motion was made by Gilmore to approve the minutes from the January 3, 2018, April 3, 2018, and May 29, 2018 Budget and Finance Committee meetings. Seconded by LaBeau and unanimously carried.

MAYOR & COUNCIL WAGES & PER DIEM

Motion was made by LaBeau to have no increase for Mayor or Council member wages or per diem and recommend such to the City Council. Seconded by Gilmore and unanimously carried.

FIRE DEPARTMENT

Firefighter pay is currently:

Call Rate	\$10.00	per hour (minimum 1 hour – dispatch in and out)
Meeting	\$8.00	per meeting
Training	\$10.00	per training
Truck Training	\$10.00	per training
School Training	\$8.00	per credit

Eckerly will check with Tom Fordyce to see what surrounding communities pay. The last increase was prior to 2006.

Motion was made by Gilmore to increase the following:

- call pay from dispatch out/dispatch in to \$12.00 per hour
- regular and truck training to \$12.00 per hour
- meetings to \$10.00 per hour
- school continual education to \$10.00 per credit

and recommend such to the City Council. Seconded by LaBeau and unanimously carried.

Eckerly will bring back fire department officer history.

POLICE DEPARTMENT

Wegner presented the police department's budget:

- Increase \$30,000.00 for K-9 unit, donations will off-set these costs
- Increase \$3,000.00 storage unit annual rent – create an impound fee to off-set this
- Increase training \$2,500.00 with new officers – Wegner has a grant for 3 officers to attend Crisis Intervention Training (CIT)

- Wellness program \$5,000.00 – to maintain good physical, mental, and spiritual health. For example to go to a professional mental health representative to talk and take the pressure off. Twice a year at \$1,500.00. It was questioned if the City's health insurance would cover it and the City pay the co-pay. Wegner did not think it would be covered because there is no diagnoses. This project is in its conceptual stage.
- Police wages have decreased due to Elfering retiring
- There are some revenue increases in the budget as well

The Willmar Police Department has a K-9 squad that needs some equipment that could be used for a couple of years because Willmar is getting a new squad. It's a 2009 car for \$1,500.00. The department has budgeted for a new K-9 squad for 2020-2021. Fread is getting some equipment for free for this squad. All items purchased would fit in a new K-9 unit. The 2011 squad will be sold as it has 120,000 miles on it.

2019 BUDGET

The 2019 Budget will be distributed as soon as possible.

NEXT MEETING

Motion was made by LaBeau to set a Special Budget & Finance meeting for Friday, July 27, 2018 at 1:00 p.m. as members are not available on August 7, 2018. Seconded by Gilmore and unanimously carried.

There being no further business, the meeting was adjourned at 1:50 p.m.