

**MUNICIPAL OFF-SALE RETAIL LIQUOR BOARD
CITY HALL CONFERENCE ROOM
SEPTEMBER 3, 2013
6:15 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. September Promotions
- IV. OLD BUSINESS
 - A. Sales & Purchasing Report
 - B. Wine Club
 - C. Rum Night
 - D. Sign – Update
 - E. Wine Sale
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or
at renee@paynesvillemn.com if you can't attend the meeting.*****

Voting Members: Jeff Thompson, Jennifer Welling, Steve Vaske, Sue Hecht, and Reed Ringstad. Advisory Member: Bill Ludwig

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Municipal Off-Sale Retail Liquor Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Cable Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Liquor Board

Committee/Council Meeting Date: September 3, 2013

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the August 6, 2013 Municipal Off-Sale Retail Liquor Board meeting minutes.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the August 6, 2013 Municipal Off-Sale Retail Liquor Board meeting.

**MINUTES
MUNICIPAL OFF-SALE RETAIL LIQUOR BOARD**

AUGUST 6, 2013

The meeting was called to order by Chairperson, Reed Ringstad at 6:15 p.m. Members present were Bill Ludwig, Liquor Store Manager; Jeff Thompson, Steve Vaske, and Sue Hecht. Jennifer Welling, Administrative Assistant was absent.

Motion was made by Thompson to approve the minutes from the July 9, 2013 Special Municipal Off-Sale Retail Liquor Board meeting. Seconded by Vaske and unanimously carried.

AUGUST PROMOTIONS

Miller Lite, MGD, MGD Lite	12 oz. 24 pack cans	\$16.99
Bush Lite	12 oz. 24 pack cans	\$14.99
New Amsterdam Vodka & Gin	1.75	\$16.99

No wine on sale due to the annual wine sale coming up at the end of the month.

WINE CLUB MEMBER SPECIALS

Ludwig will have staff send out a 25% off email coupon to Wine Club members. Members can bring in a coupon on the Monday or Tuesday before the Wednesday Wine Sale that begins for the general public (20% discount). Sale runs August 26 – August 31.

SALES & PURCHASING

The Board reviewed July's sales and purchases.

WINE CLUB

The next Wine Club will be August 22, 2013 at Ron & Judy's Restaurant. The July Wine Club had 48 people and sold 158 products. Ludwig has September planned and Millner's are scheduled for October.

EMPLOYEE HANDBOOK STATUS

Ludwig reported that the handbook is currently being reviewed by Eckerly.

BEER CAMP

Ludwig reported that the Beer Camp numbers are still coming in; however, things look good. Ludwig is leaning toward not hosting another beer camp this year. Ludwig will talk to Tim at Southern about putting on a rum night.

There being no further business, the meeting was adjourned at 7:15 p.m.

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