

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
MAY 6, 2013
8:30 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Election of At Large Member (page 3)
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or
at renee@paynesvillemn.com if you can't attend the meeting.*****

Members: Township - Don Wiese, Don Pietsch, City – Donovan Mayer, Renee Eckerly, At Large – VACANCY

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: May 6, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the April 24, 2013 Joint Planning Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the April 24, 2013 Joint Planning Board meeting.

**MINUTES
JOINT PLANNING BOARD**

APRIL 24, 2013

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 8:30 a.m. Members present were Donavan Mayer, Don Pietsch, Don Wiese, and Renee Eckerly. Also present was Keith Dombrovski.

Motion was made by Wiese to approve the minutes of the November 13, 2012 Joint Planning Board meeting. Seconded by Mayer and unanimously carried.

APPOINTMENT OF AT LARGE MEMBER

Jeff Bertram formerly served in this position. The Board discussed whether or not to appoint Bertram as the At Large Member. The Township's concern is that the At Large Member be able to see both sides regarding annexation. The reason Bertram was the At Large Member was because of his experience on the County Planning Commission. The Board discussed this further and this will be tabled until the next meeting at which time the City and Township will present three nominations each.

Motion was made by Wiese to elect Jeff Bertram as the At Large Member. Seconded by Wiese and failed (Wiese, yes; Pietsch, yes; Eckerly, no; and Mayer no).

ELECTION OF OFFICERS

Motion was made by Eckerly to elect Don Pietsch as Chairperson; Mayer as Vice Chairperson; and Eckerly as Secretary. Seconded by Wiese and unanimously carried.

MEETING SCHEDULE

The Board consented to keep the meetings on an as needed basis. The next meeting will be held on Monday, May 6, 2013 at 8:30 a.m. to discuss the At Large Member position.

KEITH DOMBROVSKI – DETACHED ACCESSORY SHED

Keith Dombrovski would like to construct a detached accessory shed for agriculture use. Dombrovski already has an 8x16 shed, but this would replace that one. No variance is needed and the Township has already approved this contingent upon the Joint Planning Board's approval.

Motion was made by Mayer to approve the Dombrovski Site Permit and recommend such to the City Council. Seconded by Wiese and unanimously carried.

INDUSTRIAL AREA

There is an area in the Township zoned R-10 south of the Airport land. The Township has been contacted by a developer for 130 acres and re-zone it to industrial.

There being no further business, the meeting was adjourned at 8:53 a.m.

2

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: May 6, 2013

Agenda Section: Old Business

Originating Department:

Item Number: IV - A

ITEM DESCRIPTION: Election of At Large Member

Prepared by: Staff

COMMENTS:

Jeff Bertram has served in the At Large position of the Board in the past and was appointed on an annual basis.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to appoint _____ to the At Large position of the Joint Planning Board.