

**AIRPORT COMMISSION
CITY HALL COUNCIL CHAMBERS
APRIL 24, 2013
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. LED Windsock Program (page 4)
- IV. OLD BUSINESS
 - A. Member Replacement
 - B. 2013 Fly-In (page 5)
 - C. Papi & Reil – Update
 - D. 2013 Projects - Update
 - 1. Land Acquisition
 - 2. Rehab Fuel System
 - 3. Zoning
- V. INFORMATIONAL
 - A. MCOA – April News Update (page 14)
 - B. Vision Air – Air Topics (page 16)
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

**Members: Larry Bollman, Gene Beavers, Phil Bailey, and Steve Brown.
Advisory Members: Ron Mergen, Renee Eckerly, and Chuck DeWolf.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Airport Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Airport Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall 320-243-3714 early so that necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Airport Commission

Committee/Council Meeting Date: April 24, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the January 23, 2013 Airport Commission meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve minutes from the January 23, 2013 Airport Commission meeting.

MINUTES AIRPORT COMMISSION

JANUARY 23, 2013

Vice Chair Steve Brown called the meeting to order at 5:00 p.m. Commission members present were Gene Beavers and Larry Bollman. Steve Brown and Renee Eckerly were absent. Others present were Ron Mergen, Public Works Director; Chuck DeWolf, Bolton & Menk, Inc.; and Ashley Alsum, Cable Coordinator.

Motion was made by Beavers to approve the minutes from the October 24, 2012 Airport Commission Meeting. Seconded by Bollman and unanimously carried.

ELECTION OF OFFICERS/TERMS

Motion was made by Beavers to elect Brown as Chair, Beavers as Vice Chair and Mergen as Secretary. Seconded by Bollman and unanimously carried.

MEETING SCHEDULE

Motion was made by Beavers to set the meeting schedule for quarterly on the fourth Wednesday at 5:00 p.m. Seconded by Bollman and unanimously carried.

LAND ACQUISITION

Members discussed a land purchase noting the need for future hanger space and to protect the property from other development. Bolton & Menk, Inc. started the process to access the funds on a 90:10% cost split. Members also suggested purchasing a squared-off section and not a diagonal piece.

REHAB OF FUEL SYSTEM

It was noted that the credit card system has had some issues and needs to be upgraded. It was suggested to also upgrade the hose or shorten it as there have been a number of pilots that find it a challenge to deal with the hose and reel.

ZONING

DeWolf noted this is a 2013 project and they are starting the process of updating the zoning as per the Airport Layout Plan.

AIRPORT CONFERENCE

It was noted that the 30th Annual Airport Conference will be April 17 – 19 in Alexandria. Mergen will send out an email when he gets the agenda. Brown and Beavers expressed an interest in attending the conference.

MEMBERS REPLACEMENT

Several names were discussed and will be forwarded to the Mayor for consideration.

2013 FLY-IN

City staff has been in contact with the pilots from last year and did a revised budget which will be approximately \$4,800.00. Staff will meet with members of the Friends Of The Airport and have a recommendation at the next meeting.

PAPI's & REIL's PROJECT

DeWolf reported that the construction is complete and the City is waiting on FAA certification.

There being no further business, the meeting was adjourned at 5:45 p.m.

Ron Mergen

From: Jennifer Welling
Sent: Wednesday, February 13, 2013 11:14 AM
To: Ron Mergen
Subject: FW: LED Windsock Program

FYI

From: Braunig, Richard (DOT) [<mailto:rick.braunig@state.mn.us>]
Sent: Tuesday, February 12, 2013 5:52 PM
To: linda.hruby@ci.maple-lake.mn.us; Glenn.Olson@marshallmn.com; mcg1@frontiernet.net; citymgr@montevideomn.org; kristie.leshovsky@ci.moorhead.mn.us; j.dhein@cityofmora.com; moreys@brainerd.net; cshefnd@paulbunyan.net; northome@paulbunyan.net; cityofolivia@olivia.mn.us; airport@ci.owatonna.mn.us; citypr@unitelc.com; Jennifer Welling; pradmin@loretel.net; dnelson@cityofpipestone.com; info@redlakefalls.com; info@ci.redwood-falls.mn.us; remercty@means.net; cityhall@ci.rush-city.mn.us; citykaz@acegroup.cc; carol.inderrieden@ci.sauk-centre.mn.us; cityadmin@slayton.govoffice.com; JTauer@sleepyeye-mn.com; ctyspfd@newulmtel.net; nmathews@ci.staples.mn.us; clerkstarbuck@hcinet.net; cityoftower@accessmn.com; rgorius@tracymn.org; lkleintharbors@frontiernet.net; wadenacity@arvig.net; terrib@arvig.net; shannonm@warrenminnesota.com; warroad@mncable.net; publicworks@winsted.mn.us; jlaff@frontiernet.net
Subject: LED Windsock Program

The MnDOT , Office of Aeronautics is offering to upgrade your lighted windsock to FAA certified LED technology. Studies indicate that this change would reduce the typical airport electrical bill by \$100.00 per year. In addition, you should see savings in lamp cost and labor because the LEDs will not burn out as often as incandescent lamps. LEDs are not subject to wind shock and have a projected 10 – 20 year lifetime. In addition, the Federal Government 's "Green Energy" mandate, to phase out incandescent lamps, will eventually affect the cost and availability of flood lights.

MnDOT, Aeronautics will provide the bolt-in upgrade kit (which includes an internal 120V AC LED sock lighting assembly, a LED obstruction light, and a new internal power cord), and the airport will be responsible for hiring the electrician to do the installation. The kit will also convert existing externally lit wind cones to internally lit units for better visual performance.

If you are interested in participating in this program, this summer, please respond to this Email message.

Thank you,

Rick Braunig
Aviation Representative
MnDOT, Office of Aeronautics
651-226-2043
Connect with us on:



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2013 Fly In

Possible actives

1. Bill Cowden and Darrell Massman cost \$4800.00
2. Tether balloon Rides, \$ 750.00 for one hour due to heat and wind this only operates until 9am.
3. Westside skydivers; waiting for a response.
4. North American flight team, \$ 400.00 per plane
5. Fagen Fighters WWII museum; waiting for a response.
6. Rob Ator w/ Fagen air show with a Pitts \$1000.00 to \$1500.00

Ron Mergen

From: Bill Cowden [rv8n222bc@hotmail.com]
Sent: Friday, January 11, 2013 8:35 AM
To: Ron Mergen
Subject: Re: RE:

Yes I have talked with Darrel, I think he is out of town for work. His phone number is: 715-281-5507. If we come in the night before the event handles the arrangements. I know you are limited so I understand if you are unable.

Thanks,
Bill

Ps: I am installing a new propeller on the Yak and should see 10% gain in performance! It's going to be a fun season!

Sent from my iPad

On Jan 11, 2013, at 8:18 AM, Ron Mergen <Ron@painesvillemn.com> wrote:

Bill, have you heard from Darrel and what his price would be? If you fly in the night before I would assume we would need to provide hangar space and rooms? I can get the smoke oil, thanks Ron

From: Bill Cowden [mailto:rv8n222bc@hotmail.com]
Sent: Thursday, January 03, 2013 7:53 AM
To: Ron Mergen
Subject: Re:

Happy new year Ron. I forwarded this to Darrel for his response. I have the date open. Are we planning two shows again? We would also consider arriving the night before if that would help.

What other shows have done is to have a practice box the night before which makes it fun and helpful for everybody involved with the production. Will there be smoke-oil available for us?

Also if you need to be an additional insured I would have to pass that fee along too. I can do it for \$1500 plus expenses (fuel, 4qts Aeroshell 100W). I will have posters to sign for the kids of all ages and may be able to bring a pro announcer.

Thanks,

Bill

You can search my name on YouTube and see a short video a gentleman made at the Osceola show last year. They didn't have smoke oil for us and didn't let us know, so no smoke.

Sent from my iPad

Ron Mergen

From: Darrel Massman [dmassman@energysusa.com]
Sent: Monday, January 14, 2013 1:58 PM
To: Ron Mergen
Subject: Re:

Hi Ron; Sorry it took so long to get back with you. That date works with me. Total cost = \$2,000 show, \$250 for insurance, and approx 50 gallons fuel.

Thanks.

Darrel Massman
Energys USA Inc
715.281.5507 cell
715.258.9798 office

----- Original Message -----

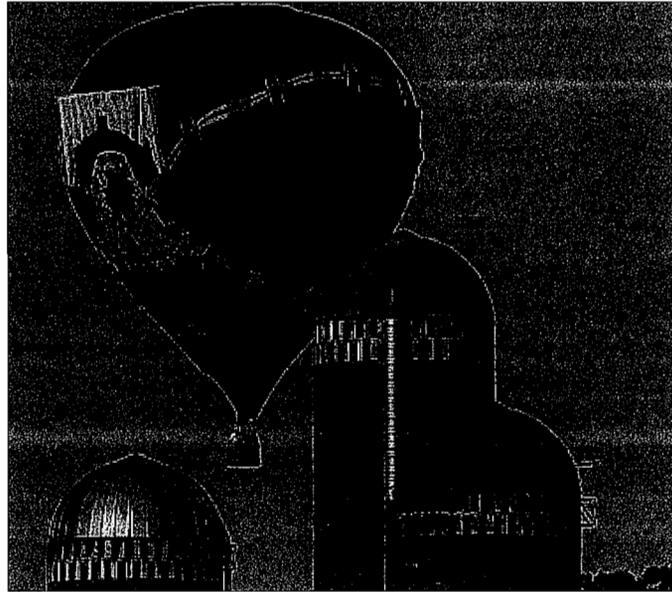
To: Darrel Massman
Sent: Friday, January 11, 2013 1:35 PM

I talked to Bill about performing at the Fly in on Aug 11th , does that meet with your schedule and what is your price to perform, thanks Ron



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- Honor Flight

Mission Statement: Freedom Flight, Inc. is a 501(c) 3 educational, non-profit corporation that promotes the POW-MIA issue through the use of Hot Air Balloons.



Freedom Flight flying near a farm in Central Minnesota 2012

Freedom Flight, Inc. is comprised entirely of volunteers who dedicate their time, talent and funds to fly three POW/MIA Hot Air Balloons at various events across America and the world.

If you are interested in having Freedom Flight Hot Air Balloon Team attend your event, click on the following link "**Book Freedom Flight For Your Event**".

luke@freedomflight.org



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Westside Skydivers

1 review

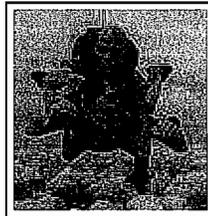
Category: Skydiving

3234 230th St

Winsted, MN 55395

(651) 485-9635

<http://www.westsideskydivers.com>



Hours:

Mon-Fri 9 am - 9 pm

Sat-Sun 8 am - 9 pm

One review for Westside Skydivers

1 review in English



Chris M.
Saint Paul, MN

7/11/2010 2 Check-ins Here

By far the most enjoyable skydiving experience I've had (though I've only jumped a few times). The staff is experienced and laid-back, but still professional.

My only jump here thus far was a tandem with the owner, Joe. He was very amicable and provided a lot of insight into his new operation. Additionally, since this is the first year of operation for Westside all of their equipment appears to be new (with the exception of the older plane - they should have their new one running in 2011).

Compared to other skydive places, Westside allows tandem jumpers a bit more autonomy than other places in the sense that you get to pull your own chute and control movements under canopy for a bit if you're comfortable with it.

I'll definitely be returning to complete my certification.

Listed in: Getting High in the Twin...

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Ron Mergen

From: Jumpinjoecutaway [jumpinjoecutaway@yahoo.com]
Sent: Monday, April 15, 2013 11:08 AM
To: Ron Mergen
Subject: Re: Demos

Ill be giving you a call this afternoon

Sent from my iPhone

On Apr 15, 2013, at 11:00 AM, Ron Mergen <Ron@paynesvillemn.com> wrote:

Joe

Our Fly in is Aug. 11th this year, is there any chance we can make this happen and would your prices have changed, thanks Ron

From: Joe Johnson [mailto:joe@westsideskydivers.com]
Sent: Wednesday, April 18, 2012 2:37 PM
To: Ron Mergen
Subject: Re: Demos

Sorry its taken me so long to reply, I have been having a family emergency for the last 6 weeks, being a small business owner makes it tough in times like those. Price for the 2 demo jumps for the team, pilot, flight time, and jumpers would be 1500. Let me know if your interested and we can get going forward on it. thanks,

Joe

On Tue, Mar 20, 2012 at 10:42 AM, Ron Mergen <Ron@paynesvillemn.com> wrote:
Joe, we are looking for a team of 3 to 5 divers to make 2 jumps about 10:30 and again about 12:30 can you give me a cost estimate, or call [320 250 6349](tel:3202506349) thanks Ron

-----Original Message-----

From: Joe Johnson [mailto:joe@westsideskydivers.com]
Sent: Thursday, January 26, 2012 9:02 PM
To: Ron Mergen
Subject: Demos

Hi Ron

Yep we do have a demo team - pricing depends on what exactly you want. Do you have a number I can call you Monday to discuss further? Also we need 45 days notice to file proper NOTAMS and whatnot. Talk to you soon.

Joe
Westside Skydivers

Ron Mergen

From: Chuck Datko [cdatko@aol.com]
Sent: Thursday, April 11, 2013 5:03 AM
To: Ron Mergen
Subject: Re:

Hi Ron , yes we're open. The cost would be \$ 400 per plane. Any q's call me, 612-812-2309. Thanks, Chuck

Chuck Sent from my iPhone

On Apr 4, 2013, at 11:41 AM, Ron Mergen <Ron@paynesvillemn.com> wrote:

Chuck

You were here several years ago at our fly in, we would like to have you back again what would the cost be and are you open August 11th, thanks Ron

Ron Mergen

From: efagen@fageninc.com
Sent: Monday, April 15, 2013 12:43 PM
To: Ron Mergen
Subject: Re: Message From Fagen Fighters WWII Museum Website#6971669

Ron, I'm not sure yet if we have any prior commitments yet so please stay in touch with me.

Have a good day!

Evan Fagen
President/Chief Operating Officer
FAGEN, INC.
501 W. Highway 212
Granite Falls, MN 56241
320-564-5105



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From: "ron@paynesvillemn.com" <form_engine@fs9.formsite.com>
To: efagen@fageninc.com
Date: 04/15/2013 11:15 AM
Subject: Message From Fagen Fighters WWII Museum Website#6971669
Sent by: form_engine@fs9.formsite.com

Name: Ron Mergen
Email Address: ron@paynesvillemn.com
Subject: Paynesville Airport Fly In
Questions/Comments:

Our Airport Fly will be on Aug 11th, we are looking for some new attractions, would you be willing to fly any of your birds up for the event and what will it cost us, thanks Ron

Ron Mergen

From: RAtor@fageninc.com
Sent: Friday, April 05, 2013 8:35 AM
To: Ron Mergen
Subject: RE: Re:

Normally I get \$1500 for a 1 day show. But, you are so close, I would probably be able to do it for \$1000.

Let me know.

Rob Ator
Aviation Department Manager
FAGEN, INC.
501 W. Highway 212
Granite Falls, MN 56241
320-564-5665
651-728-1389 cell

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From: Ron Mergen <Ron@painesvillemn.com>
To: "RAtor@fageninc.com" <RAtor@fageninc.com>,
Date: 04/05/2013 08:32 AM
Subject: RE: Re:

Rob
An airshow is a possibility, what is your charge, thanks Ron

From: RAtor@fageninc.com [mailto:RAtor@fageninc.com]
Sent: Friday, April 05, 2013 7:53 AM
To: Ron Mergen
Subject: Re:

Ron,
For the warbirds, I will forward your message to Greg Gibson. He is the Museum Director and handles all scheduling for those airplanes now.

Are you doing an airshow this year? If so, I would like to talk to you about my Pitts act.

Have a good day!

Rob Ator

Sent from Rob Ator's Cell Phone
Ron Mergen

From: Ron Mergen
To: rator@fageninc.com

Minnesota Council of Airports (MCOA)

644 Bayfield Street, Suite #120

St. Paul, MN 55107

Monthly News Update (MNU) for April 2013

The MCOA Board . . . met March 8th at MNDOT and completed the published meeting agenda. **The next MCOA Board meeting will be at 1:15 PM, April 17th at the annual MN Airports conference membership meeting in Alexandria, MN, in the Arrowwood Conference Center's Osakis/Minnewaska room.**

Conference Time . . . Your 2013 annual MN Airport conference is ready to go and you will be pleased with the program, accommodations and speakers that have been selected for the various sessions. There is more emphasis on visiting with the vendors this year and plenty of room to check out their products. As always, Arrowwood provides you with a varietal menu of food and refreshment that rivals five star restaurants. Evening activities will give you time to relax, enjoy the excitement of commiserating with your fellow airport and aviation enthusiasts, sharing ideas and looking to the vendors for new ways to improve your airport. If you haven't already made your reservations, do so now and we'll see you in Alex! Contact Judy Meyers at MNDOT for conference information at: judy.meyerws@state.mn.us

New MCOA Web Site . . . The original MCOA web site has been revitalized and updated to better meet your needs. The Board contracted with Midwest Captions of Brainerd, MN to upgrade the site with today's technology and broadens the areas of information to make them more useable for the membership. The site will be launched the first week in April and features live graphics, special sections for airport alerts, pending and approved legislative actions, news addressing the GA community on specific issues and news regarding aviation in general. Check it out so when you are asked your opinion about the new site at the conference your input will help us only make it a better product.

Aircraft Registration Bill SF 303 . . . to increase the State fuel tax is being proposed. The bill is proposed to reduce aircraft annual registration fees to make the Minnesota aviation environment more attractive and competitive for companies choosing to base their aircraft in Minnesota. The State fuel tax is being increased for the first time since 1951 from \$0.05 to \$0.15 per gallon of jet fuel (airlines & AVGAS not affected). This will ensure all users, including out-state charter and commercial operators are contributing to the State Aviation Fund. The aircraft sales tax currently goes into the State's General Fund and would be sent to the State Aviation Fund. Sales tax for aircraft parts would be eliminated to enhance aircraft maintenance business, again, providing a more competitive environment. Any shortfall to ensure the State Aviation Fund remains whole is made up with the airline flightline property tax. MCOA has reviewed this proposed bill and supports it as currently written as it remains revenue neutral to ensure the State Aviation Fund remains whole.

The MCOA Membership Drive . . . for 2013 is coming to a close. If you have not sent in your check, please do so as soon as possible. If you have any questions, contact genavcon@charter.net

Rochester has New Airport Manager . . . After more than twenty years of managing the Rochester INTL airport through very turbulent times, Steve Leqve is retiring. The Rochester Airport Company has announced the selection of Martin (Marty) Lenss as the new Executive Director of the RST INTL airport. Lenss has most recently served as Airport Director at Outagamie County Regional Airport in Appleton, WI. He previously was Director of Operations at Dane County Regional Airport in Madison, WI., assistant airport manager at Cheyenne Airport in Cheyenne, WY., and senior airport safety officer at Tulsa Airport in Tulsa, OK. Marty will become the Executive Director on May 6, 2013.

MCOA Seeks Input . . . from you each month for articles about you, your airport or airport projects recently completed for the MCOA Monthly News update. All aviation enthusiasts, airports, air shows, communities, and aviation purveyors of service are encouraged to send in news of their airport, community or services to GENAVCON genavcon@charter.net for publication. If you have news of importance to MN and the MCOA membership about your events or accomplishments, submit your articles, including pictures, to GenAvCon not later than the last day of each month for consideration.

In Other News . . .

New business brings GA to all . . . When it launches, Surf Air will work off of an "all you can fly" subscription model. Business travelers will pay \$1,000 per month and can have up to four flights booked at one time. The company will initially fly between four California cities, with plans to expand to 53 U.S. routes.

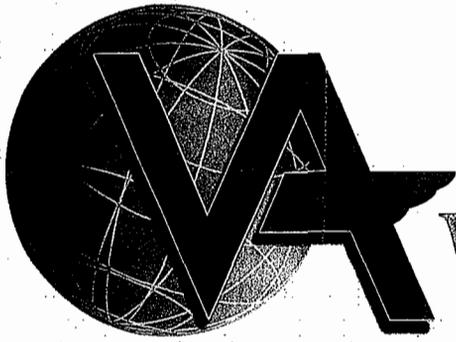
University of North Dakota Students . . . are searching for new ways to use the UAV. Aviation students at UND are working hard to find civilian uses for unmanned aerial vehicles (UAV). UAV's could save money and increase safety for the railroad, aid in agriculture and search out forest fires, say students.

NTSB Safety Alerts . . . are being instituted by the National Transportation Safety Board to help prevent GA accidents. So far, five alerts have been issued that reflect the most frequent errors that result in GA accidents. "We are promoting and distributing the alerts to reach pilots and mechanics that can benefit from these lifesaving messages," said NTSB Chairperson Deborah Hersman.

Airport Security Poised for Growth . . . Despite budget cuts in the U.S., analysts say that airport security will still experience growth. Air travel industry growth will drive increased spending on security as more than 3 billion passengers will travel by air this year, according to the International Air Transport Association.

Low cost vs. Legacy Carrier Cost . . . differential for air travel is becoming blurred. According to KPMG, the difference between what low-cost carrier and legacy operators charge dropped by more than 30% from 2006 to 2011. Their new report says that much of the convergence happened in 2008 and 2009 when legacy carriers trimmed costs to cope with the global financial crisis. "The airline sector is in flux like never before and the old categories of "legacy versus low-cost are becoming increasingly blurred," said James Stamp, a partner with KPMG's Global Aviation.

"Success is a lousy teacher. It seduces smart people into thinking they can't lose"
Bill Gates, American Businessman



Vision Air

airport topics

January 2013

Residential Through-the-Fence in the Long-Term FAA Reauthorization

A number of pilots have purchased or built homes and hangars adjacent to federally-funded general aviation airports to gain convenient access to airport facilities from a private off-airport hangar. This residential through-the-fence (RTTF) access has become a concern for the FAA given possible security, safety, airport development and public-use considerations. Meanwhile, owners of "hangar homes" have lobbied the FAA to allow RTTF agreements and often reiterated the decision should be left to the local community.

Interim Policy

By law, the FAA assures that "taxpayer dollars are used in the manner that will have the most benefit for the national airport system and its users". Consequently, the FAA began to restrict approval of RTTF agreements with the goal of retaining features expected of a public-use airport.

As a compromise with RTTF proponents, the FAA issued a general interim policy in 2011 that allowed RTTF access where it existed but prohibited new RTTF agreements. Even though new agreements were temporarily prohibited, new applications were accepted while the FAA studied ramifications of these possible agreements on a case-by-case basis. However, the process was halted when congress passed a long-term FAA reauthorization with clear, decisive language regarding RTTF access.

Long-Term FAA Reauthorization

The FAA Modernization and Reform Act of 2012 involves significant changes for RTTF. To that end, it allowed this type of agreement to occur and specified the requirements for such an agreement. Section 136 of the Act dictates "a

sponsor of a general aviation airport shall not be considered to be in violation...of any provision of law as a condition for the receipt of Federal financial assistance for airport development, solely because the sponsor enters into an agreement that grants to a person that owns a residential real property adjacent to or near the airport access to the airfield of the airport" for that person's aircraft or an aircraft authorized by that person. Furthermore, the Act mandates that RTTF agreements "between an airport sponsor and a property owner...shall require the following from the property owner at minimum":

1. "to pay airport access charges that, as determined by the airport sponsor, are comparable to those charged to tenants and operators on-airport making similar use of the airport;"
2. "to bear the cost of building and maintaining the infrastructure that, as determined by the airport sponsor, is necessary to provide aircraft located on the property adjacent to or near the airport access to the airfield of the airport;"
3. "to maintain the property for residential, non-commercial use for the duration of the agreement;"
4. "to prohibit access to the airport from other properties through the property of the property owner; and"
5. "to prohibit any aircraft refueling from occurring on the property."

Publication of a more detailed FAA final policy and guidance on this subject is expected within the first quarter of 2013. If your airport currently has a RTTF agreement in place, it must be updated to comply with the new policy guidelines

128 Soo Line Drive
PO Box 1157
Bismarck, North Dakota 58502-1157



RON MERGEN
AIRPORT MANAGER
PAYNESVILLE MUNICIPAL AIRPORT
221 WASHBURNE AVE
PAYNESVILLE, MN 56362-1697



by September 30, 2013. Commercial service airports are not affected by the new RTTF policy as the FAA has determined the law applies only to federally obligated general aviation airports.

For more information, visit www.faa.gov/airports/airport_compliance/residential_through_the_fence/ to view the FAA toolkit on RTTF or contact KLJ to learn the new FAA policy may affect your federally-funded general aviation airport.



If you are ever here for an overnighter, just taxi up to my hangar and make yourself at home.



This article was submitted by Brent Morford. Brent is an airport engineer with our Airport Group in the Billings office. Brent can be reached with questions or comments at brent.morford@kljeng.com.



The first fighter in the US Air Force's Century Series was the North American ____?

November/December quiz answer: Douglas EA-1E Skyraider

Congratulations to prize winner Shawn Anderson from Rogers, ND for submitting the correct answer.

Be the first to answer the "Vector Trivia" question and win a prize! Email your answer on or after January 31, 2013 to leon.basler@kljeng.com (waiting to submit your answer on the requested date allows everyone the opportunity to win).

This publication is produced monthly by KLJ for the benefit of Airport Management.
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