

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
NOVEMBER 13, 2012
8:00 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Billboard Design (page 3)
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or at reneeE@paynesvillemn.com if you can't attend the meeting.*****

Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At Large – Jeff Bertram.

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: November 13, 2012

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the October 15, 2012 Joint Planning Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the October 15, 2012 Joint Planning Board meeting.

**MINUTES
JOINT PLANNING BOARD**

OCTOBER 15, 2012

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 11:10 a.m. Members present were Jeff Bertram, Jeff Thompson, and Renee Eckerly. Ron Mergen and Don Wiese were absent. Also present was Kay McDaniel, PEP Committee.

Motion was made by Bertram to approve the minutes of the September 10, 2012 Joint Planning Board meeting. Seconded by Thompson and unanimously carried.

SKINZ SITE PERMIT

Hawksworth's want to put on an addition on the back side of their structure; doubling the size of their building.

Motion was made by Bertram to approve the site permit for Skinz and recommend such to the City Council. Seconded by Thompson and unanimously carried.

BILLBOARD DESIGN

It was reported that the Conditional Use Permit has been approved. Kay McDaniel, PEP Committee was in attendance. The Board asked McDaniel what the PEP Committee is. McDaniel explained that it is a group of business owners that are promoting businesses since the Chamber was having difficulties. The PEP Committee will dissolve after the Chamber is strong again. The PEP Committee's goal is to foster Paynesville. The Board discussed not changing every 6 months, as the City is involved with public dollars. The Board discussed whether this Board should be reviewing billboards. Reviewing of the billboard will be done by a collaboration of all committees. The Board discussed a banner for Town & Country Days.

Eckerly reported EDAP's desire is to leave one alone and change the other side quarterly.

Motion was made by Bertram to accept the "here for all seasons" design and "over the 100 businesses" design with the final design to come back for approval; then it can go to the other committees (EDAP), and the Township will have final approval and recommend such to the City Council. Seconded by Thompson and unanimously carried.

There being no further business, the meeting was adjourned at 11:28 a.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: November 13, 2012

Agenda Section: Old Business

Originating Department:

Item Number: IV - A

ITEM DESCRIPTION: Billboard Design

Prepared by: Staff

COMMENTS:

Please review the billboard design. The EDAP Board will be reviewing this prior to the Joint Planning Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the billboard design and recommend such to the City Council.

PAYNESVILLE

An Area For All Seasons



From business to recreation,
**Stop & Shop
Over 100
Businesses**



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