

**SPECIAL AIRPORT COMMISSION
CITY HALL COUNCIL CHAMBERS
MARCH 28, 2012
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. 2012 Fly-In (page 4)
 - B. Slurry Seal – Update
 - C. PAPI's & REIL's - Update
- V. INFORMATIONAL
 - A. MN Council of Airports (MCOA) (page 7)
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

**Members: Larry Bollman, Gene Beavers, Phil Bailey, Steve Brown & Bert Stanley.
Advisory Members: Ron Mergen, Renee Eckerly, and Chuck DeWolf.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Airport Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Airport Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall 320-243-3714 early so that necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Airport Commission

Committee/Council Meeting Date: March 28, 2012

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the January 25, 2012 Airport Commission meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve minutes from the January 25, 2012 Airport Commission meeting.

**MINUTES
AIRPORT COMMISSION**

JANUARY 25, 2012

Vice-Chair Steve Brown called the meeting to order at 5:00 p.m. Commission members present were Gene Beavers and Phil Bailey. Bert Stanley, Larry Bollman, and Renee Eckerly were absent. Others present were Ron Mergen, Public Works Director; Chuck DeWolf, Bolton & Menk, Inc.; and Stephanie Hormann, Cable Coordinator.

Motion was made by Bailey to approve the minutes from the October 26, 2011 Airport Commission Meeting. Seconded by Beavers and unanimously carried.

ELECTION OF OFFICERS/TERMS

Motion was made by Bailey to elect Bollman as Chair, Brown as Vice-Chair, and Mergen as Secretary and to set the terms for 1 year. Seconded by Beavers and unanimously carried.

MEETING SCHEDULE

Motion was made by Beavers to keep the meeting schedule the same. Seconded by Bailey and unanimously carried.

STATE AID FOR AIRPORT MAINTENANCE & OPERATION

Mergen reported that this is an annual amount the Airport receives every year for maintenance and the amount is \$13,795.00 for 2012. Mergen recommends that the City continue with his agreement. Mergen added that this money is strictly for maintenance and is different than the other money the State owes the City.

Motion was made by Bailey to continue with the current state aid agreement and recommend such to the City Council. Seconded by Beavers and unanimously carried.

2012 PROJECT

DeWolf reported that the 2012 Airport project is runway lighting improvements, PAPI's, and REIL's. The project is eligible for a 95:5 grant cost share and the cost would be \$207,000.00 with the City's portion being \$10,350.00. DeWolf added that the plans need to be done in the next month and the bids need to be sent out in order to be on time for the grant.

Motion made by Beavers to proceed with the design and engineering of the 2012 project and recommend such to the City Council. Seconded by Bailey and unanimously carried.

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SPRING CONFERENCE

Motion was made by Beavers to send Bailey to the MN Airports Conference from April 11-13, 2012. Seconded by Brown and unanimously carried.

2012 FLY-IN

The Commission discussed what to do at this year's Fly-In and the consensus was to bring in different attractions. The City would have another big get-together in the summer and get more people to come. It was agreed to have the flight simulator again and to try to coincide the event with one of the car shows that comes through town. Beavers suggested a flea market and adding in the car show was a good idea. Bailey has some contacts for the car show and will try to get more information about coordinating dates with them.

The Commission also suggested gathering information about what can be done and get together as a subcommittee to discuss their findings and then schedule a special meeting in March.

SLURRY SEAL- UPDATE

DeWolf reported that the slurry seal should be done by early June and that the runway will be closed for a couple days for the improvement to happen.

There being no further business, the meeting was adjourned at 5:33 p.m.

Ron Mergen

From: William Cowden [rv8n222bc@hotmail.com]
Sent: Thursday, January 19, 2012 5:23 PM
To: Ron Mergen
Subject: 2012 Paynesville Air-show
Attachments: Airshow Bio.docx; Yak02.jpg

Hi Ron, just a quick note to check if there has been any discussion regarding the air-show for this summer. I can save the date if you are interested in my performance again.

Thanks,
Bill Cowden
Menomonie, WI
218-329-1307

Ron Mergen

From: cdatko@aol.com
Sent: Monday, February 20, 2012 11:01 PM
To: Ron Mergen
Subject: Re:

RON, SAME AS LAST YEAR, UNLESS FUEL PRICES GO NUTS. THANKS, CHUCK

-----Original Message-----

From: Ron Mergen <Ron@painesvillemn.com>
To: cdatko <cdatko@aol.com>
Sent: Tue, Feb 14, 2012 8:25 am
Subject: RE:

Chuck, the date is Aug. 12, the time would likely be the same as last year, are your costs the same as last year per plane, thanks Ron

From: cdatko@aol.com [<mailto:cdatko@aol.com>]
Sent: Monday, February 13, 2012 11:15 PM
To: Ron Mergen
Subject: Re:

RON, SURE, DATE, TIME? CHUCK

-----Original Message-----

From: Ron Mergen <Ron@painesvillemn.com>
To: cdatko <cdatko@aol.com>
Sent: Mon, Feb 13, 2012 9:32 am

Chuck, would you be interested in attending our Airport Fly In again this year, the commission members were impressed with last year's show and asked that I contact you, could you list your costs also, thanks Ron

Ron Mergen

From: Joe Johnson [joe@westsideskydivers.com]
Sent: Thursday, January 26, 2012 9:02 PM
To: Ron Mergen
Subject: Demos

Hi Ron

Yep we do have a demo team - pricing depends on what exactly you want. Do you have a number I can call you Monday to discuss further? Also we need 45 days notice to file proper NOTAMS and whatnot. Talk to you soon.

Joe
Westside Skydivers

Minnesota Council of Airports (MCOA)

644 Bayfield Street, Suite #120

St. Paul, MN 55107

News Update for March 2012

(Can also be viewed on the MCOA web site www.mnairports.org)

The MCOA February Board . . . met at MNDOT in St. Paul, MN and the January meeting minutes and Treasurer's report were approved with the agenda completed as presented. The next Board meeting will be Friday, March 9, 2012, 09:30 AM, at MNDOT. A conference planning committee meeting will precede the Board meeting.

Aviation Day at the Capitol . . . was a great success with over 70 airport, MBAA and MATA representatives attending. Each had the opportunity to speak to their legislators and from comments received from both; plans are in work for another meeting. It was a terrific opportunity to bring aviation and airport issues to our legislators and raise the awareness of the important role airports and aviation matters are to the state economy.

The MCOA Scholarship Program . . . application forms have been mailed and now include accredited colleges and universities offering either a certificated two year program or four year universities offering a degree program in Aviation Management. Be sure to submit your application form by the date indicated and the selected winner will be presented their award at the April MN Airports Conference.

The MCOA Membership Drive . . . is still in progress with over half of our membership responding quickly! If you didn't receive an invoice, contact genavcon@charter.net

2012 Conference planning . . . is complete! Conference registration forms were mailed early in February. If you didn't receive your registration form, contact Judy Meyer's at judy.meyers@state.mn.us The Rochester Mayo Civic Center venue provides for expanded equipment displays and more exhibitor booth displays. A tour of the MAYO Clinic Gonda facility has been planned for Wednesday morning prior to the start of the conference. All of our guest speakers and presenters have committed for both luncheons and the Governor is expected to attend the banquet and present the FAA Governor's Award. Mark your calendar for April 11 – 13th in 2012 and plan to attend the annual conference

MNDOT Update . . . The new FAA Long Term Funding Bill will have no significant impact on Aeronautics.

1. The AIP is being federally funded at a slightly lower amount, and the local participation goes from 5% to 10%. Although a decision has not yet been reached, Aeronautics is reviewing the possibility of matching local participation levels where local funding is a hardship.
2. The State of Wisconsin is considering a bill to eliminate reciprocity for zoning at the Red Wing airport. The bill has been temporarily tabled until more information is gathered, and landowners can be spoken with about the issues.
3. Two airline studies have been completed to date. Both are looking into how to maintain/improve airline service at outstate airports in Minnesota.

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4. There is a Bill in the House and Senate Omnibus Bills asking the Commissioner of Transportation to agree to forgive the Paynesville debt until 2015. Chris Roy, Director of the Office of Aeronautics briefed the Board on this issue.

5. The FAA has waived the February 15th Programming deadline in light of the new legislation and the change to local funding. Since the Bill has passed, please resubmit programming with the new 10% local share unless at an economically disadvantaged EAS airport. The FAA is looking for any dropped projects so they can get a feel for how Discretionary funds look this year with the changes. Expect the new programming deadline to be roughly March 1st.

6. With the FAA funding level change to 90% and a doubling of the local share, we are proceeding with the current bonding list and have basically programmed all of the bond funds. Pine River, Alexandria, and Lake Elmo have also been added.

Minnesota's Airline Served Communities . . . will have the opportunity to explore how they can maintain or improve their air service. A Summit Conference, hosted by LASAC and MNDOT Aeronautics, is scheduled for March 12, 2012 from 9:00 AM to 2:30 PM at the Hiway Federal Credit Union administrative offices in St. Paul. For more information, contact Dick Theisen at 800-657-3922 or visit www.dot.state.mn.us/aero.summit.html or dick.theisen@state.mn.us

Duluth International Airport (DLH) . . . announces the return of Allegiant's non-stop, low-cost service from DLH to Orlando-Sanford airport. In March, Allegiant will offer 36 flights or 5,400 seats to three warm & sunny destinations: 4 flights weekly to Orlando-Sanford and Las Vegas along with twice weekly flights to Phoenix-Mesa; regular flights schedules return in April. Duluth also announces that United will offer an additional flight between Duluth and Chicago beginning June 7, 2012.

Saint Cloud Regional Airport (STC) . . . plans to update its General Aviation Building. The \$136,000 renovations include a new roof, carpet and canopy, as well as an upgrade to the restrooms. "This is the gateway to the community for corporate executives," said Bill Towle, Airport Director.

Volunteer Pilots Can Benefit . . . can benefit from provisions in the FAA Reauthorization bill. Volunteer pilot's can be reimbursed for fuel costs for some flights by non-profit organizations, according to a new provision in the new bill. Eligible flights include medical flights that transport an individual or organ.

North Dakota Airport . . . plans to make GA a top priority. Jamestown Regional Airport Authority officials have decided to make GA one of their top priorities in the next four years for the airport in Jamestown. "There's a huge market in planes passing through that we're not getting because we don't have anything to offer them, said Keith Veil, a member of the authority.

"Competition doesn't create character, it exposes it"