

**WELLHEAD PROTECTION COMMITTEE
PAYNESVILLE CITY HALL
FEBRUARY 16, 2012
4:00 P. M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Election of Officers (page 4)
 - B. Meeting Schedule (page 5)
 - C. 2012 Paynesville Water Festival (page 6)
- IV. OLD BUSINESS
 - A. Former Midtown Service Station - Benzene Contamination Update (page 10)
 - B. Well Survey (page 13)
 - C. Future Grants
 - D. Work Plan (page 14)
- V. INFORMATIONAL
 - A. Rain Barrel & Compost Bin (page 24)
- VI. ADJOURN

Please contact Ron Mergen at ron@paynesvillemn.com or 320-243-3714 ext. 230 if you are unable to attend.

Members: Jennifer Olson, Dottie Kimbler, Mary Kiebel, Jeff Bertram, Jay Thompson, John Jr. Vanderbeek, and Bob Brauchler. Advisory Members: Jennifer Kaminskie, Dave Neiman, Carrie Raber, Chuck DeWolf, Steve Robertson, Ron Mergen, and Renee Eckerly.

The agenda has been prepared to provide information regarding an upcoming meeting of the Wellhead Protection Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Wellhead Protection Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall at (320) 243-3714 early so that the necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: February 16, 2012

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the February 8, 2012 Protection Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes from the February 8, 2012 Wellhead Protection Committee meeting.

**MINUTES
WELLHEAD PROTECTION COMMITTEE**

FEBRUARY 8, 2011

Chairperson Bob Brauchler called the meeting to order at 4:00 pm. Members present were Ron Mergen, Mary Kiebel, Jay Thompson, Jeff Bertram, Jennifer Olson, and Dottie Kimbler. Advisory members present were Kay Cook, Carrie Raber, Dave Neiman, Josh Reed, Chuck DeWolf, and Karen Voz and Steve Robertson both from the Minnesota Department of Health.

Motion made by Kiebel to approve the Consent Agenda and minutes from the February 3, 2010 Wellhead Protection Committee meeting. Seconded by Thompson and unanimously carried.

ELECTION OF OFFICERS

**Motion made by Kiebel to keep the same officers:
Chairperson, Bob Brauchler
Vice Chair, John Vanderbeek
Secretary, Dottie Kimbler
Seconded by Thompson and unanimously carried**

MEETINGS

Meetings will continue to be held on an as needed basis.

PAYNESVILLE WELLHEAD 2011 WATER FESTIVAL

The Water Festival will be held on Friday May 13, 2011. The Task List was reviewed and verified. The schedule will start at 8:30 a.m. with a tour of the Paynesville Water Treatment Plant and then proceed to the Water Festival at 9:10 am. Peter Jacobson will notify Mergen of names of new presenters for Vegetation, Erosion Control, and Composting & Planting; the other sessions will stay the same. Mergen will contact vendors for donations for the festival.

WELLHEAD GRANT

The City has received a grant for \$5,000.00 for a well survey. A Sub-committee was formed of Neiman, Voz, Robertson, Raber, Cook, and Mergen to address sand-point wells within the DWSMA. The Township would be contacted on those outside the DWSMA. Discussion was held on how to communicate with the public. The meeting on January 13, 2011 was also addressed. Neiman, Voz, and Robertson will check on how to handle the legal part of the \$5,000.00. It was questioned if part of the money could be used for 50/50 funding on sealing of wells.

The grant for \$3,000.00, to be used in 2011 and 2012 is for the Water Festival. Raber reported on the Science Museum and the classes they conduct at the schools on Groundwater; grades 3-6. Kiebler will get in contact with the Science Museum to set up dates in 2011 and 2012. Purchasing new equipment for the Water Festival as discussed and Thompson will help with purchasing Tee Shirts.

MID TOWN SERVICE STATION CLEAN UP

An update was given on the Midtown Gas Station benzene contamination. The PCA will conduct a pilot project starting in April through August of 2011. They would dewater the well, insert pipes in numerous areas, force air through the pipes; vaporizing the gas bringing it to the surface, and dispensing it into the air. This process is not harmful.

PCA will present this to the City Council on February 9, 2011 at the Paynesville Fire Hall.

There being no further business, the meeting was adjourned at 5:10 p.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: February 16, 2012

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

ITEM DESCRIPTION: Election of Officers

Prepared by: Staff

COMMENTS:

Nominations for Chairperson.

Nominations for Vice-Chair.

Nominations for Secretary.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to elect _____ as Chair.

A motion to elect _____ as Vice-Chair.

A motion to elect _____ as Secretary.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: February 16, 2012

Agenda Section: New Business

Originating Department: Administration

Item Number: III - B

ITEM DESCRIPTION: Meeting Schedule

Prepared by: Staff

COMMENTS:

Annually each Committee sets their meeting schedule. Currently the Wellhead Protection Committee meets on an as needed basis.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to set the Wellhead Protection Committee meetings on _____.

2012
PAYNESVILLE AREA WATER FESTIVAL

WHEN: Friday, May 11, 2012

WHERE: Paynesville Lake Koronis Assembly Grounds

WHO: Paynesville 5th Graders

Tour: Tour Wastewater Treatment Facility and Ponds prior to going to the Assembly Grounds.

TOPICS:

SESSION A. *Fabulous Fish & Lake Management*

Fisheries/Lake Management Lake Predator and Prey

Instructor: Dave Coahran, MN DNR

SESSION B. *Water Cycle*

Incredible Journey

Instructors: National Honor Society

SESSION C. *Is Your Dihydrogen Monoxide Safe*

Water Chemistry Activities

Instructor: Jay Thompson & students

SESSION D. *Incredible Invertebrates*

Macro Invertebrate Identification

Instructor: Jesse Rasmussen

SESSION E. *Vegetation, Erosion Control, Composting & Planting*

Erosion Control Activity-It All Runs Downhill

Instructors: Koronis Lake Association

SESSION F. *Groovy Groundwater & Pollution/Flush It Down*

Groundwater Model – Enviroscape & Septic Systems

Instructors: Jennifer Kaminskie, Stearns Co. Environmental Services
and NFCRSWD

SESSION G. *Shore Land & Wetland Adventures*

Wetland Plant Identification

Instructors: Don Schuck

2012
PAYNESVILLE AREA WATER FESTIVAL

Kid Group	9:10	9:20	9:55	10:00	10:35	11:10	11:45	12:25	1:00	1:35	2:10	2:20
Red	Welcome	A	Break	B	C	D	Lunch	E	F	G	Close	Load Buses
Green	Welcome	B	Break	C	D	E	Lunch	F	G	A	Close	Load Buses
Blue	Welcome	C	Break	D	E	F	Lunch	G	A	B	Close	Load Buses
Orange	Welcome	D	Break	E	F	G	Lunch	A	B	C	Close	Load Buses
Yellow	Welcome	E	Break	F	G	A	Lunch	B	C	D	Close	Load Buses
Purple	Welcome	F	Break	G	A	B	Lunch	C	D	E	Close	Load Buses

Topics:

- SESSION A. Fabulous Fish & Lake Management
- SESSION B. Water Cycle
- SESSION C. Is Your Dihydrogen Monoxide Safe
- SESSION D. Incredible Invertebrates
- SESSION E. Vegetation, Erosion Control, Composting & Planting
- SESSION F. Groovy Groundwater & Pollution/Flush It Down
- SESSION G. Shore Land & Wetland Adventures

SCHEDULE

8:30 – 9:00	Tour
9:00 – 9:10	Buses Arrive
9:10 – 9:20	Welcome
9:20 – 9:55	Session A
9:55 – 10:00	Break
10:00 – 10:35	Session B
10:35 – 11:10	Session C
11:10 – 11:45	Session D
11:45 – 12:25	Lunch
12:25 – 1:00	Session E
1:00 – 1:35	Session F
1:35 – 2:10	Session G
2:10 – 2:20	Closing Remarks
2:20 – 2:30	Load Buses

1/25/2012

**2012 Paynesville Area Water Festival
Task List**

	TASK	RESPONSIBLE PARTY	CONFIRMED
1.	Confirm dates with school & teachers		
2.	Schedule Speakers		
3.	Confirm site location and reserve alternative site due to bad weather		
4.	Arrange busses		
5.	Green Bags		
6.	T-shirts - cost was discussed \$25.00/color plus \$5.00 for each shirt not to exceed \$7.00/shirt		
7.	Information Packets – delivered to the school day before the event		
8.	Prepare a map with directions to Assembly Grounds		
9.	Contact Paynesville Press		
10.	Video Tape Event		
11.	Lunches for volunteers and speakers - pizzas, coffee, and rolls		
12.	Signs – Water Festival & Station Titles – Map		
13.	Adequate tables & chairs for students/speakers		
14.	Bring Supplies: markers, tape, stapler, paper, first aid kit, extension cords, etc.		
15.	Names tags for speakers/volunteers and staff		
16.	Find Volunteers (12) 2 – Co-op, 3 – teachers, 6 – adult parents & Committee members		
17.	Weather Watcher		
18.	Noon Activities: Fish Casting		
19.	Trees		
20.	Digital Camera – city camera		
21.	Jug of Ice Water – if hot, if needed		
22.	Horn or noise maker to sound when groups are to switch stations		
23.	Evaluation Sheets		
24.	Event schedules for teachers, committee members, & volunteers (copies delivered to the school the day before the event) – Map		

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**2012
PAYNESVILLE AREA WATER FESTIVAL
ESTIMATED BUDGET**

Expenses:

T – shirts (110 @ \$7.00)	=	\$ 770.00	
Substitute Teacher Fees	=	\$ 260.00	
Bussing	=	\$ 125.00	
Miscellaneous	=	\$ 150.00	
Volunteers	=	\$ 00.00	
Lunch, Tables, & Chairs	=	\$ 00.00	Cenex (\$300.00)
Facility Rent	=	\$ 00.00	Koronis Ministries
TOTAL		\$ 1,305.00	

Revenue:

Bolton & Menk, Inc.	\$ 250.00
West Central Sanitation	\$ 100.00
Voss Plumbing & Heating	\$ 100.00
Nelson Electric	\$ 100.00
Hydro Engineering	\$ 50.00
Servo Cal	\$ 50.00
TOTAL	\$ 600.00

Difference \$ 705.00

Jennifer Welling

From: Renee Eckerly
Sent: Thursday, March 31, 2011 1:36 PM
To: Jennifer Welling
Subject: FW: Update on Former Midtown Service Station, Paynesville, Leak131

For Council and Wellhead Protection

Renee Eckerly
City Administrator – Paynesville, MN
Email: ReneeE@paynesvillemn.com
Telephone: 320-243-3714 ext. 227
Fax: 320-243-3713

From: Kania, Lauralin (MPCA) [<mailto:lauralin.kania@state.mn.us>]
Sent: Thursday, March 31, 2011 1:20 PM
To: Ron Mergen; Renee Eckerly
Cc: Stock, Paul (MPCA); Milless, Don (MPCA); Kanner, Michael (MPCA)
Subject: Update on Former Midtown Service Station, Paynesville, Leak131

Ron –

The following has taken place with regard to this project since our last update (March 2, 2011):

- MCPA Contractor, Terracon staff checked the operation of and sampled CW-4.
- The bid to provide treatment equipment rental to perform the pilot test was awarded to Stevens Drilling and Environmental Services.
- Contacted the Stearns County Highway Department regarding permit requirements for possibly using the Lake Avenue parking lane to place equipment during the pilot test.
- The pilot test is scheduled to begin the week of 4/18.

Let me know if you or the Council members have any questions regarding this past month's activities.

Sincerely,

Laurie Kania
MPCA
Petroleum Remediation Program
218/302-6639



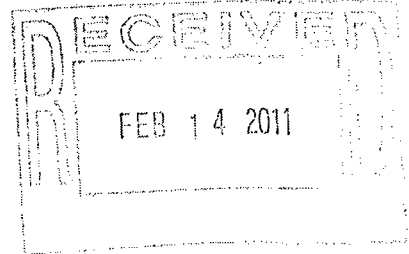
Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, MN 55155-4194 | 651-296-6300 | 800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us

February 11, 2010

Ms. Renee Eckerly
City Administrator
221 Washburne Avenue
Paynesville, MN 56362

Mr. Ron Mergen
City Engineer
221 Washburne Avenue
Paynesville, MN 56362



RE: Follow-up to February 9, 2011, Council Meeting
Project: Former MidTown Service Station Petroleum Tank Release/Paynesville
Municipal Water Supply

Dear Ms. Eckerly and Mr. Mergen:

At the request of the Council, the Minnesota Pollution Control Agency (MPCA) is sending you this correspondence to document the following items discussed at the February 9, 2011, Council meeting:

1. In the event that a city supply well were to become impacted with petroleum contamination from the MidTown Service petroleum release, the MPCA would request funds from the Petro Board to replace the supply well with an equal capacity well(s) and at no cost to the City of Paynesville (City). The process would be no different than when in January 2001, under a Joint powers Agreement with the City, the MPCA installed and hooked up supply wells CW7 and CW8 to replace supply wells CW3 and CW4 that had become contaminated with petroleum.
2. The MPCA will continue as it has since May 2002 to operate and maintain CW4 for gradient control to contain the groundwater contamination and prevent it from moving and, thus, potentially reaching other supply wells.
3. The MPCA will continue to test supply wells CW3, CW5, CW6, CW7, CW8 annually to assure the City's drinking water supply remains free of petroleum.
4. The MPCA will continue to evaluate the risks that the contamination from the MidTown Service leaksite poses to assure protection of residences and the drinking water supply.
5. The MPCA will continue to semi-annually test groundwater from a network of monitoring wells strategically placed to detect if the contaminated groundwater is moving.

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Ms. Renee Eckerly
Mr. Ron Mergen
Page 2

6. April 2011, weather depending, the MPCA will oversee a pilot test for a dual phase extraction system (DPE) system to look at the feasibility of using dual phase extraction (i.e., drawing down the water table to expose the product and then aerating it) to remove the source of the contamination to the aquifer. The test will also look at dewatering which is an essential component of an excavation. Two months after the pilot test is completed we expect our contractor to have a final Pilot Test Report to us to review. MPCA staff will need two months to review the report and make a corrective action decision.
7. We anticipate that a corrective action decision can be made by September 1, 2011. The MPCA will provide the Council's third party reviewer a copy of the Pilot Test Report and an opportunity for input into our decision making as to the most appropriate corrective action to implement to remove the source of the contamination to the aquifer. The corrective action decision will be chosen from one of the following alternatives: a.) design and execute a DPE system; b.) design and conduct a large excavation; or c.) no corrective action in addition to what we have already listed in the items above. The time required to design and implement additional corrective action, if appropriate, will depend on the corrective action chosen.
8. As you're aware, the funding source for this project is the Petroleum Tank Release Cleanup Fund (Petrofund), which is overseen by the Petrofund Board. Funding is currently in place to perform the planned corrective action for this project. The MPCA has every reason to believe that the Petrofund Board will continue to approve funding for this project until its completion.

If you have any questions regarding this letter, please contact Project Leader, Laurie Kania 218/302-6639; site hydrogeologist, Paul Stock at 218/846-8123; Supervisor, Don Milless at 218/316-3861; or Manager, Michael Kanner at 651/757-2483.

Sincerely,



Michael Kanner
Manager
Petroleum Remediation Section
Remediation Division

MK:ls

cc: Joel Fischer, Director, Petro Fund, Minnesota Department of Commerce
Paul Wiese, Terracon, White Bear Lake

PRIVATE WELL INVENTORY CITY OF PAYNESVILLE, MINNESOTA

DECEMBER, 2011

Property Owner	Property Address	Owner City, State, Zip
DAN JOHNSON	661 CIRCLE PINES CT	PAYNESVILLE MN 56362-9803
STEVEN M SCHWANDT	899 FLANDERS DR	PAYNESVILLE MN 56362
ARNOLD & SHARON L ZIMMERMANN	222 GARFIELD AVE	PAYNESVILLE MN 56362-1627
BERNADINE ROESER	315 JAMES ST W	PAYNESVILLE MN 56362-1255
RALPH J & MARY ANN MEYER	107 LAKE AVE N	PAYNESVILLE MN 56362-1509
PAUL B & SUSAN M BURRIS	117 LAKE AVE N	PAYNESVILLE MN 56362
DOREEN L & JOSEPH W MILLER	112 LAKE AVE N	PAYNESVILLE MN 56362-1500
LYNDA GEORGE	724 MAPLE ST	PAYNESVILLE MN 56362-2013
JEROME H & MARIAN R ILLIES	754 MAPLE ST	PAYNESVILLE MN 56362-2013
BLAINE SCHOENECKER	635 SERVICE RD	PAYNESVILLE MN 56362-2032
MELVIN & ETHEL SPANIER	663 SERVICE RD	PAYNESVILLE MN 56362-2032
DELORES SCHWANDT	304 SOUTH ST	PAYNESVILLE MN 56362-1721
LEO KELLER FAMILY TRUST	681 PONDEROSA ST	PAYNESVILLE MN 56362-2022
PATRICK D & VONDA M CHRISTIAN	720 MILL ST W	PAYNESVILLE MN 56362-1137
RANDY WILLEMSSEN	30076 CEMETERY ROAD	PAYNESVILLE MN 56362
LOUIS BAAS	645 WASHBURNE AVENUE	PAYNESVILLE MN 56362
HARRY L SCHUELKE	512 MINNESOTA STREET	PAYNESVILLE MN 56362
LORRAINE ADAMS	639 AUGUSTA AVENUE	PAYNESVILLE MN 56362
D & D STORAGE & RECYCLING LLC	825 LAKE AVENUE SOUTH	PAYNESVILLE MN 56362

PAYNESVILLE, MINNESOTA

WELLHEAD PROTECTION PLAN INITIAL IMPLEMENTATION MEETING

April 17, 2008

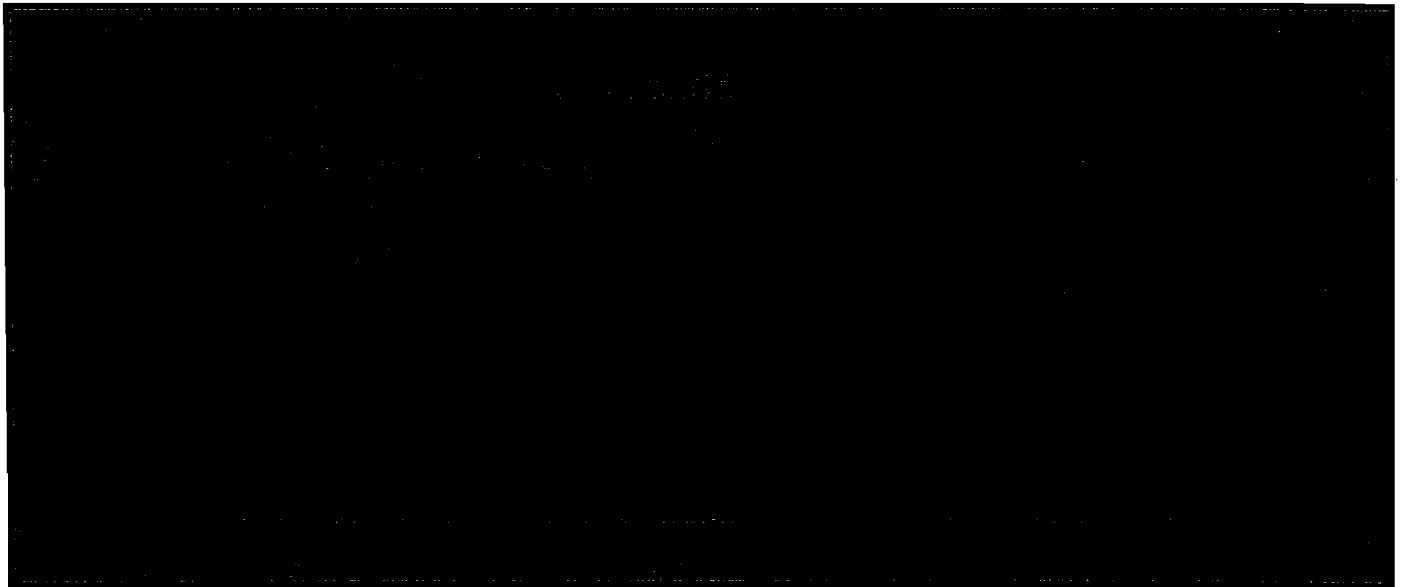
- EVALUATION
- WORK PLAN

Date of Initial Plan Approval: February 26, 2008

Evaluation Completed By: Wellhead Protection Committee

Date Evaluation Completed: April 17, 2008

Plan Evaluation Frequency: 1 year ___ 2 year ___ 3 year ___ 4 year ___ 5 year
 ___ 6 year ___ 7 year ___ 8 year ___ 9 year ___ 10 year



A. List the unique number and locations of new high-capacity wells installed since the last Plan evaluation, or other changes:

None noted.

B. List any new facilities or changes in current facilities in the DWSMA(s) that may be of concern with regard to groundwater quality? List the facility name, and nature of concern:

None noted.

C. Was the Wellhead Protection Area(s) or Drinking Water Supply Management Area(s) changed or altered in any way? (If so, explain)

Rich Soule, MDH Hydrologist, feels we should attempt to gather better information regarding pumping information on adjacent wells and re-run the one-year time of travel delineation for City Well #3.

A. Sampling the quality of groundwater throughout the DWSMA:

The City has baseline information from MPCA monitoring data and will form an alliance with the MPCA Tanks Division personnel to continue to collect and interpret data from old leaking tank sites throughout the City.

B. Documenting inventory control of potential contaminants.

A comprehensive PCSI was completed during development of the WHP Plan. The WHP Manager, City staff and WHP Committee members will continue to update PCSI data as needed.

C. Documentation of the implementation of wellhead protection measures.

The following WHP Plan implementation measures have been completed:

(Identifiers for implementation strategies are from Chapter 5 of the WHP Plan)

A2-3 - Funding sources to help with sealing of unused wells have been identified.

B1-1 - Annual Consumer Confidence Report is distributed to residents.

B1-3 - WHP Brochure is available at City Hall Offices.

B1-4 - City co-sponsors the Annual Paynesville Children's Water Festival.

B1-4 - National Water Week poster contest is held annually.

B1-6 - Contact has been made with the Paynesville Press for on-going press releases regarding WHP.

B3-2 - The City participates in the County's Household Hazardous Waste cleanup program.

D1-1 - The shallow disposal well location has been identified.

E1-1 - Benchmark data have been established (MPCA Monitoring).

E1-1 - City Staff continues to collect daily data from City Wells.

F1-1 - The North Fork Crow River Watershed District has funded a position with Stearns County Environmental Services to identify and establish the status of all Subsurface Sewage Treatment Systems throughout the DWSMA. Failing systems will be brought up to current standards.


G1-1 - The WHP Manager and City Staff continue to meet with MNDOT on WHP issues related to the relocation of MN HWY #23.

H1-1 - The City has joined the Central Minnesota Water Education Alliance.

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D. Using monitoring data that is required by existing laws and rules in effect at the time of plan adoption.

The WHP Manager and City Staff will develop an alliance with MPCA Tanks Division personnel to interpret collected data from monitoring wells.



A. List any new data/issues that relate to WHP delineations or source management (i.e., groundwater study results, water quality monitoring data, well construction logs, changes in land uses, etc...) that need to be considered and addressed, or that may be used during the next update of the WHP Plan.

None identified.

(Identifiers for implementation strategies are from Chapter 5 of the WHP Plan)

A. Inner Wellhead Management Zone

- A3-1** - Update the IWMZ survey for all City Wells.
- A3-2** – Monitor setbacks for all new PCSI within the IWMZs.
- A3-3** – Monitor all Non-conforming PCSI within the IWMZs.
- A3-4** - Implement IWMZ Management Strategies identified.

B. Old Municipal Wells

- A2-1** - Identify location of, and address status of, old municipal wells.

C. Plan Management Strategies

The Wellhead Protection Team has outlined the following management strategies, taken from the approved WHP Plan, for attention and effort over the next 24 months:

- Identify opportunities to apply management strategies to potential contaminant sources identified in the one-year time of travel area for each City Well.

- A1-1** – Develop a mailing list of city residents inside the DWSMA.
- A1-1** - Collect any incomplete information regarding potential contaminant sources.
- B1-6** - Establish a relationship with the Paynesville Press for release of timely public information regarding WHP issues.
- B1-2** - Develop and implement WHP information on City website.
- B1-2** – Send informational brochure on private well management to DWSMA residents.
- B1-3** – Develop and distribute WHP brochure to City Residents.
- B1-3** – Provide WHP information to private and civic organizations.
- B1-4** – Work with MDA & school to develop nitrate testing program for private well owners.
- B1-4** – Promote annual Water Week poster contest with schools.
- B1-4** – Continue to promote and sponsor the annual Paynesville Children’s Water Festival.
- C2-1** – Identify and determine status of all storage tanks within the DWSMA.
- D1-1** – Verify location of Class V Shallow Disposal Well.
- D1-2** – Provide Class V Disposal Well information to owner.
- D1-2** – Connect shallow disposal well to city sewer if possible.
- E1-1** – Establish relationship with MPCA Tanks personnel to collect and interpret data from monitoring wells.

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E1-1 – Collect additional pumping data from adjacent wells and re-run the one-year time of travel delineation for City Well #3.

E1-1 – Work with MDH to collect and interpret water isotope samples to determine surface water impact to City Wells.

F1-1 – Identify and determine status of all Subsurface Sewage Treatment Systems within the DWSMA.

F1-2 – Distribute SEPTIC SYSTEM OWNER’S GUIDE to appropriate residents of DWSMA.

G1-1 - Work with City, County, MNDOT and NFCRWD on WHP issues related to the re-alignment and construction of STATE HWY #23.

H1-1 – Identify appropriate projects for implementation of storm water runoff practices.

H2-1 – Work with lake associations, developers, etc., to develop rain garden projects for new construction.

H2-1 – Enlist the assistance of Scouts and other service organizations to construct storm water projects in existing City ROW areas.

I2-1 Promote the use of nutrient management plans for all farmland within the DWSMA.

J1-2 – Work with the City, County, NFCRWD and Township to ensure that development activities near City Wells do not create negative impact to the drinking water supply.

D. Contingency Plan

Was any component of the contingency plan implemented by your system at any time since the last program evaluation?

Yes Reason: _____

No

List changes that are needed in the WATER MANAGEMENT PLAN and annually update the plan accordingly.

A. Estimate the annual cost of plan implementation for each plan year including staff time and actual dollar amount spent.

Year 1--\$3,500.00

Year 6--_____

Year 2--\$3,500.00

Year 7--_____

Year 3--_____

Year 8--_____

Year 4--_____

Year 9--_____

Year 5--_____

Year 10--_____

B. Estimate full time equivalency (FTE) spent on WHP implementation in term of percentage of FTE.

The City has retained Kay Cook to manage implementation of the City's Wellhead Protection Plan. Additional, to be determined, City Staff time will also be required.

C. Has the WHP budget been adequate to conduct WHP implementation activities during the last evaluation period?

Yes No

D. Itemize difficulties incurred during your plan implementation.

Initial WHP Plan implementation, none identified.

In an effort to provide continuity in the Source Water Protection effort, the following individuals have been appointed to the Wellhead Protection Committee. The Committee will have the responsibility of providing leadership and oversight to implementation of the WHP Plan. The Committee will meet on a Quarterly basis, with additional meetings scheduled as needed.

WHP Committee Members:

Jeff Bertram
Ron Mergen
Allan Kuseske
Dottie Kimbler
Mary Stock
Bob Brauchler
Jay Thompson
John Vanderbeek

Implementation Consultant:

Kay Cook

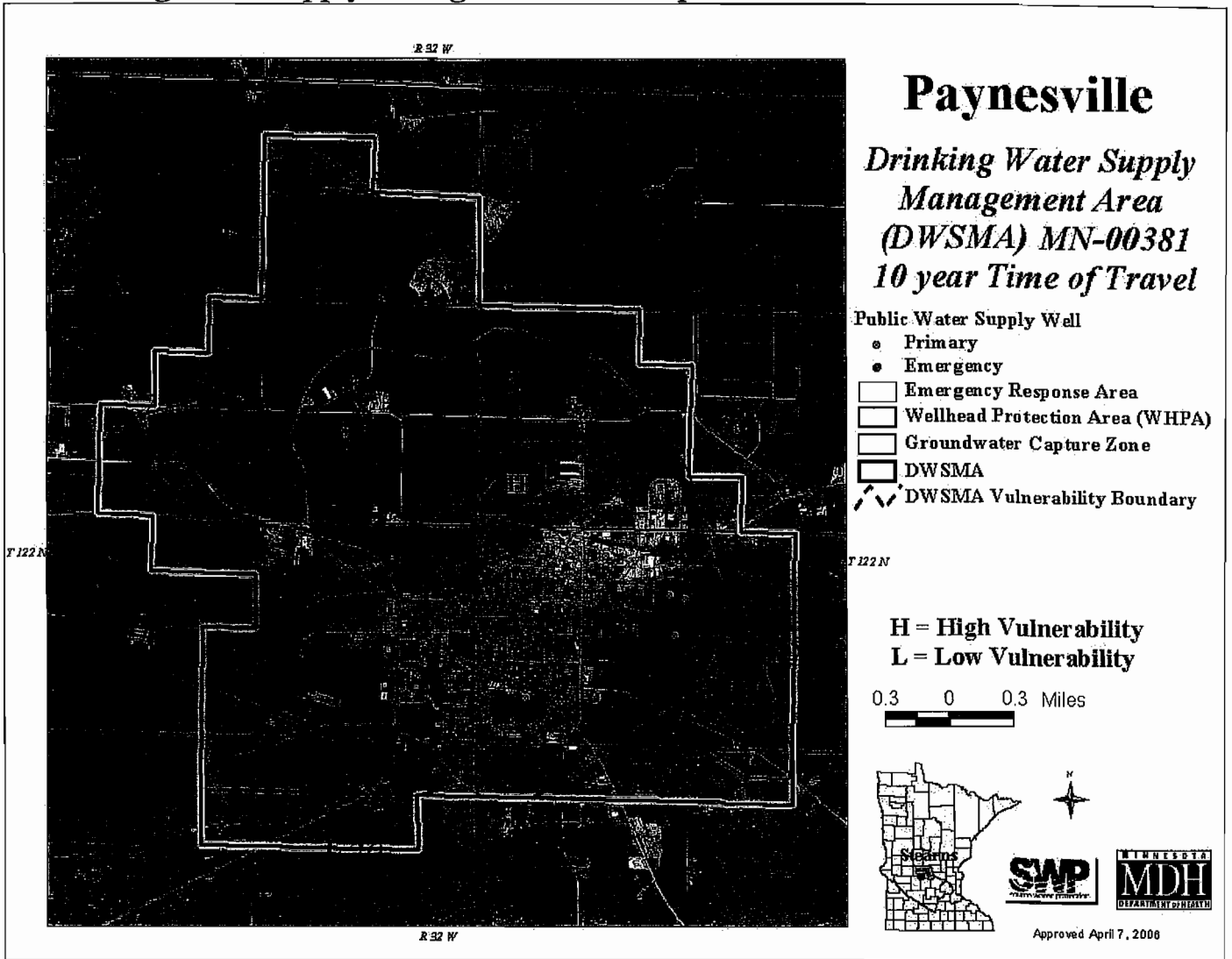
Support/Advisors:

Chuck DeWolf – Bolton & Menk, Inc.
Carrie Raber – Stearns County SWCD
Mike Howe, MDH
Rich Soule, MDH
Luke Stuewe, MDA
Dave Neiman, MRWA
Sue McGuire, Stearns County Environmental Services

- **Wellhead Protection Plan**

The APPROVED Wellhead Protection Plan for the City is available for review and reference at City Hall.

- **Drinking Water Supply Management Area Map**



- **Contingency Plan**

The City's WATER MANAGEMENT PLAN, containing emergency contact information, is on file at City Hall and has been submitted to the DNR for approval.

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- **Consumer Confidence Report**
Distributed annually to all residents.
- **Meeting Input**

Notes from 04/17/08 Implementation Meeting participants:

Department of Health – Rich Soule, Richard.Soule@state.mn.us – Mike Howe, Mike.Howe@state.mn.us

Is getting new GPS units, so if the City needs to use the old ones let them know

Will review Wells 3 and 4 for PCSI petroleum and solvent storage as well as disinfectant by-products such as carbon

Will review situation with MPCA for their potential direct involvement with team

Rich would like the location of the surveyed wells

Department of Ag – Luke Stuewe, Luke.Stuewe@state.mn.us

Luke will provide Don with Jay Thompson's name for nitrate testing in school

Since not much producer related activity MDA will take a lesser role

SWCD – Carrie Raber, carrie.raber@mn.nacdnet.net

Carrie will work with Ron on Class V well(s) providing the information to EPA Region 5

Bolton & Menk, Inc - Chuck DeWolf,

Will be dealing with impervious service run off for the City and will advise of BMPs for City to take

North Fork Crow River Watershed District – Allan Kuseske, Jennifer Olson, nfcrwsd@tds.net

Is in the process of completing their comprehensive plan and requests City's input so it can be incorporated the appropriate needs of the City of Paynesville and its DWSMA

Jennifer suggested that 4H youth be used to GPS wells

Stearns County – Sue McGuire, susan.mcguire@co.stearns.mn.us

Sue requests that any well survey use GPS so it can be put into the County Index

Sue called attention to a large portion of the new Stearns County Water Plan that addresses sourcewater needs

There are limited funds through Stearns County Water Plan Advisory Committee to help with activities inherent in Stearns Comprehensive Water Plan

Minnesota Rural Water Association – Dave Neiman, dave.neiman@mrwa.com

Dave will continue to pull resources together where and as needed and provide technical assistance to the City's WHP Committee

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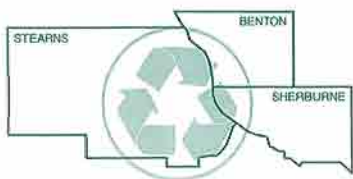
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