

**JOINT PLANNING BOARD  
CITY HALL CONFERENCE ROOM  
FEBRUARY 13, 2012  
12:00 Noon**

**AGENDA**

- I. CALL TO ORDER
  
- II. CONSENT AGENDA
  - A. Minutes (page 1)
  
- III. NEW BUSINESS
  - A. Appointment of At Large Member (page 3)
  - B. Election of Officers (page 4)
  - C. Meeting Schedule (page 5)
  - D. Bruce Stang – Discuss his land on Minnie St.
  - E. Cal Davidson - Garage
  - F. Define when the Board should meet regarding activities within the Joint Orderly Annexation area.
  
- IV. OLD BUSINESS
  
- V. INFORMATIONAL
  
- VI. ADJOURN

**\*\*\*Please contact Renee Eckerly at 320-243-3714 ext. 227 or at [reneeE@paynesvillemn.com](mailto:reneeE@paynesvillemn.com) if you can't attend the meeting.\*\*\***

**Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At Large – Jeff Bertram.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 13, 2012

Agenda Section: Consent

Originating Department:

Item Number: II - A

**ITEM DESCRIPTION: Minutes**

Prepared by: Staff

**COMMENTS:**

Please review the attached minutes from the April 18, 2011 Joint Planning Board meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the April 18, 2011 Joint Planning Board meeting.

**MINUTES  
JOINT PLANNING BOARD**

**APRIL 18, 2011**

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 7:15 a.m. Members present were Jeff Bertram, Jeff Thompson, and Don Pietsch. Renee Eckerly and Don Wiese were absent. Also present was Steve Anderson, Franklin Signs.

**Motion was made by Bertram to approve the minutes of the February 8, 2011 Joint Planning Board meeting. Seconded by Thompson and unanimously carried.**

**CONDITIONAL USE PERMIT – FRANKLIN SIGNS**

The Board reviewed the Conditional Use Permit Application submitted to Paynesville Township for a sign permit. There was discussion around the Joint Planning Board's process and the placement of the sign.

**Motion was made by Bertram to approve the requested sign application. Seconded by Thompson and unanimously carried.**

There being no further business, the meeting was adjourned at 7:20 a.m.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 13, 2012

Agenda Section: New Business

Originating Department:

Item Number: III - A

**ITEM DESCRIPTION: At Large Member Appointment**

Prepared by: Staff

**COMMENTS:**

Currently Jeff Bertram is serving in the At Large position of the Board.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to appoint Jeff Bertram to the At Large position of the Joint Planning Board.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 13, 2012

Agenda Section: New Business

Originating Department:

Item Number: III - B

**ITEM DESCRIPTION: Election of Officers**

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.

Nominations for Vice Chairperson.

Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to elect \_\_\_\_\_ as Chairperson.

Motion to elect \_\_\_\_\_ as Vice Chairperson.

Motion to elect \_\_\_\_\_ as Secretary.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Joint Planning Board

Committee/Council Meeting Date: February 13, 2012

Agenda Section: New Business

Originating Department:

Item Number: III - C

**ITEM DESCRIPTION:** Meeting Schedule

Prepared by: Staff

**COMMENTS:**

Each year every Board sets their annual meeting schedule. Currently the Board meets on an as needed basis.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Joint Planning Board meetings for \_\_\_\_\_.