

**AIRPORT COMMISSION
CITY HALL COUNCIL CHAMBERS
OCTOBER 26, 2011
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. 2012 Air Show (page 4)
 - B. CIP Meeting (page 5)
- IV. OLD BUSINESS
 - A. Review 2011 Fly-In
 - B. Through The Fence – Update
 - C. Slurry Seal - Update
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

**Members: Larry Bollman, Gene Beavers, Phil Bailey, Steve Brown & Bert Stanley.
Advisory Members: Ron Mergen, Renee Eckerly, and Chuck DeWolf.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Airport Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Airport Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall 320-243-3714 early so that necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Airport Commission

Committee/Council Meeting Date: October 26, 2011

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the July 27, 2011 Airport Commission meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve minutes from the June 27, 2011 Airport Commission meeting.

**MINUTES
AIRPORT COMMISSION**

JULY 27, 2011

Bert Stanley called the meeting to order at 5:02 p.m. Members present were Steve Brown and Larry Bollman. Phil Bailey, Gene Beavers and Ron Mergen were absent. Also present were Chuck DeWolf, Bolton & Menk, Inc; Renee Eckerly, City Administrator; Stephanie Hormann, Cable Coordinator; and Tim Mahoney.

Motion was made by Brown to approve the minutes of the June 22, 2011 Airport Commission meeting. Seconded by Bollman and unanimously carried.

2012 CIP

The CIP was reviewed. The GPS approach is up and going. Papis and rails are more important than a beacon. The City is not required to do anything next year as the federal fund balance would be okay. Parallel runway is only important when there are more than two planes and the parallel runway is more important than a crosswind runway. FAA mainly looks at the first couple year's projects.

Motion was made by Bollman to accept the changes to the CIP and recommend such to the City Council. Seconded by Brown and unanimously carried.

2011 FLY IN

The task list was reviewed and updated with no issues.

SLURRY SEAL

DeWolf reported that the project was approved by the City Council and he should hear about a grant request in the next couple weeks. This was delayed because of the state shutdown and the construction won't start until after the Fly-In in August. This project may go into September.

THROUGH THE FENCE

The Commission reviewed the letter and form sent by the Council to the FAA and response timetable by the FAA. DeWolf reported that by sending a letter it shows that the City has intent, but the final location is yet to be determined.

STATE MONEY

DeWolf updated the Commission that when the City submits for a grant, the State will take the money out of the \$56,000.00 the State owes the City instead of sending the City a check. This lets the City decide what to do with the money. The City has not received any documentation. The City lobbied the legislature and the bill did not go anywhere. Larry Hosch is willing to carry another bill for the 2012 session, but it is a hard sell. The City wanted to use the money possibly for land replacement.

There being no further business the meeting was adjourned at 5:34 p.m.

Ron Mergen

From: William Cowden [rv8n222bc@hotmail.com]
Sent: Thursday, September 29, 2011 8:05 PM
To: Ron Mergen
Subject: 2012 Paynesville Air-Show!

Hi Ron, just checking in to see if Paynesville was planning an air-show in 2012? Darel Massman and I are planning our schedule and would sure like to work with you again. I have amped up my show quite a bit from the RV-8, I am now flying an unlimited Russian Yak-55M which is a real crowd pleaser. Darrel and I have also been working on a formation routine which adds a very cool perspective. Please let me know if we can help!

Thanks,
Bill Cowden
Menomonie, WI
218-329-1307

Prepared by Bolton & Menk, Inc.

Updated: 9/1/2011

(PEX) - Paynesville Municipal Airport												5-YEAR AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP)		Federal Entitlement Balance FY 2012: \$214,891		
**ALL COSTS BASED ON ESTIMATES USING 2011 PRICES																
State	Fed	Description	Funding Participation			Project	Federal	Other	State	Local	Other	Local	Project	Federal		
FY	FY		FAA %	State %	Local %	Cost	Entitlement	Federal	Funding	Funding	Funding	Funding	Programs	Priority	Bid Date	Entitlement Balance
2012		Update Airport Zoning	0%	70%	30%	\$ 40,000	\$ -	\$ -	\$ 28,000	\$ 12,000	\$ -	1	5/15/2012	\$214,891		
2012		Construct Runway 11/29 Lighting Improvements - PAPI's, REIL's	95%	0%	5%	\$ 207,000	\$ 196,650	\$ -	\$ -	\$ 10,350	\$ -	2	5/15/2012	\$18,241		
FY 2013 Entitlement Balance:														\$168,241		
2013		Conduct Environmental Assessment Study for Parallel Taxiway (Tier I)	95%	0%	5%	\$ 68,000	\$ 64,600	\$ -	\$ -	\$ 3,400	\$ -	1	-	\$103,641		
2013		Acquire Land for Hangar Area (Parcel 13)	0%	70%	30%	\$ 70,000	\$ -	\$ -	\$ 49,000	\$ 21,000	\$ -	2	5/15/2013	\$103,641		
FY 2014 Entitlement Balance:														\$253,641		
2014		Construct Airport Beacon	95%	0%	5%	\$ 70,000	\$ 66,500	\$ -	\$ -	\$ 3,500	\$ -	1	5/15/2014	\$101,741		
2014		Conduct Environmental Assessment Study for Parallel Taxiway (Tier II)	95%	0%	5%	\$ 62,000	\$ 58,900	\$ -	\$ -	\$ 3,100	\$ -	2	-	\$42,841		
FY 2015 Entitlement Balance:														\$192,841		
2015		Construct T-Hangar Site, Taxilanes	95%	0%	5%	\$ 448,000	\$ 425,600	\$ -	\$ -	\$ 22,400	\$ -	1	7/15/2015	-\$232,759		
2015		Construct 10-Unit T-Hangar Building	95%	0%	5%	\$ 688,000	\$ 653,600	\$ -	\$ -	\$ 34,400	\$ -	1	7/15/2015	-\$886,359		
FY 2016 Entitlement Balance:														-\$736,359		
2016		Construct Parallel Taxiway to 3,300 feet	95%	0%	5%	\$ 1,630,000	\$ -	\$ 1,548,500	\$ -	\$ 81,500	\$ -	1	4/15/2016	Discretionary / Apportionment		
FY 2016 Entitlement Balance:														\$150,000		
2017		Rehabilitate Pavement (Mill & Overlay) - Runway 11/29, Taxiway, Apron, Taxilane	95%	0%	5%	\$ 1,600,000	\$ 150,000	\$ 1,370,000	\$ -	\$ 80,000	\$ -	1	4/15/2017	Discretionary / Apportionment		
Summary for Airport = Paynesville Municipal Airport						TOTAL:	\$ 4,843,000	\$ 1,615,850	\$ 2,918,500	\$ 49,000	\$ 259,650	\$ -				

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