

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
APRIL 18, 2011
7:00 A.M.**

AGENDA

- I. CALL TO ORDER

- II. CONSENT AGENDA
 - A. Minutes (page 1)

- III. NEW BUSINESS
 - A. Conditional Use Permit – Franklin Sign – to put up a billboard on the Devon Thompson property.

- IV. OLD BUSINESS

- V. INFORMATIONAL

- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or at reneeE@paynesvillemn.com if you can't attend the meeting.*****

Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At Large – Jeff Bertram.

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: April 18, 2011

~~Agenda Section: Consent~~

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the February 8, 2011 Joint Planning Board meeting minutes.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the February 8, 2011 Joint Planning Board meeting minutes.

**MINUTES
JOINT PLANNING BOARD**

FEBRUARY 8, 2011

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 7:30 a.m. Members present were Jeff Bertram, Renee Eckerly, and Don Pietsch. Jeff Thompson and Don Wiese were absent.

Motion was made by Bertram to approve the minutes of the October 25, 2010 Joint Planning Board meeting. Seconded by Eckerly and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Bertram to elect Don Pietsch as Chairperson; Bertram as Vice Chairperson; and Eckerly as Secretary. Seconded by Eckerly and unanimously carried.

MEETING SCHEDULE

The Board consented to keep the meetings on an as needed basis.

CONDITIONAL USE PERMIT – BILLBOARD – THOMPSON PROPERTY

Steve Anderson, Franklin Signs has been in communication with the Township regarding possibly placing a billboard in the Orderly Annexation area. The Township has reviewed the City Ordinance which would be less restrictive than Stearns County's. The Township has chosen to be governed by Stearns County in regards to zoning. Anderson is working with the Thompsons. The County allows billboards only in Commercial and Industrial zoned areas. The land is in the Urban Expansion zone and in the Orderly Annexation area. The County told the Township that they could issue a conditional use permit for a billboard if the Joint Planning Board would approve it. Per the County Ordinance; off-premise signs shall not be more than 400 square feet outside Industrial or Commercial zoned areas.

The Board is now aware and will wait for further action for outdoor signage. The Board agrees that any action that would come in the Orderly Annexation area; this Board wants to take action on.

There being no further business, the meeting was adjourned at 7:50 a.m.