

**JOINT PLANNING BOARD  
CITY HALL CONFERENCE ROOM  
FEBRUARY 8, 2011  
7:30 A.M.**

**AGENDA**

- I. CALL TO ORDER
  
- II. CONSENT AGENDA
  - A. Minutes (page 1)
  
- III. NEW BUSINESS
  - A. Election of Officers (page 3)
  - B. Meeting Schedule (page 4)
  - C. Conditional Use Permit – Billboard – Thompson Property
  
- IV. OLD BUSINESS
  
- V. INFORMATIONAL
  
- VI. ADJOURN

**\*\*\*Please contact Renee Eckerly at 320-243-3714 ext. 227 or  
at [reneeE@paynesvillemn.com](mailto:reneeE@paynesvillemn.com) if you can't attend the meeting.\*\*\***

**Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At Large – Jeff Bertram.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 8, 2011

Agenda Section: Consent

Originating Department:

Item Number: II - A

**ITEM DESCRIPTION: Minutes**

Prepared by: Staff

**COMMENTS:**

Please review the attached minutes from the October 25, 2010 Joint Planning Board meeting minutes.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the October 25, 2010 Joint Planning Board meeting minutes.

**MINUTES  
JOINT PLANNING BOARD**

**OCTOBER 25, 2010**

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 11:05 a.m. Members present were Jeff Thompson, Renee Eckerly, and Don Wiese. Jeff Bertram was absent.

**Motion was made by Thompson to approve the minutes of the September 13, 2010 Joint Planning Board meeting. Seconded by Wiese and unanimously carried.**

**MARLYS HOUK – LOT SPLIT**

Marlys Houk wants to do an administrative lot split of 3 acres off from the 17 acres and sell it to a niece. Since this property is in the Urban Expansion area the County requires a letter from the Joint Planning Board. The Zoning of this property is R-5 in the Township.

**Motion was made by Thompson to approve supporting the administrative lot split request from Marlys Houk to split off Tract B (3 acres) from the 17 acres and recommend such to the City Council. Seconded by Wiese and unanimously carried.**

**INFORMATIONAL**

Eckerly reported on the LMC “outside the ox” website and how to participate.

There being no further business, the meeting was adjourned at 11:15 a.m.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Joint Planning Board

Committee/Council Meeting Date: February 8, 2011

Agenda Section: New Business

Originating Department:

Item Number: III - A

**ITEM DESCRIPTION:** Election of Officers

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.  
Nominations for Vice Chairperson.  
Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to elect \_\_\_\_\_ as Chairperson.  
Motion to elect \_\_\_\_\_ as Vice Chairperson.  
Motion to elect \_\_\_\_\_ as Secretary.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Joint Planning Board

Committee/Council Meeting Date: February 8, 2011

Agenda Section: New Business

Originating Department:

Item Number: III - B

**ITEM DESCRIPTION:** Meeting Schedule

Prepared by: Staff

**COMMENTS:**

Each year every Board sets their annual meeting schedule. Currently the Board meets on an as needed basis.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Joint Planning Board meetings for \_\_\_\_\_.