

**AIRPORT COMMISSION
PAYNESVILLE AREA CENTER
SEPTEMBER 22, 2010
5:00 P.M.
AGENDA**

*****PLEASE NOTE LOCATION CHANGE*****

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Land Reimbursement - Update
 - B. 2011 Fly In (page 3)
 - C. Pilot Complaint (page 5)
- V. INFORMATIONAL
 - A. MCOA Monthly News (page 6)
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

**Members: Troy Caldwell, Gene Beavers, Steve Whitcomb, Steve Brown & Bert Stanley.
Advisory Members: Ron Mergen, Renee Eckerly, and Chuck DeWolf.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Airport Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Airport Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall 320-243-3714 early so that necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Airport Commission

Committee/Council Meeting Date: September 22, 2010

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the August 25, 2010 Airport Commission meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve minutes from the August 25, 2010 Airport Commission meeting.

**MINUTES
AIRPORT COMMISSION**

AUGUST 25, 2010

Chairperson Bert Stanley called the meeting to order at 5:15 p.m. Members present were Steve Brown, Gene Beavers, and Steve Whitcomb. Also present were Chuck DeWolf, Bolton & Menk, Inc. and Ron Mergen. Renee Eckerly and Troy Caldwell were absent.

Motion was made by Brown to approve the minutes of the July 28, 2010 Airport Commission Meeting. Seconded by Whitcomb and unanimously carried.

AIRTAP

Whitcomb reported that he will check his schedule and see if he is available. Staff will also check with Beavers if he would be interested in attending the conference.

PILOT COMPLAINT

It was reported that one pilot is frustrated with the \$20.00 late fee and has discontinued purchasing fuel at the airport. He noted that the money is not the issue, but the procedure and the manner in which it was handled. The Commission discussed adding some type of an incentive. Staff will research this and bring it back to the next meeting.

2010 FLY IN

Members viewed the Fly In as a success. There was a good turnout for the breakfast. The final numbers were not in at the time of the meeting. The Commission discussed several items for next year:

1. To try and bring in a new attraction.
2. Seed grass west of the existing tar mack.
3. Investigate starting a group to support the Fly In; Steve Whitcomb will draft a list of people. This item will be discussed further at the next meeting.

LAND REIMBURSEMENT LETTER

No new information at this time.

CIP

Members reviewed the CIP plans and concurred with the draft proposal; after a short discussion,

Motion was made by Beavers to approve the CIP and recommend such to the City Council. Seconded by Brown and unanimously carried.

SURVEY

Members reviewed and discussed the survey noting all the airports with vacancies were the ones with the highest rates.

There being no further business the meeting was adjourned at 5:45 p.m.

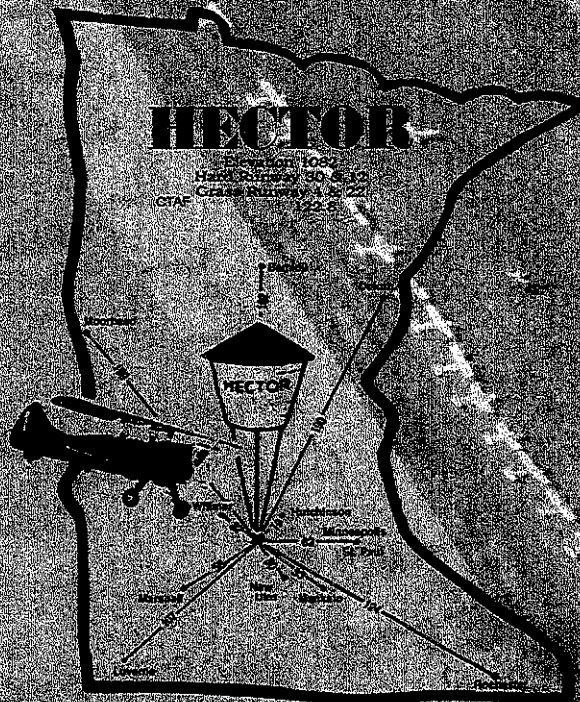
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Hector Flight Breakfast 2010

68th Annual Fly-In



Sunday, September 19th



All You Can Eat! - Free Will Donation P.I.C. Eat FREE!!

7:30 am - 12:30 pm Breakfast Served

Pancakes - French Toast - Eggs
Sausage - Coffee - Juice - Milk

11:00 am MIA Hunter - Presentation

Bryan Moon
Guest Speaker

11:30 am Ping Pong Ball Drop

For Kids 12 & Under
Lots of Prizes!!!
Sponsored by Newberg Sky Spray

Model Airplane Building Contest & Display

Sponsored by the Hector Pilots

Aviation "FLY" Market

Bring your aircraft part or aviation item to sell!

Limited tables available
Call 320-848-2745 for more info

See Aircraft:

Warbirds - Classics
Antiques - Ultralights
Helicopters - Homebuilts
and Other Unique Aircraft

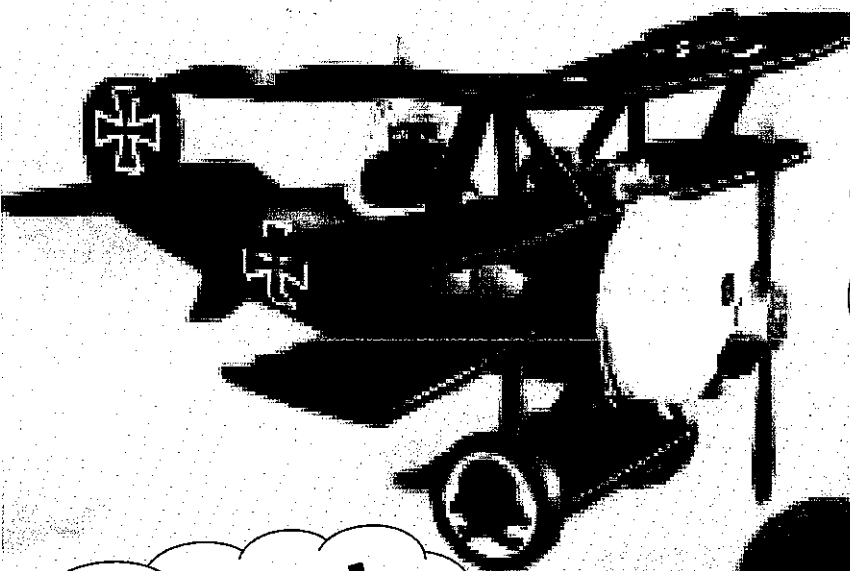
Benefit for: Gordy & Paula Sing and "The Honor Flight"

WWII Vets fly to D.C. Memorial



W

Fly-In Sunday Brunch Glencoe Airport ~ KGYL

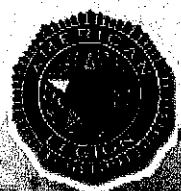
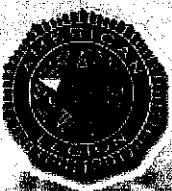


Menu:
Pancakes
Scrambled Eggs
Sausage
Fruit
Beverage

Join Us!
10-10-10

\$7.00 per person
Legion Fundraiser
to support community
projects

All you can eat!



Breakfast sponsored by American Legion Post 95
Shuttle Service provided by.....
Glencoe Airport Commission to Glencoe's City Center.
Pick up & delivery - 8:00 AM - 12:00 PM

2) The term of the Lease shall be for a period of two (2) years commencing on the ____ day of _____, 200__. This Lease shall automatically renew as long as the terms of the Lease are not in default and neither the City nor the Tenant gives notice of intent to terminate in writing within the sixty (60) days prior to the two (2) year anniversary of the Lease.

3) Tenant shall pay to the City a rental charge of One Hundred Dollars (\$100.00) per month due and payable on or before the first day of each month in advance. The rent for the final month of the term shall be deposited at the time of the signing of this Lease and shall be security for the Tenant carrying out and completing all of the covenants, conditions and undertakings herein contained, including the payment of all rent due hereunder. Rent is due on the first day of each month. If rent is not paid by the 10th day of the month, it shall be considered late and a late payment fee of \$20.00 shall be assessed. Any payments received after the 10th day of the month and not accompanied by a late fee of \$20.00 may be rejected and returned. If rent is not paid as it comes due, the City may pursue the rights and remedies set forth below.

Rental amounts shall be reviewed and may be adjusted by the City on each two (2) year anniversary of the Lease. Tenant shall be given notice of any increase at least ninety (90) days prior to the two year anniversary of the lease.

Minnesota Council of Airports (MCOA)

644 Bayfield Street, Suite #120

St. Paul, MN 55107

MCOA Monthly News for September 2010

MCOA August Board meeting ... met August 13th at MNDOT. MNDOT briefed the Board on changes to MNDOT regulations being proposed to the legislature this year. These changes (not all inclusive) are in fines for failure to register aircraft, licensing inequities among commercial operators on airports, and the allocation of MNWAS costs. Mark Hoyne, GPZ, was appointed to the Board. Many thanks to Matt Romanik for his "stand in support" while Mark was gone on military duty. The **Conference Program Planning Committee** met at 8:00 AM at MNDOT to discuss program layout, guest speaker selection, and theme for the 2011 MN Airports conference. Speakers are being sought from the national, regional and local level. The banquet speaker will be NASA Astronaut Curt Brown. The October Board meeting will be held in Alexandria in conjunction with the Fall Forum.

MNDOT Aeronautical Rules... Aeronautical Statutes and Minnesota Aircraft Registration have had changes incorporated since they were adopted in September of 2006. To view these updates, go to the MNDOT web site, click on the aviation icon (MNDOT Aero), and search for: MN Aeronautical Rules, Minnesota Aeronautical Statutes, or Minnesota Aircraft Registration Information.

Your Industrial Stormwater Multi-Sector General Permit... or to certify for the No Exposure Exclusion coverage permit August 6th filing date deadline has passed and many Sector Group 2 (Sector S: Air Transportation) facilities are now out of compliance. If you need to file, you may obtain the permit filing paperwork online or paper application materials and SWPPP guidance materials which are available at www.pca.state.mn.us/water/stormwater/stormwater-i.html or contact the Stormwater Program staff at 651-757-2119 or 800-657-3804(non-metro only).

MNDOT Aeronautics and ... the St. Cloud State University Aviation Department will host the University Aviation Association (UAA) Conference at the Crown Plaza Riverfront Hotel in St. Paul, MN October 5 – 7, 2010. The conference will begin at 8 AM on Tuesday. The UAA is a nonprofit organization that plays a pivotal role in the advancement of degree-granting aviation programs that represent all segments of the aviation community. Speakers at the conference include Dr. Michael Romanowski, Director of NextGen for the FAA, Mr. Tom Buyers, Regional Director, Business Strategy and Marketing-Airline Economics, Boeing Aircraft Company, will give an update on the 787 Dreamliner, and Dr. Kurt Barnhart, Department Head, Kansas State University Applied Aviation Research Center, who will give a presentation on the University's extensive Unmanned Aerial Vehicles (UAV) program. The conference agenda and information can be found at: <http://www.uaa.aero> or contact Janese Thatcher at 651-234-7183 for more information

FAA Changes Announced ... Laurie Suttmeier, Assistant Manager, MSP-ADO for FAA has announced the following personnel changes at the FAA Great Lakes Region. First, Susan M. Schalk will be the new Airports Division Manager for the GL region and she started officially on August 30th. She can be reached at: Susan.Schalk@faa.gov Finally, a new ADO for MSP, Steve Obenauer, will take over his duties beginning September 12th and be physically located in Minneapolis starting October 4th. Steve can be reached at: Steve.Obenauer@faa.gov I won't elaborate on their exceptional qualifications except to say welcome aboard and we look forward to working together with you both.

AirTAP Discussion Group... is pleased to invite you to join the MN AirTAP discussion group. This group will function as both an e-mail discussion list and an online community for members of MN AirTAP. To join and participate in discussions, send an e-mail to mnairtap@gmail.com and you will begin receiving group messages in your inbox. Contact Ann Johnson, group moderator, at mnairtap@gmail.com with any questions or comments about the group.

"If you want to grow old as a pilot, you have to know when to push it and when to back off."

General Chuck Yeager, USAF (Ret), (1923 -)