

**JOINT PLANNING BOARD  
WISHIN' WELL CAFE  
FEBRUARY 8, 2010  
1:00 P.M.**

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Election of Officers (page 2)
  - B. Meeting Schedule (page 3)
  - C. Re-Zone – Dr. Gardner is requesting a zoning change to allow converting an accessory building into living quarters.
- IV. OLD BUSINESS
  - A. Status of Updated map from Township
- V. INFORMATIONAL
- VI. ADJOURN

**\*\*\*Please contact Renee Eckerly at 320-243-3714 ext. 227 or  
at [reneeE@paynesvillemn.com](mailto:reneeE@paynesvillemn.com) if you can't attend the meeting.\*\*\***

**Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At Large – Jeff Bertram.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Joint Planning Board

Committee/Council Meeting Date: February 8, 2010

Agenda Section: Consent

Originating Department:

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the attached minutes from the August 11, 2009 Joint Planning Board meeting minutes.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the August 11, 2009 Joint Planning Board meeting minutes.

**MINUTES  
JOINT PLANNING BOARD**

**AUGUST 11, 2009**

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 11:10 a.m. Members present were Jeff Thompson, Renee Eckerly, and Don Wiese. Jeff Bertram was absent. Also present was Ron Mergen (11:45 a.m.).

No previous minutes to approve.

**ELECTION OF OFFICERS**

**Motion was made by Thompson to elect Don Pietsch as Chairperson, Jeff Bertram and Vice Chairperson, and Renee Eckerly as Secretary. Seconded by Wiese and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Thompson to meet on an as needed basis. Seconded by Wiese and unanimously carried.**

**PURPOSE OF COMMITTEE**

**Motion was made by Thompson to state the Board's purpose as:  
To discuss joint planning, annexation issues, and such items that may be of joint concerns to both entities.  
Seconded by Wiese and unanimously carried.**

**ANNEXATION**

The Board discussed annexation of the City agriculture land including the ponds. Taxes paid to the Township on the parcels total \$490.00. Pietsch felt that the Township only gets money from taxes. The Agreement is to only annex for services. The City is only paying taxes on rental land and no taxes are being paid on the ponds.

There are three parcels in Zion Township that would total \$1,900.00 in taxes.

Mergen reported on how much the City receives on land rent for the parcels.

There was some discussion on the annexation request from residents on Minnie Street. Mergen reported that two sewers have failed and one other resident has signed the petition. The County will be turning over Minnie Street to the City. The residents on the north side of Minnie Street are not interested in the annexation at this time. It was suggested by the City that all properties on the street be annexed so the street and utilities are assessed to all. Mergen suggested the option to split the costs for road maintenance since only half of the residents would be in the City. Utility stubs will be put in for all the residents on the north side of the street and assessments would be deferred. The Township already approved the petition from the three residents on Minnie Street.

The Township will be rejecting all sealed bids for the former Gottwald Gas Station property on Minnie Street.

In conclusion, the City will proceed with Zion Township land, but will not proceed with the agriculture or pond property in Paynesville Township.

**STATUS OF UPDATING MAP FROM TOWNSHIP**

The Committee discussed pros and cons and the public relations issues of annexation. The Township has been legally advised to not put the entire township in the orderly annexation agreement. Pietsch will contact the City this fall for a follow up meeting.

There being no further business, the meeting was adjourned at 12:30 p.m.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 8, 2010

Agenda Section: New Business

Originating Department:

Item Number: III - A

**ITEM DESCRIPTION: Election of Officers**

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.  
Nominations for Vice Chairperson.  
Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to elect \_\_\_\_\_ as Chairperson.  
Motion to elect \_\_\_\_\_ as Vice Chairperson.  
Motion to elect \_\_\_\_\_ as Secretary.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Joint Planning Board**

Committee/Council Meeting Date: February 8, 2010

Agenda Section: New Business

Originating Department:

Item Number: III - B

**ITEM DESCRIPTION: Meeting Schedule**

Prepared by: Staff

**COMMENTS:**

Each year every Board sets their annual meeting schedule. Currently the Board meets on an as needed basis.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Joint Planning Board meetings for \_\_\_\_\_.